

## EDUCATORS FOR QUALITY ALTERNATIVES

### Governance Committee

#### Minutes

Tuesday March 27, 5:30 PM

Central City Campus

1614 Oretha Castle Haley Boulevard

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1. Attendees
  - a. Wayne Westerfield
  - b. Trovae Profice
  - c. Wayne Westerfield
  - d. Elizabeth Ostberg
  - e. Tim Gray
2. Update Articles of Incorporation/filings and protocol for same going forward
  - a. Annual Reports are filed every July
  - b. When we file next we should change the address for the registered agent to the Oretha Castle Haley Address
3. Calendar board officer elections
  - a. These will be placed on the June Agenda
4. Parking Lot for next meeting
  - a. Discuss Updating and modifying EQA Policies
    - i. General
    - ii. Disaster plan/recovery
      1. Re-opening decisions
      2. Job status decisions
      3. First 10/30/45 days
    - iii. Procurement
      1. Any further changes needed at this time?
5. Ethics filings
  - a. Collect forms at next meeting and submit
  - b. *Post meeting note: 4<sup>th</sup> Sector sent a reminder that Wayne forwarded*
6. Central City Campus Lease
  - a. General discussion of whether we should pursue the purchase of the Central City building.
  - b. Landlord is willing to present a "Fair market Value" option in the lease.
  - c. Elizabeth will ask for a lease provision that says we can get the FMV appraisal at any time during the lease term and EQA will be able to buy at that price over the following two years irrespective of market changes.
7. Other matters
  - a. Set next meeting for May at 5 pm
8. Action Items
  - a. EO – Request lease option language described above
  - b. TG – confirm EQA would be exempt from property taxes if it purchased Central City Building
    - i. *Post meeting note' Yes per section 21 of the Louisiana constitution. (See also RS 33:2828 for procedure for applying for same)*

- c. TG – bring ethics disclosure forms to next meeting and check off each board member to conform we are all on file for 2017
- 9. *Post meeting notes:*
  - a. *Proposed agenda for may meeting*
    - i. *Confirm ethics forms filed*
    - ii. *Identify who files Annual Report (board or school leadership) and file annual report.*
    - iii. *Parking Lot Items from March meeting*
    - iv. *Lease Option Status and further conversations re analysis of purchase of Central City Campus*
    - v. *Other?*