



August 19, 2019
Board of Education Meeting



Important Back to School Dates:

August 9 - Back to School letter sent to all parents

August 12 - Back to School letters sent from principals with info for teacher and teams and virtual backpack information

August 15 - OnCourse portal opens to parents

August 21 - New staff arrive for 5 days of training

September 3 - Convocation for all staff

September 4 - TMS/CHS orientations

September 5 - First day of school for all students

September 24 - John O'Sullivan Athletic presentation for parents/coaches/team leaders

September 30 - Rosh Hashanah

October 9 - Yom Kippur



Projects by School

Central High School

- Roof replacement **COMPLETE**
- HVAC Upgrade in all areas w/o AC **COMPLETE**
- Renovate front entrance, front office and Health office space **COMPLETE**
- Renovate cafeteria **COMPLETE**
- Performing Arts space **IN PROGRESS**
- Addition of new Wellness space **COMPLETE**
- Lighting and Ceiling replacements **COMPLETE**
- Exterior Door Replacement **COMPLETE**
- Media center renovation **IN PROGRESS**

Timberlane Middle School

- Roof replacement **COMPLETE**
- Fire alarm system upgrade **COMPLETE**
- Intercom system upgrade **COMPLETE**
- HVAC Upgrade in all areas w/o AC **COMPLETE**
- Media center renovations **IN PROGRESS**
- Vestibule renovation **IN PROGRESS**
- Generator **IN PROGRESS**

Stony Brook

- Media Center renovation **COMPLETE**
- Vestibule renovation **IN PROGRESS**

Hopewell Elementary

- Masonry restoration - repoint brick **COMPLETE**
- Roof replacement **COMPLETE**
- Media Center renovation **COMPLETE**
- Window replacement with high efficiency architectural grade window **COMPLETE**
- Vestibule renovation **IN PROGRESS**
- Generator **IN PROGRESS**

Bear Tavern

- Media Center renovation **COMPLETE**
- Restroom upgrades **COMPLETE**
- Vestibule renovation **IN PROGRESS**
- Generator **IN PROGRESS**

Toll Gate

- Window replacement with high efficiency architectural windows **COMPLETE**
- Roof replacement **COMPLETE**
- Fire Alarm **COMPLETE**
- HVAC replacement in Gym **COMPLETE**
- Media Center renovation **COMPLETE**
- Restroom upgrades **COMPLETE**
- Vestibule renovation **IN PROGRESS**
- Generator **IN PROGRESS**



Agenda For Today

- Follow-up on Security Discussion
- Board Self-Evaluation
- Areas of Focus for the 2019-20 School year
 - Social Emotional Learning
 - Grading practices
 - Sustainability/Green Efforts
 - Security/Communication
 - Budget Planning and Facility Maintenance



Social Emotional Learning / Mindfulness

Theme: To identify needed supports to achieve student and staff growth and equity

- Develop Later Start Time Committee to investigate the possibility of later start times at TMS and CHS.
- Implement SEL program days at CHS and Elementary level (already occurring at TMS)
- Aligning our efforts with the CASEL framework and implementing restorative practices, particularly with our elementary students.
- Ensure the “Mindfulness Minute” is taking place in each school where no announcements are made, no technology used and no talking among staff or students.
- Continue our work on equity, as we develop stronger, more resilient staff and students.



Continuing Our Efforts Toward Student Content Mastery

Theme: To identify and address systemic barriers that may hinder student success.

As part of our multi-year plan to improve instruction, this year we will:

- TMS Schedule Revision planning in preparation for September 2020 implementation
- K-5 Schedule refresh planning in preparation for September 2020 implementation
- Develop a Board Policy and Regulation on grading practices
- Homework tracking - Begin tracking teacher expected completion time in OnCourse
- Standardizing second-chance learning contracts and procedures at TMS and CHS
- Re establish District Grading Committee
 - Looking at non-academic grading factors (Extra credit for paper towels or helping after class)



District Safety, Security and Communication

Theme: Provide timely information to district families via a variety of sources.

- New website with Mobile App (>70% of our families access District data from their mobile device)
- Establish Key Communicators group
- Social media improvements
 - Improved Facebook page with daily posts
 - Improved Instagram usage
 - Improved Twitter usage
- Develop and distribute “District Communication Protocols”
- Improved emergency communication process
 - Provide parent information night in October also *Live Streamed*
- Improve and distribute entrance policies at all schools



Sustainability/Green School Efforts

Theme: Continue to identify and address areas to reduce our carbon footprint

- Standardize HVA/C usage to reduce energy consumption.
- Continue to expand our outdoor classrooms and minimal maintenance meadows.
- Re establish building and district-wide Green Teams.
- Evaluate the possibility of eliminating single use plastics in our cafeterias including water bottles, flatware and trays.
- Revise TG and SB Sustainable Jersey applications as necessary
 - Support schools to achieve Silver Status



Budget Planning and Facility Maintenance

Theme: To provide multiple opportunities for our community to review our budget and participate in our budgeting process and continue to maintain our facilities.

- Offer monthly community budget review sessions in Feb., March, April & May
- Update Demographic Study
- Update 5 year Long Range Facility Plan
- Continue efforts to expand our outdoor classrooms and low maintenance meadows



Safety and Security: Administration Recommendation

After consulting with HTPD (Chief Maloney and Lieutenant Springer), we are recommending the following:

CHS

- Class III Officer
- CSO - hours 10 am - 6 pm to cover after-school activities

TMS

- Class III Officer

BT, TG, HW, SB

- Status quo with a CSO in each building



Safety and Security: Administration Recommendation

Class III Officer - retired law enforcement officer that wears a uniform in the school and carries a gun similar to an SRO.

- Is under the authority of the police department not the school district.
- Trained annually by the police department.
- Salary is paid by the district.
- Car, uniform and weapon is provided by the police department.

Resource: [Class III Officer Checklist](#)



Safety and Security: Administration Recommendation

- In order to be competitive with other districts in Mercer County we are recommending the following salary adjustment.
 - Raise CSO salary from \$33,102 to \$40,000
 - Salary for Class III would be \$45,000

Resource: [Mercer County Salary Comparison](#)



Mercer County Salary Comparison

[Mercer County Salary Comparison](#)



Budget Planning

The following guidelines are recommended as we begin to build the 2020-21 budget:

Use of Surplus to Balance Budget Max	Health Benefits IBR Max	Cap Reserve Annual Deposit	Cap Reserve Minimum Suggested Balance	Cap Reserve Maximum Suggested Balance	Excess Surplus to be used to pay down debt service.
\$2.5 M	\$2.5 M	\$2.5 M	\$2.0M	\$4.5M	>