

EAST WINDSOR REGIONAL SCHOOL DISTRICT, HIGHTSTOWN, NJ 08520**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION**
NOVEMBER 14, 2011

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a Regular meeting on Monday, November 14, 2011 at 7:30 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

Members Present: Lisa Abel, Paul Connolly, Bruce Ettman (arrived 7:38 pm), Suzann Fallon, Bonnie Fayer, Christine Harrington, Bob Laverty, Susan Lloyd, (arrived 7:38 pm) and Kennedy Paul
 Members Absent: None
 Also Present: Kurt Stumbaugh, SBA/Board Secretary
 David Coates, Board Legal Counsel
 Also Absent: Dr. Edward Forsthoffer, Chief School Administrator (with advance notice)

ITEM 1. WELCOME

Board President Robert Laverty called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement as follows: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available to any member of the public requesting them from the Board Secretary at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Mr. Laverty asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" No one objected. "There being none, we may proceed."

Fire Code Compliance: Mr. Laverty made the following announcement: "In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exits for this room, which are located.... "(Mr. Laverty pointed to the emergency exits.)

ITEM 2. PLEDGE OF ALLEGIANCE**ITEM 3.A APPROVAL OF AGENDA**

Mr. Paul moved seconded by Ms. Fallon to approve the agenda with the following additions:

Addition to #16.L Field Trips: 12/2/11 – HHS Music Department Fundraiser, Barnes & Noble, Hamilton, NJ

Addition to #16.M Volunteers/Chaperones: for HHS – Chris Edenfield

Addition of items:

- 16Y: Board Secretary's Report for September, 2011
- 16.Z: Treasurer's Report for September, 2011
- 16.AA Transfer Report for September, 2011

On a roll call vote of the Board, motion to approve the agenda was carried unanimously.

ITEM 3.B RESOLUTION FOR CLOSED SESSION

Mr. Paul moved, seconded by Ms. Harrington to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on November 14, 2011. These closed sessions concern:

1. Student Matters-Bullying

Minutes of the closed session will be available in accordance with Board policy when the need for confidentiality no longer exists. On a roll call vote of the Board, motion to approve was carried unanimously.

ITEM 4. PRESENTATION: AMERICAN EDUCATION WEEK

November 13-19, 2011, has been proclaimed as American Education Week. It is requested that the Board of Education approve November 13-19, 2011, as American Education Week in the East Windsor Regional School District. Mr. Laverty, Board President, read aloud the following resolution.

WHEREAS, America's schools are the backbone of our democracy, providing each new generation with the tools to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, schools are the primary influence in children's lives aside from their families; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise; and

WHEREAS, education employees - be they custodians or teachers, bus drivers or librarians - work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, there is nothing more crucial to the health and the future of our nation than education, **NOW, THEREFORE**, I, Robert P. Laverty, serving as President of the East Windsor Regional Board of Education do hereby proclaim November 13-19, 2011, as the 90th annual observance of American Education Week.

Second: Ms. Fallon. Voting Yes, Ms. Abel, Mr. Connolly, Ms. Fallon, Ms. Fayer Ms. Harrington, Mr. Laverty, Ms. Lloyd, and Mr. Paul. Abstaining: Mr. Ettman Voting no: none. Motion to approve the resolution was carried with 8 "yes" votes.

5. STUDENT RECOGNITION - Aditya Dalal, HHS National FBLA Conference – 2ND Place Winner
Patricia Phillips, CTG Supervisor, presented Aditya Dalal with a certificate of recognition and read a summary of his accomplishments.

6. TEACHER RECOGNITION - HHS Teachers Elizabeth Dunn, Kate Featherston and Carolyn Ross Selected for Council for Teachers of English Workshop Presentation.

Mr. Kevin Akey, CTG Supervisor, read a summary of the workshop, and presented each with a certificate of recognition for their participation.

7. ENCHANTMENT RESOLUTION (#8 on agenda)

The Board of Education has historically taken a position against the conversion of age restricted housing to non-age restricted, and has passed resolutions arguing against both the enactment of the conversion bill and against this specific conversion. As the Developer has renewed its application to convert the Enchantment Development to non-age restricted, it is in the best interest of the District to once more go on record as opposed to this application by Resolution.

