

**Tuesday, March 15, 2016**  
**EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES**

## **COMMITTEE**

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**Subject**            **Committee Members**  
**Meeting**            Mar 15, 2016 - EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES  
**Category**            COMMITTEE  
**Access**              Public  
**Type**                 Procedural

<b>COMMITTEE MEMBERS PRESENT</b>	<b>DIRECTORS PRESENT</b>
Ms. Daniela Helkowski, vice-chairperson	Mr. Gianni Floro
Ms. Marna Blackmer	Ms. Sarah Heres
Mr. Robert Riker	Mr. Jon Kuzma
Mr. Andrew Surloff, administrative liaison	Mr. David Pusateri
Dr. Susan Gentile, administrative liaison	Ms. Marianne Wagner
<b>OTHERS PRESENT</b>	
Dr. Heidi Ondek	Dr. Joseph Marrone
Mr. Scott Antoline	Ms. Christine Kardong
Ms. Angela Yingling	

## **REPORTS/INFORMATION**

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**Subject**            **1. Student Representatives**  
**Meeting**            Mar 15, 2016 - EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES  
**Category**            REPORTS/INFORMATION  
**Access**              Public  
**Type**                 Reports

Student Representatives Report: Mr. Guild reported on the various ways that students and teachers observed Black History Month. He also noted the 3 art prints by QV graduate Marlon J. Gist. Board member Mr. Floro donated the pieces to the school district.

**Subject**            **2. Teacher Spotlight - Erik Lindemann, Osborne Grade 3**  
**Meeting**            Mar 15, 2016 - EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES  
**Category**            REPORTS/INFORMATION  
**Access**              Public  
**Type**                 Reports

**Subject**            **3. Update on the Elementary Population Study: Mr. Surloff**  
**Meeting**            Mar 15, 2016 - EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES

Category       REPORTS/INFORMATION  
 Access         Public  
 Type

**Subject       4. Athletics & Activities Report**

Meeting        Mar 15, 2016 - EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES  
 Category       REPORTS/INFORMATION  
 Access         Public  
 Type

The Athletics & Activities Report was attached to the agenda.

**ACTION ITEMS**

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**Subject       A. Field Trip Request: 8th Grade Trip, 2017**

Meeting        Mar 15, 2016 - EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES  
 Category       ACTION ITEMS  
 Access         Public  
 Type

A. Request that the board approve an 8th grade trip to Gettysburg, PA, Washington, DC, and Williamsburg, VA. The proposed dates are May 17 – 20, 2017. There will be no cost to the district except for substitute teachers.

**Subject       B. Field Trip Request: HS Orchestra to Capitol**

Meeting        Mar 15, 2016 - EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES  
 Category       ACTION ITEMS  
 Access         Public  
 Type

B. Request that the board approve a high school orchestra trip to the state capitol, on March 30–31, 2016 at a cost to the district of approximately \$400 for hotel expenses for teachers/chaperones and for substitute teachers.

**Subject       C. Allegheny Intermediate Unit 2016-2017 Services Agreement**

Meeting        Mar 15, 2016 - EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES  
 Category       ACTION ITEMS  
 Access         Public  
 Type

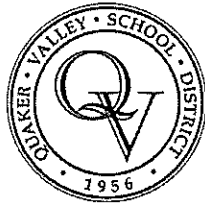
C. Request that the board approve the Allegheny Intermediate Unit 2016–2017 Services Agreement.

## **Motion to Include on the Legislative Agenda**

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<b>Subject</b>	<b>Motion for action items</b>
Meeting	Mar 15, 2016 - EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE MINUTES
Category	Motion to Include on the Legislative Agenda
Access	Public
Type	Action
Recommended Action	Ms. Helkowski moved that items A - C be placed on the legislative agenda for action.

Ms. Helkowski moved that items A – C be placed on the legislative agenda for action. Mr. Kuzma seconded the motion.



