

2018-2019 North Davidson High School Handbook

7227 Old US Highway 52

Lexington, NC 27295

School Phone: (336) 731-8431

Fax: (336) 731-2642

Student Services Phone: (336) 731-3472

Student Services Fax: (336) 242-5790

Website: *www.davidson.k12.nc.us/northhigh*

This handbook belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!







Printed on recyclable paper



Davidson County Schools

2018-2019 School Calendar

BOARD APPROVED 2/5/18

<p>4 Holiday</p>	<p>JULY 2018</p> <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p>JANUARY 2019</p> <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			<p>1 Holiday 11,14-17 High School Testing 17 2nd Quarter Ends 18 Non-Instructional/Required 21 Holiday 22 Non-Instructional/Optional 23 3rd Quarter Begins 31 Report Cards Released</p>														
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<p>20,21 Non-Instructional/Optional 22-24 Non-Instructional/Required 27 First Day for Students 27 1st Quarter Begins</p>	<p>AUGUST 2018</p> <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table>	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p>FEBRUARY 2019</p> <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28																	
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<p>21 Students Early Release 24,25,26 Holidays 27,28,31 Annual Vacation Leave</p>	<p>DECEMBER 2018</p> <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>JUNE 2019</p> <table border="1"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							<p>3-7 Elem, Middle & HS Testing 7 Students Early Release 7 Students last day/4th Qtr Ends 10 Non-Instructional/Required 11-13 Non-Instructional/Optional 14 Annual Vacation Leave 18 Report Cards Issued</p>
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<p>NO SCHOOL FOR STUDENTS:</p> <ul style="list-style-type: none">  Holiday 11  Non-Instructional/Optional 8  Annual Vacation Leave 10  Non-Instructional/Required 6 	<p>Note: Students must have a minimum of 185 days or 1,025 hours of instruction. The start date can be no earlier than the Monday closest to August 26 and the end date can be no later than the Friday closest to June 11. The school calendar may be amended by the Board of Education to provide additional instructional time on student days, Saturdays, at the end of the school year, on early release days, or on any other current non-instructional day to meet NC General Statute 115C-84.2 requirements. One or more Inclement weather days can be waived (excused) for students if the instructional hours requirement will be met or exceeded. If inclement weather requires a change in the exam schedule, January 18 and 22 may be changed to regular school days. (This means high school exams could be given those days.)</p>	<p>MAKE-UP DAYS</p> <p>The dates listed below are potential make-up days. Days may not be used in the order listed.</p> <ul style="list-style-type: none"> 1/18 1/22 3/29 4/23 4/24 4/25 4/26 6/10 6/11 6/12 6/13 6/14 																																																																																																			
<p>OTHER NOTES:</p> <ul style="list-style-type: none">  Report cards issued  Students Early Release 	<p>High School Graduation Date: 6/8/19</p> <p>TOTAL STUDENT DAYS = 180</p> <p>1st= 44 + 2nd= 46 = 90</p> <p>3rd= 47 + 4th= 43 = 90</p> <p>Overall Calendar Days = 215</p>	<p>STUDENT EARLY RELEASE TIMES:</p> <ul style="list-style-type: none"> Elementary 12:00 Middle 12:45 High 12:45 																																																																																																			

North Davidson High School Schedules

Schedule #1	
Regular Schedule	
8:00 – 9:35	1 st Period
9:41 – 11:19	2 nd Period
11:25 – 1:24	3 rd Period
1:30 – 3:05	4 th Period
<i>Lunch Schedule</i>	
11:19 – 11:44	1 st Lunch
11:52 – 12:17	2 nd Lunch
12:25 – 12:50	3 rd Lunch
12:58-1:24	4 th Lunch

Schedule #2	
Early Dismissal	
8:00 – 8:55	1 st Period
9:00 – 9:55	2 nd Period
10:00 – 10:50	3 rd Period
10:55 – 12:45	4 th Period
<i>Lunch Schedule</i>	
10:50 - 11:15	1 st Lunch
11:20-11:45	2 nd Lunch
11:50-12:15	3 rd Lunch
12:20-12:45	4 th Lunch

Schedule #2	
<i>Two-Hour Delay</i>	
10:00 – 11:00	1 st Period
11:05-12:55	2 nd Period
1:00-2:00	3 rd Period
2:05-3:05	4 th Period
<i>Lunch Schedule {2nd Period}</i>	
11:00-11:25	1 st Lunch
11:30-11:55	2 nd Lunch
12:00-12:25	3 rd Lunch
12:30-12:55	4 th Lunch
Schedule #3	
<i>Three-Hour Delay</i>	
11:00-11:40	1 st Period
11:45-1:35	2 nd Period
1:40-2:20	3 rd Period
2:25-3:05	4 th Period
<i>Lunch Schedule (2nd Period)</i>	
11:40-12:05	1st lunch
12:10-12:35	2nd lunch
12:40-1:05	3rd lunch
1:10-1:35	4th lunch

Schedule #4	
<i>Homeroom (15 Minutes)</i>	
8:00 – 9:35	1 st Period
9:40-9:55	Homeroom
10:00-11:20	2 nd Period
Regular Schedule Hereafter	
Schedule #5	
<i>Homeroom (10 Minutes)</i>	
8:00 – 9:35	1 st Period
9:40-9:50	Homeroom
9:55-11:20	2 nd Period
Regular Schedule Hereafter	
Schedule #6	
<i>Homeroom (5 Minutes)</i>	
8:00 – 9:35	1 st Period
9:40 – 9:45	Homeroom
9:50-11:20	2 nd Period
Regular Schedule Hereafter	

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Administration

Principal: Mr. Jonathan Brown

Assistant Principals: Mr. Jason Israel, Mr. Jason Lemley

SRO: Johnny Leonard

Administrative Staff

Data Manager: Debbie Calhoun

Front Office Receptionist/Attendance Clerk: Jane Clodfelter

Secretary/Assistant Treasurer: Cindy Fields

Treasurer: Alice Cox

Guidance Staff

Guidance Counselors: Lindsay Ponce, CJ Sheppard, Kasey Davis,

Career Development Coordinator (CDC): Jennifer Hurak

Guidance Secretary: Debbie Nifong

Note: DCS denotes Davidson County Schools Policies

NDHS Student Handbook 2018-2019

Welcome to North Davidson High School, where we expect our staff, students and community to exhibit Knight **PRIDE** in all that occurs this year. We are looking forward to having a great year in 2018-2019, and we want you to be an important part in making this happen by being **P**ositive, **R**esponsible, **I**nvolved, **D**edicated, and **E**thical.

In addition to Knight **PRIDE**, this booklet will outline not only expectations and consequences but also opportunities and rewards. Its intent is to inform students and parents about the school's daily operation and how to maximize students' chances to be successful.

With these purposes in mind, please review carefully the information presented in the handbook. If you have questions, talk with a staff member to clarify any concerns or statements.

MISSION STATEMENT

At North Davidson High School our mission is to prepare all students to be productive 21st century citizens: to live, work and serve in our growing diverse community. We give every child, every chance, every day.

VISION STATEMENT

At North Davidson High School we are committed to developing the mind, character, and physical well-being of our students in an affirming environment in which students and staff strive to be active partners dedicated to instill **PRIDE**: positive, responsible, involved, dedicated, and ethical values in our community.

ACADEMICS

ACCOUNTABILITY STANDARDS

To receive credit for a course, the following must be met for each course:

- Achieve an overall average of 60 or higher in the course
- Meet attendance requirements for each course (no more than 8 absences)

ADVANCED PLACEMENT (AP) COURSES

AP courses are designed to match the content of entry-level college courses and are quite demanding. Students who excel in Honors courses may find AP courses rewarding and challenging and may receive college credit if they excel in AP courses. Based upon student success, these courses are designed to serve students during their Junior and Senior years. These courses provide a strong foundation for any student considering a four-year college. Upon completion of the AP curriculum, students who take the Princeton exam will receive AP weight for the course. Students who do not take the Princeton exam will have their final average reduced by one letter grade, this will be achieved by calculating a reduction of one full quality point value. If an AP course is taught as a face to face two-semester course, the first semester will count as an elective course and receive Honors weight. Students must complete both semesters of two-semester AP courses. Once students enroll in an AP course, they may not drop the course in the summer or during the school year. Online AP courses through NCVPS are yearlong experiences and receive only one unit of credit at the AP weight level. Students must adhere to NCVPS's drop-add policy.

GRADING GUIDELINES

The following outlines adopted grading practices for all Davidson County Schools high schools:

- Homework may be graded for accuracy and/or for participation.
- Academic contracts will be offered to students who earn an average below 50 for 1st and 3rd quarter. Contracts are intended to improve mastery of skills.
- Academic contracts will include due dates for demonstrating achievement of skills. If a due date is missed, the contract becomes null and void and the student will maintain the average as reported on the report card.
- All weekly grades shall be entered into PowerSchool within 7 days from assignment due date. The exception will be lengthy written assignments.
- For Standard and Honors courses, grades shall be comprised with one of the following choices:
 - 60% Major works, 30% Minor works, 10% Class/Homework, or 60% Major works, 40% Minor works
 - Performance based courses may count a weekly participation grade as minor grades
- For AP and AP combination courses, grades shall be comprised of the following percentages:
 - 70% Major works, 30% Minor works

- There shall be a minimum number of grades in the following categories each grading period:
 - Major works (tests, projects, labs, presentations, research papers, etc.) - 3
 - Minor works (quizzes, classwork, homework, journals, notebooks, small scale labs, projects, group work, etc.) - 10

GRADE POINT AVERAGE AND CLASS RANK CALCULATION

Beginning with the 2015-2016 academic year, all high school students in North Carolina will be graded on a 10-point scale approved by the State Board of Education. A 4.0 scale is used to determine Grade Point Average (GPA). Class rank is cumulative over four years and includes the weighted course grades. Class ranks are calculated at the end of each semester once final grades are available.

