

MINUTES

Regular Meeting

December 13, 2016

The Regular Meeting of the Bay Head Board of Education convened Tuesday, December 13, 2016, at 6:45 P.M. at the Bay Head School Library with President, Joseph Cornell, III presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall, January 22, 2016 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Cornell led the Pledge of Allegiance to the Flag.

Members Present President, Joseph S. Cornell, III; Mrs. Sandra Antognoli; Mr. Barry Pearce. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent Mr. Darren Erbe and Mr. Benjamin Hinds

At 6:45 PM, BE IT RESOLVED – RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mr. Pearce and seconded by Mrs. Antognoli to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board discussed: Hiring a substitute custodian; hiring a part-time office assistant; a tuition reimbursement request; a stipend position; tuition student applications; a possible contract for backstop and fence on the softball field and HIB incident(s), if any.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

At 7:32 PM the board reconvened from Closed Session.

Correspondence was presented for the board's review.

Open to Public for Agenda Items None

Board Member Committee Reports:

Curriculum: Mrs. Antognoli reported that they will be looking to update the Science and Social Studies Curriculum. Mrs. Antognoli also reported that Medford Township Schools has been in a collaborative partnership with the Bay Head School related to Reader's and Writers Workshop. Mrs. Antognoli also reported that we will begin utilizing the software program HIBster to maintain accurate and confidential records for HIB, IR&S and 504 Plans.

Technology: Mr. Cornell reported that the portable SmartBoard has been ordered and should be delivered within the next two weeks.

Budget/Finance: Mr. Pearce reported that additional gym equipment has been ordered as well as new furniture for the Kindergarten classroom.

Personnel/Negotiations: Nothing to report.

Buildings/Grounds: Mrs. Christopher stated that the Commissioning Report came in and she will be forwarding a copy to the board members for their review. The board also discussed possible signage for the gymnasium. Mrs. Christopher suggested hiring an engineer to help the board establish a priority list of items that need to be completed, such as windows, brick pointing, etc.

Policy: Nothing to report.

Community Relations: Mr. Pearce reported on the following:

- Peace Day was held on November 16th
- The entire school is will be making ornaments for the “Giving Tree”.
- Student Council raised \$1,000 or Doctors without Borders.
- December 2nd was the annual Christmas walk and on December 3rd the Santa Breakfast was held and was a great success.
- December 15th is the Winter Concert.
- The Bay Head Home and School are selling Christmas Trees at the firehouse in an effort to fundraise for the eighth grade trip.

Delegate/Legislative: Nothing to report.

Athletics: Mrs. Antognoli reported that wrestling and basketball are underway.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Workshop(s) A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the attendance and related expenses for the following staff member(s) for the 2016-2017 school year.

Wendy Maas – January 17, 2017

Maria Wills – January 17, 2017

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

Substitute Custodian A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve Mark Sabo as a Substitute Custodian at a rate of \$12 per hour pending background and records check.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

Office Assistant A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to hire Patricia Valeri as an Office Assistant for 15 hours per week at a rate of \$11.42 per hour pending background and records check.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

Tuition Reimbursement – Maria Wills A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve tuition reimbursement for Maria Wills for the 2017 Spring Semester at the contracted rate.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

Tuition Students A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve two new tuition students for second and fourth grades as of January 2017.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

A Motion was offered by Mrs. Antognoli, seconded by Mr. Pearce and unanimously carried to approve the following two items:

1. **Astronomy Night and Movie** A Motion to approve Astronomy Night and a movie on the field near the tennis courts on January 17, 2017 from 6:00 PM to 9:00 PM under the direction of Mrs. Galarza.
2. **Student Council Dance** A Motion to approve a school dance from 6:00 PM to 9:00 PM on a date to be determined under the direction of Mrs. Galarza.

Field Trip Request A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the annual eighth grade trip to Gettysburg, Pennsylvania from May 17, 2017 through May 19, 2017 under the direction of Mrs. Fallivene and Mr. Kennedy. Cost of the trip is paid for by the Bay Head Home and School Association.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the following two items:

1. **Facility Use Request** A Motion to approve a facility use request from Clarizio Music for use of the gymnasium on Saturday, January 28, 2017 from 12:00 PM to 5:00 PM at the rate of \$100 per hour.
2. **Facility Use Request** A Motion to approve a facility use request from "Go Bay Head" for use of the gymnasium every Tuesday from 7:30 PM to 9:30 PM through May 31, 2017.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

Law Club Advisor – 4th through 6th Grades A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve Frank Camardo as Law Club Advisor for 4th through 6th grades.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

Early Act Club Position A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the Early Act Club at the contracted hourly rate, not to exceed \$600 and to approve posting for the position.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

Athlete Code of Conduct A Motion was offered by Mrs. Antognoli, seconded by Mr. Pearce and unanimously carried to approve an Athlete Code of Conduct for all students participating in after school sports teams.

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS
ADMINISTRATOR**

Approval of Minutes A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to waive the public reading and approve the minutes of the following:

November 15, 2016 - Regular Meeting, Open and Executive session

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending October 31, 2016 as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending October 31, 2016 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of October 31, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

List of Bills A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling **\$107,292.84** for the 2016-2017 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

SEMI Program Resolution A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve a RESOLUTION for Waiver of Requirements Special Education Medicare Initiative Program for the 2017- 2018 school year.

AYE: CORNELL, ANTOGNOLI, PEARCE

NAY: NONE

Application Submission QSAC Equivalency A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve submission of Application for QSAC Equivalency as distributed in writing to the Board of Education.

AYE: CORNELL, ANTOGNOLI, PEARCE
NAY: NONE

Cafeteria Services A Motion was offered by Mrs. Antognoli and seconded by Mr. Pearce to approve the following two items:

1. **Contract - 21 Plus, Inc.** To approve a contract with 21 Plus, Inc. to provide cafeteria services at a cost of \$33 per hour from January 2, 2017 through June, 2017, approximately 2 ½ hours per day, three days per week.
2. **Contract - Point Pleasant Borough Board of Education** To approve a contract with Point Pleasant Borough Board of Education to provide lunches at an estimated cost of \$4.00 per lunch.

AYE: CORNELL, ANTOGNOLI, PEARCE
NAY: NONE

New Business Mrs. Christopher reminded the board that the reorganization meeting will be held on Tuesday, January 3, 2017.

Old Business The board discussed the Commissioning Report.

Superintendent’s Report

Dr. Morris reported the following:

- A. Enrollment as of December 9, 2016

Bay Head School	131 students
Point Pleasant Beach High School	30 students
Vocational School Students	4 students
Out of District	<u>1 students</u>
Total	166 students
- B. Workshop requests were included for the board’s review.

Public Comment Mrs. Curtis thanked the board for passing the Athlete Code of Conduct.

Motion to adjourn At 8:13 PM, a motion was offered by Mrs. Antognoli, seconded by Mr. Pearce and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary