



Glenview Elementary School

1775 Glenview Avenue, Anaheim, California 92807

Office: 714.986.7150 Fax: 714.779.2633

August 15, 2019

Dear Glenview Parents/Guardians:

On behalf of Glenview Elementary School, I would like to welcome you to the **2019-20** school year. I hope you and your children have enjoyed a relaxing and fun summer. We look forward to welcoming back all of our returning students and parents, and to meeting the many new families who will be joining Glenview Elementary this year. To each and every one of you – our warmest of welcomes!

Our first day of school will be on **Tuesday, August 27, 2019**. Our school campus opens at 7:30 am daily, with an opportunity for students to eat breakfast and/or walk laps to music before school. Staff will be available to direct your child to their class line and assigned teacher.

Class Placements - You will be able to find out your child’s class placement via the Parent Portal. Parents can access the Parent Portal at [PYLUSD Portal](#). Class lists are will no longer be posted publicly for reasons of student privacy & confidentiality.

All student class placement information will be available on the **Parent Portal** starting at **5:00 p.m.** on **Friday August 23rd**. A special Parent Link call will go out to Glenview families with important first day of school reminders and your child’s teacher assigned for the upcoming school year on the **eve of Monday Aug. 26th**. If you are unable to access your **Parent Portal account**, you may contact the school office or our district’s technology help desk at **714-985-8733** for any log-in issues.

Daily Schedule for Grades 1-6:

Regular Day	7:50 – 2:15 pm
Wednesday Minimum Day	7:50 – 1:15 pm (<i>Every Wednesday</i>)

Daily Schedule for Kindergarten:

Regular Day	7:50 – 2:10 pm
Wednesday Minimum Day	7:50 – 1:10 pm (<i>Every Wednesday</i>)

Daily Schedule for Preppy K:

Early Pups: 7:50 – 11:10 am
Late Pups: 9:30 – 12:50 pm

SCHOOL HOURS - Glenview students will have a **WEEKLY** minimum day on **Wednesdays** for **Grades 1-6** with dismissal of **1:15 pm** for **Grades 1-6**. **Kinder will be dismissed at 1:10 pm.**

Be On Time & Come to School Every day – Again this year, all students in Preppy K-Grade 6 will have the opportunity to walk laps to music on the blacktop before school starts each day, starting the first week of school. Research shows that walking and exercise boosts brain activity and problem solving skills throughout the day. We invite you to drop off your child by 7:30 am, so that they 1) always arrive on time, and 2) are able to join the Glenview community in walking a few morning laps, to boost their brain power and work towards a goal of 100 miles by the end of the school year!

For safety reasons, **students should NOT be dropped off at school before 7:30 a.m. as no supervision is available for students.** For more information on enrolling your child in before or after school child care, please contact Glenview Child Care Office.

Arriving to School - Students should arrive at school beginning at **7:30 a.m.** when staff supervision begins. Please be aware that the **side entry gates** will remain closed until 7:30 a.m. at which time students may walk laps on the blacktop or students may report to their class lines. Students should be on campus and be in line **no later than 7:45 am**, so they are ready to begin their school day on time. **We ask for parents support by saying goodbyes at the arrival gate and no later than the first bell at 7:45 am.** Please allow students to line up unaccompanied, so we can maintain campus safety and space for classes to transition into the classrooms. Our campus gates will be locked promptly at 7:50 am, for campus security. Students arriving **after 7:50 am or not with their teacher** prior to the start bell **are tardy and must report to the office for a tardy slip.**

Childcare is available on site, both before and after school from **6:30 am - 6:00 pm.**

If you need to bring your children to school **before 7:30 a.m.**, you must enroll them in our before school Child Care Center program on campus. Please call **Ms. Stephanie Garcia, Child Care Supervisor** at **(714) 986-7150 ext. 42048** for more information or registration and fees.

BREAKFAST - Students who would like to eat breakfast at school may do so between **7:30 -7:45 am.** **Breakfast will stop being served at 7:40 a.m.** Please be sure your child **arrives to school by 7:30 am**, if they would like to enjoy breakfast at school. Students may purchase breakfast for **\$1.50.**

Drop Off/Dismissal - Students must be picked up promptly at their assigned dismissal times. We ask parents to walk into campus and park on adjacent streets if possible, to reduce traffic and congestion or park along Glenview Avenue at morning drop off and dismissal. **Please note: There is no waiting or parking in the bus zone for Kindergarten dismissal or drop off.**

Preppy K students are dismissed at assigned Early Pup/Late Pup times at the Kinder gate. **Kindergarten students** are dismissed at 2:10 pm and must be picked up by a parent at the Kinder dismissal gate grass area. Preppy K and Kinder students will only be dismissed directly to a parent/designated guardian.