For students who entered high school in 2015-2016 or later entered high school prior to 2015-2016

		Stand ard	Hono rs	AP	CCP
A	90-100	4.00	4.50	5.00	5.00
B	80-89	3.00	3.50	4.00	4.00
C	70-79	2.00	2.50	3.00	3.00
D	60-69	1.00	1.50	2.00	2.00
F	< 59	0	0	0	0

For students who

		Stand ard	Hono rs	AP	CCP
A	90-100	4.00	5.00	6.00	5.00
B	80-89	3.00	4.00	5.00	4.00
C	70-79	2.00	3.00	4.00	3.00
D	60-69	1.00	2.00	3.00	2.00
F	< 59	0	0	0	0

CLASS RANK AND GRADE POINT AVERAGES (GPA)

The following is effective for the graduating class of 2019. Beyond the graduating class of 2018, a valedictorian and salutatorian will no longer be identified.

- Junior Class Marshals, who serve during commencement exercises and during the Senior Awards Day Program, are chosen on the basis of their cumulative class ranks. All grades continuing through the third grading period of the junior year are included in determining cumulative class rank.
- Honor Graduates:
 - Summa Cum Laude-Students with a weighted GPA of 4.4 and greater
 - Magna Cum Laude-Students with a weighted GPA of 4.18-4.39
 - Cum Laude-Students with a weighted GPA of 3.93-4.17

HIGH SCHOOL GRADUATION REQUIREMENTS

Future Ready Core	Future Ready Occupational (IEP Required)
<p>English: 4 Credits English I English II English III English IV</p>	<p>English: 4 Credits English I English II English III English IV</p>
<p>Mathematics: 4 Credits Math I Math II Math III 4th Math aligned with the student's post high school plans</p>	<p>Mathematics: 3 Credits Intro Math I Math I Financial Management OR Personal Finance</p>
<p>Science: 3 Credits Earth/Environmental Science Biology A Physical Science (Physical Science, Chemistry, Physics)</p>	<p>Science: 2 Credits Applied Science Biology</p>
<p>Social Studies: 4 Credits World History American History I and II OR Introduction to US History and AP US History American History: Founding Principles, Civics, & Economics</p>	<p>Social Studies: 2 Credits American History I American History II</p>
<p>Health & Physical Education: 1 Credit Health/PE</p>	<p>Health & Physical Education: 1 Credit Health/PE</p>
<p>Required Electives: 2 Credits Two elective credits of any combination from either: Career and Technical Education (CTE), Arts Education, or Second Languages</p>	<p>Required Electives: 6 Credits* Occupational Prep I Occupational Prep IIA and IIB Occupational Prep IIIA and IIB Occupational Prep IV</p>

<p>Additional Requirements: 10 Elective Credits Additional electives may be chosen from any subject area, but students are encouraged to complete a career cluster that aligns with post-secondary goals.</p> <p><i>Students are required to successfully complete CPR instruction as a requirement for graduation.</i></p>	<p>CTE Required Electives: 4 Credits</p> <p>Other Electives: 6 Credits* Career Training</p>
<p>Total Credits Required for Diploma: 28</p>	<p>Total Credits Required for Diploma: 28 *For students entering 9th grade in 2013-14 or earlier, completion of 300 hours of school-based training, 240 hours of community-based training, and 360 hours of paid employment. For students entering 9th grade in 2014-15 or later, completion of 150 hours of school-based training, 225 hours of community-based training, and 225 hours of paid employment.</p>

HIGH SCHOOL REGISTRATION

A Davidson County High School Curriculum Guide will be made available in the spring prior to registration. Students must make course selections carefully. It is often impossible to make changes during the summer and after school begins. Once school dismisses for the summer, changes in student schedules will be made only for administrative purposes or when the situation dictates (i.e. student failed a required course, did not pass prerequisite course, etc.) Any change in student schedules after the tenth day of the term will result in academic penalty. For classes dropped after the tenth day, parental permission must be secured. A failing grade of F will be recorded for the course as an indication that the course was dropped. This failing grade will be averaged as part of the student’s Grade Point Average (GPA) and class rank.

HONORS AND AWARDS

Honor Roll – North Davidson High School regards academic excellence as the purpose for its existence. The faculty and administration are committed to helping students achieve academic success. To reward those students who set their goals high and reach them, an Honor Roll has been established.

To qualify for the Honor Roll each nine-week term, a student must:

- Be attempting a minimum of 3 units of credit
- Score 90 or above in each subject for A Honor Roll

- Score 80 or above in each subject for A-B Honor Roll

HONORS COURSES

To be successful in college, all students who intend to further their education at a four-year college/university, a community college, or a technical institute are urged to select rigorous academic courses.

Before registering for honors courses, students and parents should consider seriously the expectations for these classes and decide if they are able and willing to commit to these requirements:

- Honors students must have a strong work ethic and be responsible and disciplined learners.
- Honors students must be able to read independently for comprehension, to analyze, and to evaluate material. They must be able to organize their thoughts for both written and oral expression (essays, research, speeches, etc.).
- Honors students must realize that they will be required to spend a great deal of time working outside of class. Summer reading will be required in honors and AP level English classes. Some courses require independent projects, community service, and other activities that must be completed outside the regular school day.