**RESOLUTION TO OPPOSE RENEWAL OF ENCHANTMENT DEVELOPMENT
CONVERSION APPLICATION**

WHEREAS, Robertson Douglas, the developer of a tract of land located in East Windsor Township, to wit; Block 16, Lots 1, 2, 5, 6 and 7 has renewed its application to convert a previously received approval from the East Windsor Township Planning Board for age restricted housing to an approval for non-age restricted housing pursuant to the provisions of an Act commonly known as the Conversion Act N.J.S.A. 45:22A-46.6; and

WHEREAS, the developer's previous application was denied by the East Windsor Township Planning Board, a denial upheld by the New Jersey Superior Court; and

WHEREAS, the East Windsor Regional School Board has previously gone on record in opposition to the conversion of this property to non-age restricted housing (see Board resolution of 9/13/10 attached); and

WHEREAS, the East Windsor Regional School Board has previously gone on record in opposition to the conversion bill which was subsequently enacted and codified at N.J.S.A. 45:22A-46.6 (see Board resolution of 3/30/09 attached); and

WHEREAS, the previous reasons for the Board's concerns still are valid, to wit:

(a) unplanned for growth contrary to the Township's Master Plan and understandings relied upon by the East Windsor Regional School Board in planning for its bond referendum approved in March, 2003 for expansion and upgrading of all of its schools;

(b) lack of space for children enrolling in the schools of the district resulting in pressures on class size and resulting in potential deterioration of the educational program; and

(c) extra expenses for transportation, special education, staff, potentially new facilities, etc.; and

WHEREAS, the East Windsor Regional School Board has concluded that the planned conversion by the developer is a substantial detriment to the public good as that phrase deals with a central element of the East Windsor/Hightstown community, to wit: educational services for children and costs of those services.

NOW, THEREFORE, the East Windsor Regional School Board does hereby resolve to petition by this resolution the East Windsor Township Planning Board to disapprove of the referenced conversion before it.

Action: Mr. Paul moved, seconded by Ms. Fayer to approve the Resolution as submitted. On a roll call vote of the Board, motion to approve was carried unanimously.

Discussion:

Mr. Ettman updated the Board on the Township Planning Board meeting he attended along with Dr. Forsthofer, and David Coates. He gave details on the troublesome issues and impact on the community involved if the Enchantment Development converts to non-age restricted.

8. PRESENTATION: NJASK TEST RESULTS (#7 on agenda)

The EWRSD Testing Report for 2010-11 was presented in detail by Assistant Superintendent for Curriculum, Technology and Grants, Michael Dzwonar. The presentation highlighted the mandated NCLB QSAC Data Report, the Hightstown High School Report, the Kreps Middle School Report and the Elementary Schools Report.

The entire presentation and slide show is available for review on the District website. A hard copy is also on file with these minutes in the Board Secretary's office.

9. FIRST READING OF POLICY 5600 – PUPIL DISCIPLINE/CODE OF CONDUCT

The following policy is being submitted to the Board for first reading:

A. 5600 PUPIL DISCIPLINE/CODE OF CONDUCT (Revised)

N.J.S.A. 18A:37-15.b.(4) and Section 4 of the April 11, 2011 Model Policy and Guidance concerns consequences for a pupil who commits an act of harassment, intimidation, or bullying. The Model Policy and Guidance includes a lengthy list of factors for determining consequences and remedial measures that have been included in Policy Guide 5512 – Harassment, Intimidation, and Bullying. The Model Policy and Guidance's minimum model policy language states:

The District Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for pupils who commit one or more acts of harassment, intimidation, or bullying, consistent with the code of student conduct and the consequences and remedial responses for staff members who commit one or more acts of harassment, intimidation, or bullying. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by pupils. Appropriate consequences and remedial actions are those that are graded according to the severity of the offense(s), consider the developmental ages of the pupil offenders and pupils' histories of inappropriate behaviors, per the code of student conduct and N.J.A.C. 6A:16-7.

The Model Policy and Guidance includes a lengthy list of examples of consequences and remedial measures that have been included in Policy Guide 5512 – Harassment, Intimidation, and Bullying.

The Model Policy and Guidance minimum policy language further states:

Consequences and appropriate remedial action for a pupil or staff member who commits one or more acts of HIB may range from positive behavioral interventions up to and including suspension or expulsion of pupils, as set forth in the Board of Education's approved code of student conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a pupil who commits an act of HIB shall be varied and graded according to the nature of the behavior, the developmental age of the pupil and the pupil's history of problem behaviors and performance, and must be consistent with the district Board of Education's approved code of student conduct and N.J.A.C. 6A:16-7, Student Conduct. Remedial measures shall be designed to: correct the problem behavior; prevent another occurrence of the problem; protect and provide support for the victim of the act; and take corrective action for documented systemic problems related to harassment, intimidation, or bullying.