Students in grades 1-6 are dismissed at **2:15 pm.** **Students in Grades 1-2** may be picked up on the grassy area in front of the school marquee. **Students in Grades 3-6** students may be picked up on the grassy area in front of the school library. Parents of students in **Grades 1-6** picking up their child by vehicle, may pull

through the valet zone at the front of the school for curbside pick up OR park in a visitor space in the school parking lot. Parents of upper grade students in **Grades 4-6**, may also pick up their child in the “second chance pick up zone” behind the school library, in order to reduce waiting and congestion in the valet zone after school. It is important that children are picked up within 10 minutes of dismissal times, during which time supervision by staff is provided. We thank you in advance for your cooperation with this school rule and safety procedure.

Valet Pick Up Procedure - We ask all drivers to **pull forward** in the valet zone and **remain in their vehicles**. **There is no waiting in the valet zone**, as traffic overflows onto Glenview Avenue and obstructs traffic flow. If your child is not waiting and ready to load, please park in one of the visitor parking spaces or curbside and meet your child on the grassy areas after school. All curbside zones in the school parking lot are for loading only. Vehicles should not be left unattended in loading zones.

Please practice safety and courtesy in the school parking lot. We ask that drivers please pull forward in the valet zone and follow all safety guidelines in designated areas reserved for unloading/loading to ensure the safety of all students. All students are required to load/exit automobiles from the **passenger side only**, as the left lane is a passing lane for vehicles. Thank you for making arrangements to ensure your child can enter your vehicle from the passenger side doors. **Drivers in the valet zone must not exit their vehicles**. Our student valet team will assist drop offs by opening car doors. **Vehicles must not wait or be left unattended in the valet zone**. Any parents who wish to wait or park, may pull into a visitor parking space in the school parking lot, exit vehicle and escort their child through the parking lot. We ask that no students walk through entry/exit driveways or school parking lot for their safety **without being accompanied by an adult**. Thank you for your cooperation.

Bicycles - Students in grades **4th-6th only** may pick up a **Parent Permission Slip & Helmet Contract** from the school office who wish to ride their bike to school. Students are responsible for locking their bicycles at the bike rack. **At no time**, may students ride bicycles through school campus or park in classrooms or school building. No scooters or skateboards are allowed on campus.

District Transportation - Bus pass information for identified bus riders will be sent to you in the mail from the PYLUSD Transportation office. If you have any questions please call the transportation department at **(714) 985-8418**.

Dress Code - Student attire at school must be in good taste, with no inappropriate or distracting wording on any clothing items. Shoulders, midriff and undergarments must be covered. **Closed toe shoes** must be worn on the playground at all times. **No sandals, hats, tank/spaghetti strap tops or torn jeans** are allowed at school. Our dress code is consistent for all students in the Placentia-Yorba Linda Unified School District. Please refer to complete dress code requirements posted on our school’s website under the Student-Parent Handbook tab.

Cell Phones & Electronic Devices - All electronic devices, including **cell phones** and **smart watches** must **remain turned-off** and remain in students’ backpacks during the school day. Students with phones may use devices to communicate with parents after school in a designated area for students. Students should not share devices before/after school or walk and talk/text on school walkways.

Birthday Treats - Birthday observances must be limited to **one small store-bought item** that will be distributed at the teacher’s discretion. Items must be delivered to school at the beginning of the day **with advanced arrangements made with classroom teacher** and cannot interfere with nutritional lunches. Prior arrangements must be made directly with the classroom teacher in person, by phone, email or with a written note before sending any food items/treats to school with your child.

Signing out Students Early - All students are expected to attend the full day of each school day.

We understand that on occasion it is necessary for a parent to sign out their child early before the end of the school day. This practice is to be kept to a minimum and only done for illness, family emergencies and/or doctor/dental appointments. To minimize classroom interruptions, students will not be signed out early during the last 15 minutes of the school day.

Rules & Procedures - A Student-Parent Handbook, along with other important documents, will be sent home with your child on the first day of school in the **First Day Packet** envelope. The handbook contains information about the district/school rules and expectations. Glenview's student-parent handbook will be posted electronically on the school website. Hard copies will be available in the school office. Please make sure you sign and return all of the documents that require signatures in the First Day Packet and return to your child's teacher as soon as possible.