NORTH CAROLINA ACADEMIC DIPLOMA ENDORSEMENTS

Students may earn the following endorsements as additional recognitions to their high school diploma: Career Endorsement, College Endorsement, College/UNC Endorsement, North Carolina Academic Scholars Endorsement, and Global Languages Endorsement. Students may earn more than one endorsement. The requirements for earning these endorsements are defined below:

Career Endorsement

- Except as limited by N.C.G.S. §115C-81(b), the student shall complete the Future-Ready Core mathematics sequence of Math I, II, III; Algebra I, Geometry, Algebra II; or Integrated Math I, II, III and a fourth mathematics course aligned with the student's post-secondary plans. Acceptable fourth math courses for the Career Endorsement include any math course that may be used to meet NC high school graduation requirements, including applied math courses found in the Career and Technical Education (CTE) domain.
- The student shall complete a CTE concentration in one of the approved CTE Cluster areas (<http://www.ncpublicschools.org/cte/curriculum/>): -Agriculture, Food and Natural Resources -Architecture and Construction -Arts, A/V Technology and Communications -Business, Management and Administration -Education and Training -Finance -Government and Public Administration -Health Science -Hospitality and Tourism -Human Services -Information Technology -Law, Public Safety, Corrections and Security -Manufacturing -Marketing, Sales and Service -Science, Technology, Engineering and Mathematics -Transportation, Distribution and Logistics
- The student shall earn an unweighted grade point average of at least 2.6.

- The student shall earn at least one industry-recognized credential. Earned credentials can include Career Readiness Certificates (CRC) at the Silver level or above from WorkKeys assessments OR another appropriate industry credential/certification.

College Endorsement

- The student shall complete the Future-Ready Core mathematics sequence of Math I, II, III; Algebra I, Geometry, Algebra II; or Integrated Math I, II, III; and a fourth mathematics course aligned with the students post-secondary plans. The fourth math course must meet University of North Carolina system Minimum Admission Requirements or be acceptable for earning placement in a credit bearing college math class under the North Carolina Community College System's Multiple Measures Placement policy.
- The student shall earn an unweighted grade point average of at least 2.6.

College/UNC Endorsement

- The student shall complete the Future-Ready Core mathematics sequence of Math I, II, III; Algebra I, Geometry, Algebra II; or Integrated Math I, II, III and a fourth mathematics course that meets University of North Carolina system Minimum Admission Requirements that include a mathematics course with either Math III, Algebra II, or Integrated Mathematics III as a pre-requisite.
- The student shall complete three units of science including at least one physical science, one biological science and one laboratory science course that must include either physics or chemistry.
- The student shall complete two units of a world language (other than English).
- The student shall earn a weighted grade point average of at least 2.5.

North Carolina Academic Scholars Endorsement

- The student shall complete the Future-Ready Core mathematics sequence of Math I, II, III; Algebra I, Geometry, Algebra II; or Integrated Math I, II, III and a fourth mathematics course that meets University of North Carolina system Minimum Admission Requirements that include a mathematics course with either Math III, Algebra II, or Integrated Mathematics III as a pre-requisite.
- The student shall complete three units of science including an Earth/Environmental science course, Biology, and at least one physical science course that must include either physics or chemistry.
- For students entering 9th grade in 2010-11 or 2011-12, the student shall complete three units of Social Studies including US History, World History and Civics and Economics. For students entering 9th grade in 2012-13 or later the student shall complete four units of social studies including World History; American History: Founding Principles, Civics and Economics; and American History I and American History II.
- The student shall complete two units of a world language (other than English).
- The student shall complete four elective credits constituting a concentration recommended from one of the following: Career and Technical Education (CTE), JROTC, Arts Education, Second Languages, any other subject area.

- The student shall have taken three higher level courses during junior and/or senior years which carry quality points such as Advanced Placement; International Baccalaureate; Dual or college equivalent courses; Advanced CTE and CTE credentialing courses; Online courses; Honors level courses OR two higher level courses during junior and/or senior years which carry quality points such as Advanced Placement; International Baccalaureate; Dual or college equivalent courses; Advanced CTE and CTE credentialing courses; Online courses; Honors level courses and a Graduation Project.
- The student shall earn an unweighted grade point average of at least 3.50.

Global Languages Endorsement

- The student shall earn a combined 2.5 GPA for the four English Language Arts courses required for graduation.
- The student shall establish proficiency in one or more languages in addition to English, using one of the options outlined below and in accordance with the guidelines developed by the North Carolina Department of Public Instruction.
 - Pass an external exam approved by the North Carolina Department of Public Instruction establishing “Intermediate Low” proficiency or higher per the American Council on the Teaching of Foreign Languages (ACTFL) proficiency scale.
 - Complete a four-course sequence of study in the same world language, earning an overall GPA of 2.5 or above in those courses. iii. Establish “Intermediate Low” proficiency or higher per the ACTFL proficiency scale using the Credit by Demonstrated Mastery policy described in GCS-M-001.
- Limited English Proficiency students shall complete all the requirements of sections A and B above and reach “Developing” proficiency per the World-Class Instructional Design and Assessment (WIDA) proficiency scale in all four domains on the most recent state identified English language proficiency test.

POWER SCHOOL PARENT PORTAL

Parents are encouraged to establish an account for their student if they have not already done so. Power School’s Parent Portal allows parents access to their child’s most current grades and attendance data. This is essential as all teachers are not required to print and distribute progress reports.

PROMOTION STANDARDS

Promotion standards for high school students will be determined based on maximum potential of credits earned. Maximum potential is defined as the total number of high school credits a student has had opportunity to earn. To earn credits students must meet teacher standards and attendance standards for each course.