**Tuesday, March 15, 2016  
POLICY COMMITTEE MINUTES**

## **COMMITTEE**

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**Subject** COMMITTEE  
**Meeting** Mar 15, 2016 - POLICY COMMITTEE MINUTES  
**Category** COMMITTEE  
**Access** Public  
**Type** Procedural

<b>COMMITTEE MEMBERS PRESENT</b>		<b>DIRECTORS PRESENT</b>	
Mr. Jon Kuzma, chairperson		Ms. Marna Blackmer	
Mr. Gianni Floro, vice-chairperson		Ms. Sarah Heres	
Mr. David Pusateri		Mr. David Pusateri	
Dr. Heidi Ondek, administrative liaison		Mr. Robert Riker	
		Ms. Marianne Wagner	
<b>OTHERS PRESENT</b>			
Mr. Andrew Surloff		Dr. Joseph Marrone	
Mr. Scott Antoline		Ms. Angela Yingling	
Ms. Christine Kardong			

## **1.0 FOR DISCUSSION**

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**Subject** Policy 321.00 Maintaining Professional Adult/Student Boundaries  
**Meeting** Mar 15, 2016 - POLICY COMMITTEE MINUTES  
**Category** 1.0 FOR DISCUSSION  
**Access** Public  
**Type** Information

There will be training related to policy 321.00 Maintaining Professional Adult/Student Boundaries.

There are no items for the agenda.



**Tuesday, March 15, 2016**  
**COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES**

**Committee Meeting**

**COMMITTEE**

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**Subject** COMMITTEE  
**Meeting** Mar 15, 2016 - COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES  
**Category** COMMITTEE  
**Access** Public  
**Type** Procedural

<b>COMMITTEE MEMBERS PRESENT</b>	<b>DIRECTORS PRESENT</b>
Mr. Gianni Floro, chairperson	Ms. Sarah Heres
Ms. Daniela Helkowski, vice-chairperson	Mr. Jon Kuzma
Ms. Marna Blackmer	Mr. David Pusateri
Ms. Marianne Wagner	Mr. Robert Riker
Dr. Heidi Ondek, administrative liaison	
<b>OTHERS PRESENT</b>	
Mr. Andrew Surloff	Dr. Joseph Marrone
Mr. Scott Antoline	Ms. Angela Yingling
Ms. Christine Kardong	Dr. Susan Gentile

**COMMUNITY ENGAGEMENT/INFORMATION**

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**Subject**  
**Meeting** Mar 15, 2016 - COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES  
**Category** COMMUNITY ENGAGEMENT/INFORMATION  
**Access** Public  
**Type**

**ACTION ITEMS**

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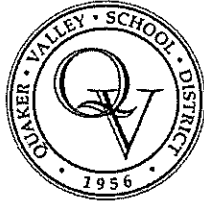
**Subject** MEMORIAL BOOKS  
**Meeting** Mar 15, 2016 - COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES  
**Category** ACTION ITEMS  
**Access** Public  
**Type**

Request that the board approve a memorial donation to the Sewickley Public Library of the Quaker Valley School District in honor of:

There are no memorial donations this month.

<b>Subject</b>	<b>MOTION</b>
Meeting	Mar 15, 2016 - COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE MINUTES
Category	ACTION ITEMS
Access	Public
Type	

There were no action items.



**Tuesday, March 15, 2016**  
**FACILITIES AND OPERATIONS COMMITTEE MINUTES**

## COMMITTEE

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**Subject**            **Committee**  
Meeting            Mar 15, 2016 - FACILITIES AND OPERATIONS COMMITTEE MINUTES  
Category            COMMITTEE  
Access              Public  
Type                 Procedural

<b>COMMITTEE MEMBERS PRESENT</b>		<b>DIRECTORS PRESENT</b>	
Mr. David Pusateri, chairperson		Ms. Daniela Helkowski	
Mr. Gianni Floro, vice-chairperson		Ms. Sarah Heres	
Ms. Marna Blackmer		Mr. Robert Riker	
Mr. Jon Kuzma		Ms. Marianne Wagner	
Dr. Joseph Marrone, legislative liaison			
<b>OTHERS PRESENT</b>			
Dr. Heidi Ondek		Ms. Angela Yingling	
Mr. Andrew Surloff		Mr. Scott Antoline	
Ms. Christine Kardong			

## REPORTS

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**Subject**            **1. Facilities Report**  
Meeting            Mar 15, 2016 - FACILITIES AND OPERATIONS COMMITTEE MINUTES  
Category            REPORTS  
Access              Public  
Type

The Facilities Report was attached to the agenda.

## ACTION ITEMS

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**Subject**            **A. Elevator Maintenance**  
Meeting            Mar 15, 2016 - FACILITIES AND OPERATIONS COMMITTEE MINUTES  
Category            ACTION ITEMS  
Access              Public  
Type

A. Request that the board authorize the administration to enter into a one year contract with Kone Elevator Service for maintenance of the school district's elevators for \$11,220 to be taken from the general fund.