In summary, the Model Policy and Guidance language indicates consequences and remedial measures in response to a confirmed act of harassment, intimidation, or bullying shall be varied and graded upon consideration of many factors as there is no "one size fits all" consequence or remedial measure in response to a confirmed act of harassment, intimidation, or bullying. The language above has been included in Policy Guide 5600. Policy Guide 5600 also references the lengthy list of factors for determining consequences and remedial measures and examples of consequences and remedial measures by reference to Policy Guide 5512 – Harassment, Intimidation, and Bullying. Policy Guide 5600 is MANDATED Regulation Guide 5600 is MANDATED

Mr. Paul moved, seconded by Ms. Fayer to approve Policy 5600 – Pupil Discipline / Code of Conduct on **first reading** as submitted.

Discussion:

Mr. Ettman noted his continuing objection to mandated policies as the wording is not collectively decided upon by the Board. The wording can be misinterpreted and ambiguous. Specifically referred to policy 5600, he questions whether it ethically addresses the issues and that it sounds presumptuous in its wording.

The Board discussed clarification of policy wording and how they are to interpret the wording.

Members voting yes: Mr. Connolly, Ms. Fallon, Ms. Fayer, Ms. Harrington, Mr. Lavery and Mr. Paul.

Voting no: Mr. Ettman, Ms. Lloyd. Abstaining: Ms. Abel. Motion to approve was carried with 6 "yes" votes.

10. SECOND READING OF BOARD POLICIES

The following policies are being submitted to the Board for second reading:

- | | | | |
|----|-------------|---|--|
| A. | Policy 1230 | – | Superintendent's Duties (Revised) |
| B. | Policy 1522 | – | School-Level Planning (Revised) |
| C. | Policy 2440 | – | Summer Session (Revised) |
| D. | Policy 2461 | – | Special Education/Receiving Schools (Revised) |
| E. | Policy 6150 | – | Tuition Income (Revised) |
| F. | Policy 6220 | – | Budget Preparation (Revised) |
| G. | Policy 6311 | – | Contracts for Goods or Services Funded by Federal Grants (New) |
| H. | Policy 6820 | – | Financial Reports (Revised) |

1230 – Superintendent's Duties (Revised)

Policy Guide 1230 has been updated to remove outdated legal citations that are within the content of the Policy Guide. A job description for the Superintendent of Schools is mandated. Policy Guide 1230 is MANDATED

1522 – School-level Planning (Revised)

N.J.A.C. 6:8-2.4 was updated and relocated to N.J.A.C. 6A:32-12.2. Policy Guide 1522 has been revised to reflect the new code. The revisions are minor and most of the revisions were format changes to better align with the new code. The requirements for school-level planning remain unchanged with the exception of eliminating the reference to the Quality Assurance Annual Report (QAAR), which is now replaced by New Jersey Quality Single Accountability Continuum (QSAC). As school-level planning is required by the administrative code, this Policy is mandated. Policy Guide 1522 is MANDATED

2440 – Summer Session (Revised)

N.J.A.C. 6:3-1.8 – Approved Public Elementary and Secondary Summer Sessions has been recodified to N.J.A.C. 6A:32-10.1 – Summer School Sessions. Policy and Regulation Guides 2440 have been revised to reflect the new code citations and updated language. Operating a summer session is not required so the Policy Guide has been revised to indicate the Board “may” conduct a summer session. These Guides provide guidance in the event the district currently operates a summer session or may operate a summer session program in the future. Policy Guide 2440 is RECOMMENDED

Policy Guide 2461 – Special Education/Receiving Schools (Revised)

On February 9, 2011, school districts received a Memorandum from the New Jersey Department of Education (DOE) dated February 4, 2011 with a model policy and procedures required for private schools and public schools who receive special education children. Policy Guide 2461 and Regulation Guides 2461 have been revised to be consistent with the model policy and procedures. Districts that accept out-of-district special education pupils are required to adopt this policy and these regulations. These districts should present this revised Policy Guide and these revised or new Regulation Guides to the Board for approval. The February 4, 2011 Memorandum stated districts must submit an Assurance Statement to the County Office by April 1, 2011 Policy 2461 is MANDATED

6150 – Tuition Income (Revised)

The entire chapter N.J.A.C. 6A:23 has been relocated to N.J.A.C. 6A:23A. Many of the administrative code sections were relocated with minor changes. Subchapter N.J.A.C. 6A:23-3 – Tuition Public Schools was relocated to N.J.A.C. 6A:23A-17 – Tuition Public Schools with minor changes. Policy Guide 6150 has been updated to reflect new code citations and to provide a county vocational and county special services school district the option of charging a nonresident fee when funds are appropriated by the County. Policy Guide 6150 is RECOMMENDED

6220 – Budget Preparation (Revised)

The entire chapter N.J.A.C. 6A:23 has been relocated to N.J.A.C. 6A:23A. Many of the administrative code sections were relocated with minor changes. Policy Guide 6220 has been revised removing some of the details of budget development and referencing the new code sections that apply as the budget details are frequently revised. In addition, some of the new requirements regarding public inspection of the budget upon submission to the Executive County Superintendent and publication of the budget after adoption have been added. Administrative code legal citations have also been updated. Policy Guide 6220 is MANDATED

6311 – Contracts for Goods or Services Funded by Federal Grants (New)

Chief School Administrators received a Memorandum dated October 4, 2010 from the Acting Commissioner regarding common American Recovery and Reinvestment Act of 2009 (ARRA) monitoring findings. One of the common administrative findings is verification of vendor status and district’s lack of controls to prevent contracting with disbarred vendors for goods or services paid from Federal grant funds. The Memorandum indicates any “vendor providing goods or services funded by a Federal grant needs to be cleared for contract.” This procedure requires the district check the vendor’s status on the web-based Excluded Parties Lists System (EPLS) maintained by the General Services Administration. The detailed regulations come under Federal Acquisition Regulations (FAR) Subpart 9.4. Policy Guide 6311 has been developed requiring a check of the EPLS list before awarding a bid or contract for goods or services funded by a Federal grant. FAR Subpart 9.4 prohibits such contracts to vendors on the EPLS list. Policy Guide 6311 is RECOMMENDED

6820 – Financial Reports (Revised)

The entire chapter N.J.A.C. 6A:23 has been relocated to N.J.A.C. 6A:23A. Many of the administrative code sections were relocated with minor changes. N.J.A.C. 6:23-2.2, 2.10 and 2.11 were relocated to N.J.A.C. 6A:23A-16.2, 16.9 and 16.10 requiring revisions to Policy Guide 6820. The revised Policy Guide provides some additional details, updates the legal code citations, expands the Board Secretary’s title to School Business Administrator/Board Secretary, and provides for a Treasurer of School Monies designee in the event the district elects not to have a Treasurer of School Monies position consistent with the recent legislation making this position no longer a requirement. The new code and this Policy Guide does not change any financial reporting requirements. Policy Guide 6820 is MANDATED

Discussion:

Mr. Ettman expressed his ongoing opposition to mandated policies.

Action: Mr. Paul moved second by Ms. Fallon to approve the policies as submitted on **second reading**.

On a roll call vote of the Board, motion to approve was carried unanimously.

11. SECOND READING OF BOARD REGULATIONS

The following mandated regulations are being submitted to the Board for second reading:

- A. Regulation 2461 – Special Education/Receiving Schools (Revised)
- B. Regulation 2461.01 – Special Education/Receiving Schools – IEP Implementation (Revised)
- C. Regulation 2461.02 – Special Education/Receiving Schools – Suspension (Revised)
- D. Regulation 2461.03 – Special Education/Receiving Schools – Pupil Records (Revised)
- E. Regulation 2461.04 – Special Education/Receiving Schools – Special Education and Related Services (New)
- F. Regulation 2461.05 – Special Education/Receiving Schools – IEP Compliance (Revised)
- G. Regulation 2461.06 – Special Education/Receiving Schools – Highly Qualified and Appropriately Certified Staff (New)
- H. Regulation 2461.07 – Special Education/Receiving Schools – Termination of Placement (New)
- I. Regulation 2461.08 – Special Education/Receiving Schools – In-Service Training (Revised)
- J. Regulation 2461.09 – Special Education/Receiving Schools – State-Wide and District-Wide Assessment Programs (New)
- K. Regulation 2461.10 – Special Education/Receiving Schools – Full Educational Opportunity (New)
- L. Regulation 2461.11 – Special Education/Receiving Schools – Staff Consultation (New)
- M. Regulation 2461.12 – Special Education/Receiving Schools – Length of School Day and Academic Year (New)

On February 9, 2011, school districts received a Memorandum from the New Jersey Department of Education (DOE) dated February 4, 2011 with a model policy and procedures required for private schools and public schools who receive special education children. Policy Guide 2461 and Regulation Guides 2461 noted above have been revised to be consistent with the model policy and procedures. **Districts that accept out-of-district special education pupils are required to adopt this policy and these regulations.**

Regulations 2461 through 2461.12 are MANDATED.

Board approval is recommended. Mr. Paul moved seconded by Ms. Lloyd to approve the Regulations 2461 through 2461.12 as submitted. On a roll call vote of the Board, motion to approve was carried unanimously.

12. ANNOUNCEMENTS

There were none.

13. FIRST OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

14. FIRST OPPORTUNITY FOR BOARD MEMBER'S COMMENTS

David Coates, Board attorney, offered his views on the Enchantment Development Resolution. Noted that this resolution addresses a very serious issue of unplanned growth in our community.

Mr. Ettman shared his views regarding the impact it would have on school enrollment.

Ms. Fallon commented on the key note speaker at the recent NJSBA workshop. He authored a book : "Schools Cannot Do It Alone" which advocates increasing public support for America's public schools and encourages school boards to go out and educate the community so they can be more supportive of their Districts.

Mr. Laverty thanked all the supervisors for attending the meeting and for the excellent NJASK presentation.

Ms. Harrington also expressed her appreciation for the presentation.

Ms. Fallon emphasized that this Board is very interested in curriculum and very open to continuing these presentations and is very impressed by the work done by our administrators and curriculum staff.

15. EXECUTIVE SESSION

The Board went into closed session.

16. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

At each of the regular meetings of the Board of Education, the Board is requested to approve routine agenda items in one action. The following items are recommended for Board approval:

- A. Staffing
- B. Emergent Hiring
- C. Bullying Report from October 10, 2011
- D. Out of District Placement
- E. Professional Services
- F. FY 2012 IDEA Application (Revised)
- G. Revised School Nursing Plan 2011-2012
- H. Travel and Related Expenses
- I. Winter Sports Schedule for HHS Ice Hockey
- J. Curriculum Revisions - on SharePoint:
 - 1) Transitional Science at Kreps
 - 2) Transitional Social Studies at Kreps
 - 3) Curriculum for 6-8 German
 - 4) Curriculum for 9-12 French
 - 5) Curriculum for Spanish Native Speakers – 9-12
 - 6) Syllabus for Musical Theater
 - 7) Curriculum Map for Musical Theater
 - 8) Curriculum Map for Music Appreciation
 - 9) Curriculum Map for Advanced Placement Musical Theater
- K. New Non-Paid Clubs at HHS
 - 1) Ultimate Frisbee Club
 - 2) Euro Challenge Club
- L. Field Trips
- M. Volunteers & Chaperones
- N. Donations to:
 - 1) WCB from A2Z
 - 2) HHS FIRST Robotics Team from Parent
- O. HHS Athletic Department Gate Receipt Donation to the V Foundation
- P. Agreement for Professional Legal Services
- Q. Application to join CJPRIDE-Minority Recruitment Consortium
- R. Joint Transportation Agreement with West Windsor Plainsboro School District
- S. School Bus Evacuation Drill Reports
- T. Removal of Surplus Property
 - 1. 27" TV - Transportation Dept.
 - 2. Copiers – Kreps Middle School
 - 3. AV Equipment – High School library
- U. Sidebar to EWRSSA Agreement
- V. Flexible Spending Account-Employer Plan
- W. Minutes of Meetings: September 26, 2011 and October 10, 2011
- X. Bill List – November 14, 2011
 - 1. District Bill and Claims Report
 - 2. Board member Bill and Claims Reports
- Y. Board Secretary's Report – September, 2011
- Z. Treasurer's Report – September, 2011
- AA. Transfer Report – September, 2011

A. STAFFING – as submitted.

B. AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY BACKGROUND CHECK

Approval for the submission of applications for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individual(s):

- Jennifer Klose Educational Assistant
- Andrew Koontz Teacher
- Kristen Saleeba School Counselor

C. BULLYING REPORT FROM OCTOBER 10, 2011 MEETING

The "Investigated Incidents of Bullying and HIB" Report was discussed during Executive Session at the October 10, 2011 Board of Education meeting. It is recommended that the Board approve the Bullying Report as discussed at the October 10, 2011 BOE meeting.

D. OUT OF DISTRICT PLACEMENT - Private & Public Schools

Collier High School

Tuition October 24, 2011 through June 21, 2012

1. Student: #4000586 REG. \$47,728.80

High Point

Tuition September 8, 2011 through June 15, 2012

2. Student: #720225 REG. \$61,200.00

Princeton Child Development Institute

Tuition October 17, 2011 through June 15, 2012

1. Student: #720225 REG. \$61,200.00

Thomas J. Rubino Academy

Tuition September 6, 2011 through June 30, 2011

1. Student: #400574 REG. \$ 16,500.00

2. Student: #6002278 REG. \$ 16,500.00

The Rugby School

Tuition November 9, 2011 through June 29, 2012

1. Student: #401101 REG. \$59,976.51

State of New Jersey – Commission for the Blind

Tuition September 1, 2011 through June 30, 2012

1. Student: #201023 REG. \$ 1,700.00

2. Student: #101515 REG. \$ 1,700.00

3. Student: #402892 REG. \$ 1,700.00

E. PROFESSIONAL SERVICES

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA).

Name	Type of Service	Rate
Catapult Learning, LLC	Non-Public IDEA American Recovery and Reinvestment Act	Basic and Preschool Funds
Fairmont Behavior Health System	In-Hospital School Services/Instructions	Per Fee Schedule
Therapy Source	Speech, Occupational, and Physical Therapy	Per Contract

F. FY2012 IDEA APPLICATION (REVISED)

Approval is requested to submit a revised application to the NJ Department of Education for the following grant funding for the 2011-12 school year.

Individuals with Disabilities Education Act (IDEA-Part B)

Grant # 21-1245-12 Program Duration: September 1, 2011 through August 31, 2012

Grant Amount: Basic: \$1,249,286

G. REVISED SCHOOL NURSING PLAN

Annually each school district must develop a School Nursing Plan. The plan has been developed by East Windsor Regional School District nursing staff and reviewed by administration. A copy of the plan is available for review in the Board Secretary's office.

H. TRAVEL AND RELATED EXPENSES

W. McGovern	Bldgs.& Grounds	Oct 25, Nov 2, Nov 16, Dec 16, 2011	Seminars to maintain electrical inspector's license	0.00	0.00
R. Rodriguez	Student Services	Oct 17, 2011	Attendance at NJASSW 13th Annual Fall Workshop, Monroe, NJ	0.00	0.00
T. Sherrod and M. Beckman	Student Services	Jan 20, 2012	NJCASE Adaptive & Educational Uses of IPAD2 Hilton Woodbridge, , NJ	625.00	625.00
M. Bergazyn	Student Services	Dec 9, 2011	NJ Assoc for School Psychologists Winter Conference Crowne Plaza Hotel, Jamesburg, NJ	155.00	155.00
T. Thompson	Business Office	Nov 16 & Dec 14, 2011	Systems 3000 2011 Training Sessions, Systems Corp Offices, Eatontown, NJ	0.00	0.00
H. Stryker	MHK Guidance	Feb 2-3, 2012	Assoc of Student Assistance Professionals of NJ in Atlantic City	295.00	295.00
S. Menchaca	HHS Guidance	Feb 2-3, 2012	Association of Student Assistance Professionals of NJ in Atlantic City	295.00	295.00
J. Smedley	HHS Guidance	Dec 15, 2011	IPAD Wkshop for School Leaders at Foundation for Educational Administrators Monroe Twp..NJ	825.00	825.00
D. Mahoney	Student Services	Nov 29 & Dec 15, 2011	Improving Social & Communication Skills for Students with Autism um Disorders in General Ed Programs, LRC-Central Offices, Trenton, NJ	14.50	14.50
R. Kastel	Student Services	Dec 9, 2011	NJ Association for School Psychologists Winter Conf. 2011, Crowne Plaza Hotel, Jamesburg, NJ	155.00	155.00
K. Stumbaugh	Business Office	Jan 19, 2012	NJASBO Professional Development Program: 403b Regulations-IRS	75.00	75.00
K. Stumbaugh	Business Office	Jan 31, 2012	NJASBO Prof Dev. Financial Planning & Pensions	75.00	75.00
Total for month					2,514.50
YTD Total					9,385.30

I. WINTER SPORTS SCHEDULE FOR HHS ICE HOCKEY

The Hightstown High School's Ice Hockey Schedule for the 2011-2012 school year is submitted to the Board for approval. (available for review on District website.)