- To be promoted to grade 10 a student must earn no less than his/her maximum potential minus two (2) credits.
- To be promoted to grade 11 a student must earn no less than his/her maximum potential minus three (3) credits.

- To be promoted to grade 12 a student must earn no less than the number of credits required for a diploma minus eight (8).
 - A student who is on the 4 X 4 Block for grades 9, 10 and 11 would need 28 credits to earn a diploma. As an 11th grader that student would need 20 credits to be promoted to 12th grade.
- High schools will promote once at the end of the academic year.

PROMOTION STANDARDS

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- To be promoted to grade 10 a student must earn no less than his/her maximum potential minus two (2) credits.
- To be promoted to grade 11 a student must earn no less than his/her maximum potential minus three (3) credits.
- To be promoted to grade 12 a student must earn no less than the number of credits required for a diploma minus eight (8).
 - A student who is on the 4 X 4 Block for grades 9, 10 and 11 would need 28 credits to earn a diploma. As an 11th grader that student would need 20 credits to be promoted to 12th grade.
- High schools will promote once at the end of the academic year.

SCHEDULING AND SCHEDULE CHANGES

Students must make course selections carefully. It is often impossible to make changes during the summer and after school begins. Once school dismisses for the summer, changes in student schedules will be made only for administrative purposes or when the student has:

- Failed a required course
- Failed a course that is a prerequisite for another course that the student has selected for the next semester
- Been placed in the wrong course

Schedules are based on the course selections students made at registration in the preceding spring.

When selecting courses, please keep in mind the minimum course requirements of all constituent institutions of the University of North Carolina will consist of the following:

- A high school diploma or its equivalent
- Four units in college preparatory English
- Freshmen entering in 2012 take Common Core I, Common Core II, Common Core III, and a higher math course.

- Three units in science including at least one unit in a physical science and at least one laboratory science
- Freshmen entering in 2012 will take four units of social studies including World History, American History I, American History II, and Civics and Economics
- Two units in a language other than English.
- In addition, it is strongly recommended that students take one foreign language course unit and one mathematics course unit in the twelfth (12th) grade year.

STUDENT SERVICES

School counselors will be glad to provide assistance concerning educational plans, career choices, and personal or social issues. Students who wish to speak with a school counselor about personal and academic concerns may request an appointment.

Appointments can be scheduled through the Student Services secretary or by contacting a counselor by email. Students may come by before school, at class break, or at lunch to schedule an appointment. School counselors are also available for student conferences on a “drop-in” basis with PRIOR PERMISSION (note) from the classroom teacher. Failure to receive prior permission will result in disciplinary action.

Parents who desire a conference with a school counselor should call the Student Services office to schedule the time and place for the conference. The Student Services office will also assist parents in arranging a conference with a teacher by giving correct parental contact information to the teacher. The teacher will then schedule the conference at a time that is convenient for both parties. Student Services direct phone number is 731-3472, fax number 242-5790.

School counselors, when deemed appropriate, will refer students and/or parents to the school social worker. The school social worker serves as a liaison between the school and home by intervening in any situation that may be interfering with the student’s ability to succeed.

TESTING

Students enrolled in classes with an End-of-Course (EOC), CTE Post Assessment, or NC Final Exam must take the exam which will count as 20% of the final course average. Students must meet the local performance standards to receive credit for a course. These standards are (1) achieving an overall final class average of 60 or above, and (2) meeting the county attendance requirement. A student who passes a final exam but fails to meet the overall average of at least 60 will not receive credit for the course.

EXAM EXEMPTION

Exemption to final exams based on attendance cannot be applied to any course for which there is a required NC End-of-Course examination, NC Final Exam, CTE post assessment or transfer or college course examination. All students are eligible to be exempt from all

course exams not required by the State Board of Education if they meet final grade average and attendance requirements.

If a student elects to take an exam for which the student is eligible for exemption, the exam grade will be calculated as 20% of the final grade.

Eligibility:

For a student to be eligible for an exemption, the student must meet the following criteria for Final Average, Absences and Tardies/Early Dismissals:

Final Average	Allowable Number of Absences	Allowable Number of Tardies/Early Dismissals
A	4	3
B	3	3
C	2	3
D	1	3

For the purposes of this policy and for accurate attendance calculation, all absences (except the two (2) approved and documented college/military visit days allowed for juniors and seniors) will be calculated. *Class periods which have been formally waived will not reduce the number of class absences for the purpose of this policy. Suspension days served at the Alternative to Suspension Center will count as absences for exam exemption purposes.*

Any student who scores at or above the ACT’s College Readiness Benchmarks on three out of the four subject tests will be eligible to apply an exemption to an eligible course as outlined in the introduction. This exemption only pertains to the required school-wide administration of the ACT. Previous or subsequent scores from an individual student’s testing session will not be accepted.

TUTORING/REMEDATION

Take advantage of the assistance offered by the staff to enhance your academic performance. The staff realizes individual work assistance can make a great difference. You are encouraged to speak with your teacher(s) to arrange a time before or after school to seek needed assistance. If you wish to have a peer tutor, please contact student services.