Home-School Connection & Parent Links

Glenview utilizes the telephone and email system for its primary source of providing important information to parents. Please be sure to check for emails, text messages and listen to all Parent Link calls so that you are fully informed of upcoming events and important reminders. Be sure to periodically check our website for school information and activities at www.glenviewbulldogs.org.

-RECESS & LUNCH SCHEDULE- Please be sure to send a small, nutritious snack in a clearly labeled with their name for their morning recess snack time.

Grades 1-2

RECESS 9:15-9:35 am

LUNCH 11:10-11:55 am

Kinder

RECESS t.b.d.

LUNCH 10:45-11:30 am

Grades 3-6

RECESS 9:40-10:00 am

LUNCH 12:00-12:45 pm

Nutritional Break for Preppy K

RECESS 10:40-11:00 am *All Preppy K students enjoy a nutritional break, rather than eat lunch at school.

Personal Belongings - Please be sure to label all backpacks, lunch boxes, sweaters and jackets clearly with your child's first and last name to avoid lost items at school.

BREAKFAST & LUNCH INFORMATION

School lunches cost \$2.75. Breakfast cost \$1.50. Milk may be purchased for \$.50 and juice for \$.75. Payments can be made online (see link provided further below) or via cash or check. You may drop your payment off personally in the office or send it to school with your child. Please place your payment in an envelope marked clearly with your child's name, ID #, teacher's name, the amount included/check #. Checks should be made out to PYLUSD Nutrition Services – be sure to write your child's first & last name on the memo part of the check, as well. You can find updated information regarding lunch menus and prices on the district website at www.pylusdnutrition.org. If you do not purchase a pre-paid lunch for your child, please send the correct change each day to expedite lunch money collections.

Meal Charges - Please note that, beginning this year, students will be able to charge meals only up to \$5.00 max. If a student comes through the meal line and has charged the maximum \$5.00, an alternate meal will be provided. This applies to all grade levels.

Meal Applications - As an active participant in the National School Lunch Program, Glenview serves lunches every school day to all eligible students at either free or reduced rates. A new meal application is required **ANNUALLY**. Families who were eligible for free or reduced lunches last year, were sent applications this summer. These applications should be returned to the district food service department as soon as possible. If you did not receive an application this summer, or think you may now be eligible, under the federal guidelines, please contact the school office and an application will be sent home with your child. This year, in addition to the traditional paper application, Nutrition Services Department is offering online meal applications through the website www.pylusdnutrition.org. Parents are encouraged to complete your application early. Free or reduced lunches cannot be issued until an application is completed and returned to the school. Please feel free to contact the office, or lunch clerk Ms. Devon Pippen if you have any questions.

Forgotten and Late Lunches - Students bringing their own lunches from home should arrive at school with their packed lunch. For those RARE occasions requiring a parent or guardian to drop off lunch after the start of the school day, lunches must be placed in a basket located in the front office, securely packed in either a bag or lunch box to prevent leakage or spillage and **clearly labeled on the OUTSIDE** of the container with your child's name, grade, and teacher. Lunches will remain in the office, and picked up at the start of the first lunch.

In order to ensure lunches are received by students, any lunches must be dropped off **NO LATER than 11:00 a.m.** To protect classroom instructional time and minimize disruptions, students will not be notified that his/her lunch is in the office for pick up, until the start of their lunch recess. Students should notify their teacher and lunch table supervisor, should he/she be expecting a lunch drop off.

Fast Food: We kindly ask that parents refrain from bringing your students soft drinks or fast food such as Carl's Jr., Taco Bell, McDonald's, as a special treat for lunch. These items are strongly discouraged. We kindly remind parents the District's Health and Wellness Policy prohibits students from drinking soda during school lunchtime. Thank you for packing your child a healthy lunch to enjoy at school, with a juice, milk.

