

JOB POSTING

JOB TITLE: Adult Program Instructor
RESPONSIBLE TO: Adult Program Specialist
DEPARTMENT: LAVI Adult Program
EMPLOYMENT DATE: October 23, 2019

WORK SCHEDULE: Monday – Friday 8:30 a.m. – 2:30 p.m.

QUALIFICATIONS: Associate’s Degree in human services field or a related field or one year of related experience. Strong communication, teaching, experiences, and experience with individuals with intellectual disabilities and medical complexities. Experience in tracking and documentation participant progress on daily service notes.

RESPONSIBILITIES:

- To plan and provide instruction and activities directly related to the adults Individual Support Plan.
- To document and report progress for each participant, based on their individual program goals.
- To assist in physical management of participants, including hygiene positioning, and the use of adaptive equipment.
- To plan and coordinate community engagement opportunities for program participants.
- To create a meaningful and safe learning environment through the use of a variety of instructional methods and assessments.
- To communicate daily with parents, guardians, and other team members.

POSTING PERIOD: Until position is filled.

Resume and cover letter only; no telephone inquires please. Send correspondence to the Employee Relations.

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