SCHOLASTIC ACCIDENT INSURANCE

DCS carries basic/excess accident coverage for all students. This policy is secondary to insurance carried by parents and primary if there is no insurance carried by parents. This policy does not cover sport-related injuries and is only for basic medical services.

It is strongly recommended that parents review the voluntary scholastic accident insurance program available to students at a nominal cost. The voluntary scholastic insurance program offers coverage for both school-time activities and for extra-curricular activities (excluding varsity football) for a nominal charge. An informative brochure on the recommended insurance carrier is available at each school.

Davidson County Schools Parent and Student Information Section

ATTENDANCE

Maximum Number of Absences

There will be a maximum of eight (8) absences allowed for students participating in semester length programs (all high schools). Students who exceed these absence limits for any reason shall not receive grade/course credit or be promoted (if applicable) to the next grade level unless they are granted a waiver (See Waiver Procedures). If a student exceeds four (4) absences in a nine week period but has a passing grade, he/she will receive an FF on the report card. If during the second nine week period the total absences do not exceed eight (8), the grade will be changed from FF to reflect the original grade. *It is important to note that an excused absence is not a waived absence. All absences are calculated and count toward a student's maximum number of allowable absences unless formally waived.*

Excused Absences

When a student must miss school, a written excuse signed by a parent or guardian must be presented to the student's teacher on the day the student returns after an absence.

Documentation to excuse an absence will not be accepted after 3 school days. An absence may be excused for any of the following reasons:

- personal illness or injury occurs that makes the student physically unable to attend school;
- isolation ordered by the State Board of Health;
- when there is a death in the immediate family (including but not limited to the grandparents, parents, brothers and sisters) of the student;
- when the absence is due to a medical or dental appointment, appropriate documentation is required. Appropriate medical documentation if presented by the student would include:
- dated doctor's statement on letterhead

- diagnosis by physician - clarifying whether illness is a prolonged illness contributing to, or which could contribute to, a pattern of absences requiring a student to be out of school and further clarifying when student should be able to return to school.
- dated parent's note stating clearly the reasoning for the student's absence and/or referencing a previous written diagnosis rendered by a medical professional and submitted to the principal;
- participation under a subpoena as a witness in a court proceeding
- a minimum of two days each academic year for observance of an event required or suggested by the religion of the student or the student's parent(s). The student's parents must give the principal written notice of the request for an excused absence at least three (3) days prior to the scheduled religious observance. The student shall be given the opportunity to make up any tests or other work missed due to such an absence for a religious observance;
- participation in a valid educational opportunity, such as travel or service as a legislative or Governor's page with prior approval from the principal/designee
- pregnancy and related conditions or parenting, when medically necessary;
- visitation with the student's parent or legal guardian, at the discretion of the superintendent or designee, if the parent or legal guardian (a) is an active duty member of the uniformed services as defined by policy, 6.39.6, Children of Military Families, and (b) has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting.

School-Related Activities

The following school-related activities will not be counted as absences from either class or school:

- Field trips sponsored by the school;
- Job shadows and other work-based learning opportunities, as described in G.S. 115C-47(34a);
- School-initiated and scheduled activities;
- Athletic events requiring early dismissal from school;
- Career and Technical Education student organization activities approved in advance by the principal
- In-school suspension.

MAKE-UP WORK FOR ABSENCES

Students are permitted to make up all work missed during an absence. All work must be made up within five (5) days following the student's return to school unless the principal/designee determines that extenuating circumstances might support an extension of this time restriction. Work not completed within the specified time period will be recorded as a zero.

If a student is absent the day a paper/test/project, etc., is due and the student was aware of the due date before the student's absence, the item is due on the assigned due date unless

the teacher makes special arrangements. Absence is not a valid excuse for missing a due date.

Students who are absent for unlawful purposes (those absences which do not fall under “Lawful Absences” stated previously in the Davidson County Handbook) or whose absences are due to a suspension from school will be provided the opportunity to make up work missed during these absences.

For lengthy absences of more than three (3) days, assignments can be requested by calling Student Services. Teachers will be allowed 24 hours to prepare the assignments for pickup. Regular make-up work should be completed within five (5) days of absence.

Make-up Work for All Absences:

Students are permitted to make up all work missed during an absence. All work must be made up within five (5) days following the student's return to school unless the principal/designee determines that extenuating circumstances might support an extension of this time restriction.

Excessive Absences

Class attendance and participation are critical elements of the educational process and may be taken into account in assessing academic achievement. Students are expected to be at school on time and to be present at the scheduled starting time for each class. Students who are excessively tardy to school or class may be suspended for up to two days for such offenses.

Students with excused absences due to documented chronic health problems are exempt from this policy.

The principal shall notify parents and take all other steps required by G.S. 115C-378 for excessive absences. Students may be suspended for up to two days for truancy.

Additionally, the school social worker will monitor truancy and when necessary file a petition with juvenile services against the student and/or parent.

Early Dismissals and Tardies

As a reminder, it is required that students be present $\frac{2}{3}$ (two-thirds) of the instructional time to be counted present for a class period. To be involved in extracurricular activities, students must be present one half of the school day (11:30 a.m.), and the missed portion of the day coded as lawful.