**Subject**            **B. Verizon Easement**  
**Meeting**            Mar 15, 2016 - FACILITIES AND OPERATIONS COMMITTEE MINUTES  
**Category**            ACTION ITEMS  
**Access**              Public  
**Type**                Discussion

B. Request that the board authorize Verizon to relocate two utility poles and anchors on the north side of Camp Meeting Road on Quaker Valley School District’s property, subject to final approval from the district’s legal counsel and the school district’s engineer.

**Subject**            **C. Allegheny County Easement**  
**Meeting**            Mar 15, 2016 - FACILITIES AND OPERATIONS COMMITTEE MINUTES  
**Category**            ACTION ITEMS  
**Access**              Public  
**Type**                Procedural

C. Request that the board authorize Allegheny County to install additional storm water management and the planting of additional bushes beyond the southern boundaries of the county’s easement onto Quaker Valley School District’s property, subject to final approval from the district’s legal counsel and the school district’s engineer.

**Subject**            **D. Edgeworth Capacitor**  
**Meeting**            Mar 15, 2016 - FACILITIES AND OPERATIONS COMMITTEE MINUTES  
**Category**            ACTION ITEMS  
**Access**              Public  
**Type**                Procedural

D. Request that the board authorize the administration to enter into a contract with McCurley Houston Electric, Inc. to install and start up per specifications the capacitor bank at the Edgeworth Elementary School for \$14,850 to be taken from the capital fund.

**Subject**            **E. Waste Management Contract**  
**Meeting**            Mar 15, 2016 - FACILITIES AND OPERATIONS COMMITTEE MINUTES  
**Category**            ACTION ITEMS  
**Access**              Public  
**Type**                Reports

E. Request that the Board authorize the administration to renew with Waste Management for one year for the school district’s standard trash removal and recycling at the same cost of \$70,100 to be taken from the General Fund.

**Subject**            **F. (Formerly item H on the Finance Agenda)**  
**Meeting**            Mar 15, 2016 - FACILITIES AND OPERATIONS COMMITTEE MINUTES  
**Category**            ACTION ITEMS  
**Access**              Public  
**Type**                Discussion

F. Request that the board authorize the administration to purchase the Saturn Equipment Model



No. S23R Reach-in Cooler from Curran Taylor Equipment for a cost of \$2,784.00 with the funds to be taken from the capital projects fund.

File Attachments  
[03-15-16 Finance H.pdf \(326 KB\)](#), [webloc \(0 KB\)](#)

## **MOTION TO ADD TO LEGISLATIVE AGENDA**

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<b>Subject</b>	<b>Motion to place items on legislative agenda.</b>
Meeting	Mar 15, 2016 - FACILITIES AND OPERATIONS COMMITTEE MINUTES
Category	MOTION TO ADD TO LEGISLATIVE AGENDA
Access	Public
Type	Action
Recommended Action	Motion to place items on the legislative agenda.

Mr. Pusateri requested that items A – F be placed on the legislative agenda for action. Ms. Wagner provided the second to the motion.



**Tuesday, March 15, 2016  
FINANCE COMMITTEE MINUTES**

**COMMITTEE**

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**Subject**            **Committee**  
 Meeting            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
 Category            COMMITTEE  
 Access              Public  
 Type                Procedural

<b>COMMITTEE MEMBERS PRESENT</b>	<b>DIRECTORS PRESENT</b>
Mr. Robert Riker, chairperson	Ms. Marna Blackmer
Ms. Marianne Wagner, vice-chairperson	Ms. Daniela Helkowski
Mr. Jon Kuzma	Ms. Sarah Heres
Mr. Scott Antoline, administrative liaison	Mr. Gianni Floro
	Mr. David Pusateri
<b>OTHERS PRESENT</b>	
Dr. Heidi Ondek	Dr. Joseph Marrone
Mr. Andrew Surloff	Ms. Angela Yingling
Ms. Christine Kardong	

**REPORTS/INFORMATION**

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**Subject**            **1.0 TAX COLLECTION**  
 Meeting            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
 Category            REPORTS/INFORMATION  
 Access              Public  
 Type

**Subject**            **1.1 Earned Income Tax Summary Report**  
 Meeting            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
 Category            REPORTS/INFORMATION  
 Access              Public  
 Type                Reports

**Subject**            **1.2 Real Estate Tax Summary Report**  
 Meeting            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
 Category            REPORTS/INFORMATION  
 Access              Public  
 Type                Reports

**Subject**           **2.0 FINANCIAL REPORTS/BUDGET**  
**Meeting**           Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**           REPORTS/INFORMATION  
**Access**             Public  
**Type**

**Subject**           **2.1 PDE Confirmation of Resolution not to exceed Act 1 index of 2.4%**  
**Meeting**           Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**           REPORTS/INFORMATION  
**Access**             Public  
**Type**                Reports

**Subject**           **2.2 Budget Timeline-Discussion**  
**Meeting**           Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**           REPORTS/INFORMATION  
**Access**             Public  
**Type**                Discussion

Mr. Antoline informed the board that the current school district budget timeline may need to be extended a bit, as he continues to familiarize himself with the district and the many individual budgets that are submitted to him.