J. CURRICULUM REVISIONS (on Sharepoint Website)

- Transitional Science at Kreps
- Transitional Social Studies at Kreps
- Curriculum for 6-8 German
- Curriculum for 9-12 French
- Curriculum for Spanish for Native Speakers – 9-12
- Syllabus for Musical Theater
- Curriculum Map for Musical Theater
- Curriculum Map for Music Appreciation
- Curriculum Map for Advanced Placement Musical Theater

K. NEW NON-PAID CLUBS AT HHS

1. Hightstown High School would like to start a new club entitled the "Ultimate Frisbee Club" which would fall under the category of a non-paid extracurricular activity with a teacher advisor. The advisor will be Laura Inglisa, one of the Special Education teachers at HHS.
2. Hightstown High School would like to start a new club entitled the "Euro Challenge Club" which would fall under the category of a non-paid extracurricular activity with a teacher advisor. The advisor will be Ross Gary, one of the Social Studies teachers at HHS. The club will learn about the European Union, the euro, and will prepare to participate in the Euro challenge Academic Competition.

L. FIELD TRIPS

HHS German World Language Program Hopewell Valley High School,
259 Pennington-Titusville Road, Pennington, NJ

HHS Guidance Dept. – Hispanic National College Fair
Cedar Gardens Banquet 661 Route 33, Hamilton, NJ

HHS Choir – Hightstown Historical Society
164 North Main Street, Hightstown, NJ 08520

HHS Music Department – Fundraiser Barnes & Noble Book Store
Hamilton Market Place, Route 130, Hamilton, NJ

WCB Grade 3 to Updike Farmstead
354 Quaker Road, Princeton, NJ

MHK 7th Grade to State Theatre
15 Livingston Ave. New Brunswick, NJ

M. VOLUNTEERS & CHAPERONES

The following have offered to volunteer/chaperone at the Hightstown High School:

Kerrie Peterson Carolyn Anzuini Chris Edenfield

Volunteers /Chaperones at WCB: As submitted*

Volunteers/Chaperones at GNR: As submitted*

*on file in respective front office and in Board Secretary's office.

N. DONATIONS

1. to WCB from A2Z

Ms. Mira Desai, A2Z, P.O. Box 32, Pennington, NJ 08534 would like to donate a school supplies to the Walter C. Black School. The school supplies include backpacks, pens, pencils, markers, crayons, folders, and notebooks.

2. to HHS FIRST Robotics Team from Parent

Ms. Deborah Gennello, 226 Oak Creek Circle, East Windsor, NJ 08520 would like to donate a netbook to the FIRST Robotics Team of Hightstown High School. The netbook will be used to drive the robot.

O. HHS ATHLETIC DEPARTMENT GATE RECEIPT DONATION TO THE "V" FOUNDATION

Mr. Gary Bushelli, Athletic Director of HHS, and the Hightstown High School's Boy's Basketball Team would like to donate the gate receipts from their basketball game on December 16, 2011 to the V Foundation for Cancer Research as part of the Colonial Valley Conference Tip Off against Cancer Program.

P. AGREEMENT FOR PROFESSIONAL LEGAL SERVICES

The District has identified a need for the services of a labor negotiations attorney for collective negotiations with our bargaining units. At the October 10, 2011 meeting, the Board approved the appointment of Mark Blunda Esquire of the firm Apruzzese, McDermott, Mastro & Murphy, as the Board attorney for this purpose.

The agreement for these legal services is submitted for Board approval. Copy on file in Board Secretary's office.

Q. APPLICATION TO JOIN CJPRIDE-Minority Recruitment Consortium

The Board is asked to approve a resolution to participate in the CJPRIDE minority recruitment consortium. This consortium is comprised of school districts across central New Jersey in recognition of the need to recruit highly-qualified educators for the 21st century, who can add diversity to their respective faculties. The total cost for the 2010-11 school year is \$100.00. Resolution is on file in Personnel office and Board Secretary's office.

R. JOINT TRANSPORTATION AGREEMENT WITH WEST WINDSOR PLAINSBORO SCHOOL DISTRICT

BE IT RESOLVED that the East Windsor Regional School District Board of Education approves the following joint transportation agreement for the 2011-12 school year with the West Windsor-Plainsboro School District (Host District) as indicated below:

East Windsor will be the "Joiner District" for the following route (destination):

Route #	# East Windsor Students	School	Joiner District Annual Cost
PSA1	1	Stuart Country Day School	\$852.63

S. SCHOOL BUS EVACUATION DRILL REPORTS

School Bus emergency evacuation drills shall be conducted twice each school year according to the NJ Administrative Code (NJAC 6A:27-11.2).

