

**Los Angeles Unified School District  
Pomelo Community Charter School  
Governance Council/School Site Council  
May 16, 2019 - 2:45PM  
Pomelo Library**

**AGENDA**

**I. Welcome/Call to Order** **Dominic Hong**

**II. Flag Salute** **Dominic Hong**

**III. Roll Call** **Luiza Nogaj**

**IV. Minutes** **Luiza Nogaj**

**Action Item:** Approval of Minutes from April 25, 2019.

**VI. Principal's Update** **Andrea Ferber**

- Thank you for your service and leadership for 2018-2019!
- Teaching positions for 2019-2020
- Magnet Proposal Acceptance & LAUSD School Board Approval
- Parent Portal Schoology Campaign
- Calendaring 2019-2020
- Governance Council Parent Orientation and Election for 2019-2020
- Talent Show
- 5th Grade vs. Staff Softball Game May 31
- Culmination June 6

## **VII. Committee Reports**

### **Budget Committee Report**

Elizabeth Baxter

Budget Committee is currently determining which option to go with regarding our tech upgrades. We hope to have a demo of the various interactive board options, and more precise information regarding the costs of mounting the different configurations so that we can decide what's best for classrooms.

### **Curriculum Committee Report**

Gail La France

Teachers will begin to implement commonsense.org digital literacy lessons, starting with the topic of anti-cyberbullying. The curriculum and tech committees will be separate again, starting next year; tech committee is time-consuming, as is curriculum, and we need more time to discuss and research options. The committee would like to improve our technology curriculum and will continue discussing how to do so. The SBAC testing schedule has been challenging for many teachers; the committee would like to gather input/suggestions for improvement for next year. Finally, teachers who have mimeos in their classrooms need to learn how to use or let other teachers have them. In-house PD/time for mimeo integration would be helpful.

### **Safety Committee Report**

Karryn Grossman

A school-wide Fire drill was conducted successfully on 4/30/19; positive behavior measures continue to be implemented to ensure that all students follow rules and are safe on campus.

### **Communications Committee Report**

Henlie Sakamoto

All teachers are encouraged to transition to Schoology by next year. Parents are invited to May 22<sup>nd</sup> demo of interactive projectors. Efforts will be made to encourage/help parents to sign up for Parent Portal.

**VIII. New Business**

**IX. Public Comments**

**X. Adjournment**

**Action Item: To Adjourn**

Governance Council Parent Orientation and elections will take place at the beginning of the year.

**Los Angeles Unified School District  
Pomelo Community Charter School  
Governance Council/School Site Council  
Pomelo Library – April 25, 2019 at 2:45 PM**

**Meeting Minutes**

**I. Welcome/Call to Order**

**Dominic Hong**

Call to order at 2:51PM by Dominic Hong.

**II. Flag Salute**

**Dominic Hong**

**III. Roll Call**

**Luiza Nogaj**

**Present**

Andrea Ferber  
Elizabeth Baxter  
Brian Wilkening  
Mike Bernstein  
David Moffet  
Rebecca Moon  
Luiza Nogaj  
Dominic Hong  
Norette Gilbert  
James Holcombe  
Birgitta Rubanowitz

**Absent**

Lawrence Perlin  
Vernon Stratton  
Patty La  
Aaron Yampolski  
Durriya Merchant

**IV. Minutes**

**Luiza Nogaj**

**Action Item:** Approval of Minutes from March 21, 2019. Dominic Hong motioned to approve the minutes from March 21, 2019. Elizabeth Baxter seconded. No abstentions. Motion carried unanimously.

## **V. Principal's Update**

**Andrea Ferber**

Mrs. Ferber updated members of the Governance Council about the Charter Oversight Visit. According to their rubric, Pomelo elementary scored all fours this year! Performance Indicator Review (PIR) ensued a remediation from the Principal and the Special Education team at Pomelo. Waivers for Selection and Banked Time have been submitted to the district for approval. Bell schedule has been set for the next academic year. Ten minimum days with a 12:41PM dismissal time have been set for October 31, November 4, 18, 20, 21 and 22, December 20, April 2 and June 10, 11 and 12. LCAP report has been reviewed and approved by all members of the Governance Council. An informational handout for Measure EE was distributed. 5<sup>th</sup> graders at Pomelo will have an opportunity to participate in a three day and three night Pali Camp on May 1, 2 and 3. Parent Center at Pomelo will receive an upgrade this summer with new technology and furniture. Best Foot Forward Ballroom Dance Competition will take place on May 11 at El Camino Real High School. There will be a Parent Workshop on May 16 at 8:15AM focused on Diffusing Disruptive Behavior and Restorative Justice. VAPA Showcase will be on May 17 at Hale Middle School from 6:00 to 9:00PM. Handout with attendance data was distributed to all Governance Council members. Attendance Data from the last four years at Pomelo was compared to the LDNW average.

## **VI. Committee Reports**

### **Budget Committee**

**Elizabeth Baxter**

Budget Committee reviewed the revised projected 2019-2020 Charter Block Fund expenditures. A portion of General Fund will be used for the TSP position. The Pomelo staff voted to approve the position and confirmed the person performing that job. A low-performing grant (submitted by Mrs. Ferber) will also be used to help fund this position. Final budget for 2019-2020 year is in development and expected to be complete in the near future.

### **Curriculum and Technology Committee**

**Elizabeth Baxter**

The committee continued to discuss how to implement tech curriculum and tools in the classrooms. They continued to investigate mounting options for projection of lessons and student work. Various options are still being considered as a part of curriculum and will be presented to staff for discussion and approval. Teachers are encouraged to use new iPads in all grade levels to implement differentiation strategies and increase engagement for all. Reorganization was discussed but that discussion will continue in the future. Digital Citizenship curriculum was introduced. There will be a follow-up presentation to staff at an upcoming PD. This program is highly recommended by GATE office and it is free.

### **Communication**

**Elizabeth Baxter**

EnrichLa garden project is in development with the help from Team Pomelo. Classroom technology and projector upgrades are still being considered and hopefully phased in starting in

the next academic year. New solutions are being considered by the tech committee. Parents are needed for continued participation in LSLC and on Governance Council. The committee expressed the desire to hold a Spring Clean-Up but was not able to accommodate this request at this time.

### **Safety Committee**

**Norette Gilbert**

A school-wide fire drill was conducted successfully on March 19. The lunch table assignments have cut down on accidents and seem to be working well. Certain grade levels need to address clean-up of lunch area in order to leave it clean and welcoming for the next shift.

### **VIII. New Business**

Mike Bernstein informed the committee about a Peace and Kindness Rally that will take place on May 4 at Hale Middle School. The rally will promote anti-cyber bullying.

Mrs. Ferber shared a tentative schedule for the Governance Council meetings in the next academic year.

### **IX. Public Comments**

No comments.

### **XI. Adjournment**

**Elizabeth Baxter**

A motion to adjourn the meeting was made by Dominic Hong at 3:37PM.  
The motion was seconded by Elizabeth Baxter.  
The motion carried unanimously with no objections and no abstentions.  
The meeting was adjourned at 3:37PM.

Principal's Signature: \_\_\_\_\_

Chairperson's Signature: \_\_\_\_\_

Secretary's Signature: \_\_\_\_\_