Students must sign in at the Time Out room if they arrive at school after 8:00 a.m. or return before the school day ends, even if this occurs during class change or lunch. Students must have a doctor's note, court documentation, or a parent to accompany them in order to sign back into school. Students who do not follow this procedure are subject to disciplinary action (detention or suspension).

All students who become ill at school and need to go home must report to the Time Out room. The Time Out Coordinator will contact the parent for instructions regarding the

situation. Students will return to class to wait for further instructions and/or their ride unless they drive and are given parent permission to leave.

Only a parent/guardian can authorize a student's release from school. Leaving school without parental permission will be considered a cut from class(es). In an emergency situation, we will make every effort to reach the proper medical authorities.

Students may, under no circumstances, sign out and/or sign in to avoid going to a class, whether the class is first, second, third, or fourth period. Students are required by board policy to be in attendance the entire school day. Failure to attend required periods will result in suspension.

Tardy Policy:

- First offense: Warning
- Second offense: 1 Hour of Detention
- Third offense: 2 Hours of Detention
- Fourth offense and thereafter: 3 Hours of Detention. When a student reaches 8 hours of detention they will be suspended.

REFERRALS AND WAIVERS

When a pattern of six absences exists, referral to the Collaborative Student Services (CSS) should be made to determine eligibility under Section 504 or IDEA. The CSS should share information with the principal for consideration should a waiver be requested.

MAXIMUM NUMBER OF ABSENCES

There will be a maximum of eight (8) absences allowed for students participating in semester length programs (all high schools). Students who exceed these absence limits for any reason shall not receive grade/course credit or be promoted (if applicable) to the next grade level unless they are granted a waiver (See Waiver Procedures). If a student exceeds four (4) absences in a nine week period but has a passing grade, he/she will receive an FF on the report card. If during the second nine week period the total absences do not exceed eight (8), the grade will be changed from FF to reflect the original grade. ***It is important to note that an excused absence is not a waived absence. All absences are calculated and count toward a student's maximum number of allowable absences unless formally waived.***

PERFECT ATTENDANCE

Perfect attendance is determined by period attendance, not by daily attendance.

PRE-ARRANGED ABSENCE

For a pre-arranged absence, a student must first obtain a form from the front office, get permission from the principal/assistant principal and see his/her teachers before the absence. The student then needs to make arrangements concerning the work that is to be completed and turned in upon the student's return from the absence. **No trips should be planned during the scheduled exam dates at the end of each semester.**

PROCEDURE TO FOLLOW AFTER AN ABSENCE

Parents must verify absences within three (3) days of the student's return to school. For each absence, students are to bring a note from home stating name, date of absence, reason, parent's signature and phone number where a parent can be reached. The note should be taken to the Attendance Coordinator between 7:30-8:00 a.m. Students failing to present notes within three (3) days will have their absences coded as unlawful. Unlawful absences cannot be waived. Forged notes or failure to provide parental verification will be dealt with accordingly.

Waiver Procedures:

A student may apply to the principal for a waiver for lawful absences due to extenuating circumstances.

- Hospitalization/extended illness (documentation showing dates of hospitalization/illness and a doctor's signature on the document is required.)
- Court subpoena (attach a copy of the subpoena)
- Celebration of an established religious holiday not incorporated into the school calendar (prior approval from the principal is required)
- Death in the immediate family (may not exceed three days-immediate family is considered to be parent(s), grandparents(s), and siblings-obituary or program of service is required as documentation.)

The principal/designee will review waiver requests on a monthly basis and provide immediate written notification to the parent of the decision. Although the principal may appoint a waiver committee to review waiver requests and make recommendations for consideration, the principal/designee will make the final determination as to the appropriateness of the waiver request. The Principal, or his/her designee, would document the rationale for his /her decision as to waiving any such absences. Parent and student will be informed in writing of the final decision and rationale for waivers that are denied. Parent and student may appeal any such final decision pursuant to Section 1.6 of Davidson County Board of Education policy.

AHERA (Asbestos Hazard Emergency Response Act) Notification

As mandated by federal regulations, public schools were to have each of their school buildings inspected for asbestos, and a plan of managing asbestos that was detected was to be filed with the North Carolina Department of Human Resources, Division of Health Services, Raleigh, NC by May 9, 1989. Davidson County Schools complied with this mandate.

The Davidson County Board of County Commissioners hired a certified and accredited firm to conduct inspections of public school buildings. A thorough inspection of all schools has been completed and a written plan for the management of any detected asbestos is in place. Those management plans are on file at each school and the administrative office.

Necessary measures have been taken to repair or to remove any damaged asbestos, and the management plans outline the ongoing maintenance program at each location.

It is also required that at least once every six months after a management plan is in effect, each LEA shall conduct periodic surveillance in each building that it owns, record any changes in the condition of the materials, and make those records a part of the management plan. Those requirements have been met by the Davidson County Schools.

It is further required that every three years after a management plan is in effect, each LEA shall conduct a thorough inspection of every building for the presence of asbestos. Those requirements have also been met by the Davidson County Schools.

ANTI-DISCRIMINATION POLICY

The Davidson County Board of Education believes all students and employees should be free of unlawful discrimination, bullying and harassment, including sexual harassment, as part of safe, orderly, and inviting learning/working environments. The Board is committed to nondiscrimination in all educational and employment activities and expressly prohibits unlawful discrimination and harassment on the basis of race, color, national origin, sex, pregnancy, religion, veteran status, age or disability. The Board prohibits retaliation against a student or employee exercising rights made available through state or federal law, and also prohibits retaliation for reporting such violations. Policy violation is serious; appropriate action will be taken, up to and including suspension (for students) and termination (for employees).