MINIMUM DAY SCHEDULE Early Dismissal @ 12:45 PM

Elementary Grading Day	7:50 – 12:45	Friday, November 15
Parent Conferences	7:50 – 12:45	Dec 11 & Dec. 12
Elementary Grading Day	7:50 – 12:45	Friday, Mar. 6
Elementary Grading Day	7:50 – 12:45	Friday, June 5
*Last day of School	7:50 – *12:00	Thursday, June 11

NON STUDENT/SCHOOL HOLIDAY SCHEDULE

Non-Student Day	Friday, August 30
Labor Day	Monday, September 2
Veteran's Day	Monday, November 11
Thanksgiving Break (5 days)	Monday-Friday, November 25-29
Non Student Day Conferences	Friday, December 13
Winter Break (10 days)	Monday, December 23 - Friday, January 3
Martin Luther King Day	Monday, January 20
Lincoln's Birthday	Monday, February 10
President's Holiday	Monday, February 17
Spring Break (5 days)	Monday, April 6– Friday, April 10
Memorial Day	Monday, May 25

Back to School Night – Glenview’s annual Back to School Night will be held on **Thursday, September 12th at 6:30-7:30 pm**. Please plan to attend this important event. It is an opportunity to meet your child’s teacher and learn more about specific classroom procedures, grade level expectations and curriculum. Our goal is 100% parent attendance for this important event. Our annual **PTA meeting** will be held prior to Back to School Night in the library **at 6:00 p.m.** We encourage you to attend to learn more about how you can volunteer and support the many wonderful programs and events we have planned for the upcoming school year. **Back to School Night is an event designed for parents/adults only.** We kindly ask that no children attend this event to help with space availability and classroom presentations (30 min in length) being delivered.

Please note Back to School Night is not scheduled for our **Preppy K & Dual Language Kinder parents – Preppy K and Dual Kinder Orientations in August replaces Back to School Night for these two specialized programs.*

Our first Minimum Day WEDNESDAY for all Kinder-6 students will be **Wednesday, August 28th** and will continue every Wednesday thereafter.

Our district calendar is accessible on the PYLUSD website, providing important dates for this coming year as well as at our Glenview school website www.glenviewbulldogs.org.

Once again, welcome to the 2019-20 school year! We look forward to working with you and your children. If at any time throughout the school year, you have a question or need assistance please give us a call at 714-986-7150. We look forward to seeing you on **Tuesday, August 27th**!

Sincerely,
Principal Ramos and Glenview Teachers & Staff

IMPORTANT INFORMATION for Preppy K & Kindergarten Students ONLY:

Kindergarten students in our traditional Kinder program and Dual Language programs are **Full Day** programs and attend school from **7:50 am – 2:10 pm**.

All Preppy K students will attend school according to their assigned **Early or Late Pup schedules**. This information has been assigned and will be mailed home to families over the summer. ***Late Pup** students may not be dropped off at school before 9:30 a.m. If arriving earlier, students **MUST** be enrolled in childcare program and accompanied by an adult chaperone until 9:30 a.m. start time when arrival gates will be opened.

Kindergarten Assessments for all incoming Kinder students will be scheduled **August 19-21** by appointment only. This information has been assigned and will be mailed home to Kinder families over the summer. Please be sure to arrive for your scheduled appointment time sent to you by mail. If you do not have an appointment scheduled or need to reschedule, please call the school office at 714-986-7150.

Kinder Orientation - All Kinder parents and students are invited to join us on **Friday, August 23rd** for a special Kinder orientation day. Orientation will be held at **8:00 am for Traditional Kinder** and at **10:00 am for Dual Language Kinder**. All students are invited to attend with their parent! This event provides parents and students the opportunity to meet the teacher, view the classroom, and familiarize themselves with the expectations and guidelines for the year ahead before school begins and discuss important reminders for the first days of school.

Kindergarten students are encouraged to attend with their parents so that they may meet their teacher and see their classroom prior to the first day of school. On Friday, August 23rd, please check in at our welcome table located in the Kinder quad area. Glenview staff will be available to direct you and your child to their classroom. Childcare will be provided for all Kinder students on the playground during a portion of this special orientation presentation.

Preppy K Orientation – All Preppy K parents and students are invited to join us on **Monday, August 26th at 10:00 am** for a special Preppy K orientation meeting. This event provides parents and students the opportunity to meet the teacher, view the classroom, and familiarize themselves with the expectations and guidelines for the year ahead before school begins and discuss important reminders for the first days of school. Please arrive to the Preppy K classroom in Room K2 promptly at 10:00 a.m. so as not to miss the presentation. **Preppy K students are encouraged to attend with their parents** so that they may meet their teacher. Childcare will be provided for students on the playground during a short portion of this special presentation.

Please note Back to School Night is not scheduled for our **Preppy K & Dual Language Kinder parents – Preppy K and Dual Kinder **Orientations in August** replace Back to School Night for these two specialized programs.*