Emergency Evacuation Drills and Safety Education Procedure

- School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
- All other students shall receive school bus evacuation instruction at least once within the school year.
- The school bus driver and bus aid shall participate in the emergency exit drills.
- Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include but are not limited to the following:
 1. Date of the drill
 2. Time of day the drill was conducted
 3. School name
 4. Location of the drill
 5. Route number(s) included in the drill; and
 6. Name of school principal or person(s) assigned, who supervised the drill.

Board approval is recommended of the bus evacuation drills as submitted.

T. REMOVAL OF SURPLUS PROPERTY

The District is in possession of certain items that are in disrepair or no longer of useful service. The following items are to be declared as surplus and put up for recycling or auction .

1. 27" TV from Transportation Department
2. Copiers from MHK
3. AV Equipment –HHS library

Board approval is recommended as submitted.

U. SIDEBAR TO EWRSSA AGREEMENT

The District Lead Turning Point Instructors will attend two monthly meetings for which they will be compensated at the hourly rate. These meetings will be held to discuss and plan the implementation of the Turning Point Program. In recognition of this matter, the Board of Education and the East Windsor Regional Support Staff Association will add a Sidebar agreement to their current contract.

V. FLEXIBLE SPENDING ACCOUNT-EMPLOYER PLAN

A Flexible Spending Account plan would allow employees the option to set aside a portion of their earnings to pay for qualified medical expenses established in the current cafeteria plan. At the October 10, 2011 meeting of the Board of Education, the Board approved a resolution to adopt a Flexible Spending plan with Cigna effective January, 2012. Board approval is recommended for the Section 125 Premium Payment Plan FSA Employer Plan Document with definitions and guidelines that Cigna has provided, as submitted.

W. MINUTES OF MEETINGS: SEPTEMBER 26, 2011 & OCTOBER 10, 2011

As submitted. Minutes of meetings are posted on the District Website and on file in the Board Secretary's office.

X. BILL LISTS – November 14, 2011

1. District Bill and Claims Report: \$10,935,282.23
2. Board member Bill and Claims Reports

Y. BOARD SECRETARY'S REPORT –SEPTEMBER, 2011

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the month of September, 2011 submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education;

NOW, THEREFORE BE IT RESOLVED, the Board of Education accepts the above referenced reports and certifications and certifies that after review of the Secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Z. TREASURER'S REPORT – SEPTEMBER, 2011

The Report of the Treasurer of School Monies for the month of September, 2011 is submitted for approval.

The Treasurer's report is in agreement with the Board Secretary's report.

AA. TRANSFER REPORT-SEPTEMBER, 2011

The East Windsor Regional School District submits to the County SBA an updated report of budget transfers and changes in revenue and appropriations on a monthly basis. The EWRSD certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

ITEM 16 A - W plus X1, Y, Z, AA. (excludes 16X2).

Ms. Lloyd moved, seconded by Ms. Harrington to approve the routine exception as submitted.
Voting yes: Ms. Abel, Mr. Connolly, Ms. Fallon, Ms. Fayer, Ms. Harrington, Mr. Lavery, and Ms. Lloyd.
Voting no: none. Abstaining: Mr. Paul. Motion to approve was carried with 7 "yes" votes.

ITEM 16X2: Bill Lists for Board Member Reimbursement

All Board members in NJ school districts are now mandated to undergo criminal history background checks. The District will reimburse the Board members for their fingerprinting fee, per Board resolution adopted and approved on October 10, 2011. As a Board member cannot vote to approve an action involving themselves, separate bill lists have been created for this purpose.

Mr. Paul moved, seconded by Ms. Fallon to approve the separate bill lists to reimburse board members, as submitted.

Voting yes: Mr. Connolly, Ms. Fallon, Mr. Lavery, Ms. Lloyd, Mr. Paul Voting no: none.
Abstaining: Ms. Abel, Ms. Fayer, and Ms. Harrington. Motion to approve was carried with 5 "yes" votes.

17. SECOND OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

18. SECOND OPPORTUNITY FOR BOARD MEMBER'S COMMENTS

No one spoke.

19. EXECUTIVE SESSION – not needed

20. OPEN SESSION

21. ADJOURN

Ms. Fayer moved to adjourn meeting.

Kurt Stumbaugh, Board Secretary