

# New Family Enrollment Checklist: How to become a Phoenix!

	<b>Action Item</b>
	Parent/Guardian/Family <b>tours</b> the school.
	Prospective <b>student is assessed</b> to see if she or he is ready for academic life at LSUS. These assessments will be either online or one-on-one, depending on the age/grade of the child. Kindergarten students work through a tool with a qualified screener.
	<b>At the time</b> of the <b>assessment</b> the family <b>supplies a copy of</b> prospective student's <b>birth certificate, report card, test scores</b> (e.g. ISTEP, NWEA, etc.), <b>IEP</b> , behavior or discipline reports.
	<b>Family decides</b> if they want to enroll or not.
	A completed <b>application is returned</b> for <b>each</b> child requesting enrollment.
	An <b>application fee of \$35/student</b> with a maximum of \$70/family <b>is required</b> . The process may not continue without this payment.
	An <b>interview is scheduled with the principal</b> which will include prayer, discussion, and opportunity to learn more about each other.
	<b>LSUS makes a decision</b> about the student's enrollment.
	<b>Parents are informed</b> of acceptance or of denial.
	<b>Financial Assistance process (at any time during the registration process):</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> \$75 registration fee per child (Maximum \$150/family) will need to be paid no later than the end of June.</li> <li><input type="checkbox"/> A School Choice Scholarship Voucher (SCSV) and/or Scholarship Granting Organization (SGO) application is completed as available based on state guidelines.</li> <li><input type="checkbox"/> TADS (Tuition Aid Data Services) Financial Assistance application is completed.</li> <li><input type="checkbox"/> Tuition payment company application is filled out along with the \$34 processing fee per family .</li> </ul>
	Financial Assistance <b>Committee meets</b> to determine the assistance package to be given to the applicant family and a packet is provided to the family for their consideration and signature/agreement.
	A tuition agreement is put in TADS and the family sets up their tuition <b>payment agreement</b> with TADS.
	<b>Family commits</b> to prompt, regular payments and the school commits to excellent support.

*You are now a Phoenix!*