**Subject**           **3.0 OTHER INFORMATION/GENERAL BUSINESS**  
**Meeting**           Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**           REPORTS/INFORMATION  
**Access**             Public  
**Type**

**Subject**           **3.1 Donations**  
**Meeting**           Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**           REPORTS/INFORMATION  
**Access**             Public  
**Type**                Reports

## **ACTION ITEMS**

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**Subject**           **A. Financial Statements**  
**Meeting**           Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**           ACTION ITEMS  
**Access**             Public  
**Type**

A. Request that the board approve the capital projects fund, grant fund, general fund and cafeteria fund financial statements for the months ending November 30 and December 31, 2015 and January 31 and February 29, 2016.

There was a brief follow-up discussion about electricity utilization at the various buildings.

**Subject**            **B. Treasurer's Report/General Fund Invoices**  
Meeting            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
Category            ACTION ITEMS  
Access              Public  
Type

B. Request that the board approve the treasurer's report and payment of general fund invoices in the amount of \$3,325,396.46.

**Subject**            **C. Food Service Fund Invoices**  
Meeting            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
Category            ACTION ITEMS  
Access              Public  
Type

C. Request that the board approve payment of food service fund invoices in the amount of \$48,889.22.

**Subject**            **D. Capital Projects Fund Invoices**  
Meeting            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
Category            ACTION ITEMS  
Access              Public  
Type

D. Request that the board approve payment of the capital projects fund invoices in the amount of \$15,173.14.

**Subject**            **E. Grant Fund Invoices**  
Meeting            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
Category            ACTION ITEMS  
Access              Public  
Type

E. Request that the board approve the invoices for the grant fund in the amount of \$39,640.64.

**Subject**            **F. Approval to Appeal Tax Assessments**  
Meeting            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
Category            ACTION ITEMS  
Access              Public  
Type

F. Request that the board approve the appeal of tax assessments on properties where the difference between the adjusted 2015 sales price and the current assessed value would result in a minimum of \$1,500.00 in lost revenue to the district.

After discussion, there was general agreement to lower the minimum to \$1,000. This figure will

move to the agenda.

**Subject**            **G. Parkway General & Jointure Budgets**  
**Meeting**            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**            ACTION ITEMS  
**Access**              Public  
**Type**

G. Request that the board approve the Parkway West Career and Technology Center 2016–2017 general operating and jointure budgets with the estimated Quaker Valley School District’s share as \$178,881.56 and \$28,751.28 respectively.

**Subject**            **H. This item was moved to the Facilities Committee.**  
**Meeting**            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**            ACTION ITEMS  
**Access**              Public  
**Type**

H. This item was moved to the Facilities Committee.

**Subject**            **I. 2016-2017 AIU Program of Services Budget**  
**Meeting**            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**            ACTION ITEMS  
**Access**              Public  
**Type**

I. Request that the board approve the Allegheny Intermediate Unit 2016–17 Program of Services Budget in the amount of \$2,021,185.00. The Quaker Valley School District contribution is estimated to be \$57,646.

**Subject**            **I (1). Letter from IU re: Budget**  
**Meeting**            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**            ACTION ITEMS  
**Access**              Public  
**Type**

**Subject**  
**Meeting**            Mar 15, 2016 - FINANCE COMMITTEE MINUTES  
**Category**            ACTION ITEMS  
**Access**              Public  
**Type**

## **MOTION TO MOVE ACTION ITEMS TO AGENDA**

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<b>Subject</b>	<b>Motion</b>
Meeting	Mar 15, 2016 - FINANCE COMMITTEE MINUTES
Category	MOTION TO MOVE ACTION ITEMS TO AGENDA
Access	Public
Type	Action
Recommended Action	Mr. Riker moved that items A - I be placed on the legislative agenda for action.

Mr. Riker moved that items A - I (without item H., and with item F as adjusted) be placed on the legislative agenda for action. Mr. Kuzma seconded the motion.