Title IX coordinator: Lowell Rogers, Assistant Superintendent of Human Resources
Section 504 Coordinator: Tamera Holcomb, Coordinator for Academic Support
ADA coordinator: Deana Coley, Assistant Superintendent of Curriculum
Davidson County Schools ~ P.O. Box 2057, Lexington, NC 27293 ~ Telephone: 336-249-8182

All school board policies are available on the DCS Web site: www.davidson.k12.nc.us.
Questions may be directed to the DCS Office of Public Information 336-249-8181.

AUTHORIZED AND UNAUTHORIZED STUDENT AREAS OF CAMPUS

Students are reminded that once they arrive on school grounds they are to remain on campus unless they sign out in the Time Out. If a student is late to school, he/she must sign in the Time Out office even if the arrival is during class change or lunch.

Unless students are accompanied by an adult for a specific purpose, students may not be in the parking lot or off school grounds during the school day, including lunch and class changes. If students leave class for any reason during the class period, they must

have written permission from their teacher. While out of class, students should report to the designated location and return to their teacher as soon as possible.

Students are expected to leave campus and parking lots by 3:15 unless under the direct supervision of a staff member

CAFETERIA

Students are expected to stay in line and order their lunch quickly. No book bags are allowed through the line. Please work with the staff in keeping the area clean. Students are to take their tray and any other items to the return area when they finish their meal. Failure to do so will result in penalty for non-compliance. **NO CHARGES FOR LUNCHES ARE ALLOWED!**

No students are to be in the halls during third period. Students must stay in the cafeteria or in the commons area during lunch until the bell rings. Students found in off-limit areas of the campus (parking lot, gym areas, halls, behind building, etc.) without permission from the administration or SRO will be considered skipping. No visitors will be allowed during lunches.

Students are not allowed to leave school for lunch nor are they allowed to have food delivered to the school by friends or family. No restaurant food is allowed in the school at any time for students.

Any monies needed for lunches should be brought to the cafeteria by the parent after checking into the office as a visitor. The front office will not hold or deliver any cash, money order, check, debit or credit card.

Lunch prices for the 2018-2019 school year are as follows:

Student Breakfast	\$1.50
Student Lunch	\$3.00
Adult Breakfast	\$2.00
Adult Lunch	A la Carte

USE OF WIRELESS COMMUNICATION DEVICES

The Board recognizes that cell phones and similar wireless communication devices (hereinafter may be referred to as "devices") have become important tools through which people communicate with their children. Therefore, students are permitted to possess devices on school property as long as such devices are not "in use" (turned on, beeping, sounding, etc.) displayed, or visible during the instructional day or as otherwise directed by local school rules or school personnel. The Board also recognizes student ability and responsibility for care and use of cell phones and similar wireless communication is often age appropriate and by choice of parents. Elementary schools may adopt policies and procedures which reflect the use of such devices based on the premise of age appropriateness. The appropriate use of cell phones and other wireless devices on all yellow school buses and activity buses during the instructional day should be monitored

by supervising adults. Appropriate use is generally defined as for communication, texting or talking with parents, and/or listening to recorded music. Inappropriate use is generally defined as distracting behavior to driver and others in safety transporting students; for example, listening to music without earphones, taking pictures and/or videos of others, and wearing earphones boarding and departing of bus. Students are allowed to use devices on yellow buses during transit from home to school or school to home and activity buses being operated in connection with extracurricular activities such as student organizations, band participation, and interscholastic athletics. In the event the driver and/or faculty member responsible for the supervision and safe operation of the activity bus determines that these devices are being used inappropriately, in violation of this policy or in such a way that the noise or the use of such devices may interfere with the safe operation of the activity bus, said use may be prohibited for the duration of the trip. Administrators, faculty, and supervising staff may authorize individual students to use devices for personal purposes when there is reasonable need for such communication. Wireless communication devices include, but are not limited to, cell phones, paging devices, iPods, iPads, tablets, mp3 players, bluetooth devices, smart watches, and other similar devices.

Use During School Hours: Grades 9 – 12

Students may possess these devices on school premises but must have them turned off and out of sight during the academic day unless otherwise directed by school personnel.

Administrators and school personnel may allow students to use devices for instructional purposes during the academic day. Alternatively, administrators and school personnel may ban the use of devices during the academic day or during individual class times or activities. Students may only use devices during the academic day with the direct permission of administration or school personnel. At the beginning of the school year, the administration will clearly communicate expectations regarding possession or use of devices in common areas, and teachers will clearly communicate expectations to students regarding use of devices in their classroom. Additionally, the following information must be communicated and enforced:

- If a student elects to use his/her personal device, the Davidson County Schools network cannot be accessed and the student must use the personal phone data plan for access to the internet. Neither the individual school nor the Davidson County Board of Education shall be responsible for any data charges, costs or expenses associated with such use.
- If the student's personal device has a "Hot Spot" capability, this function cannot be turned on or used while on Davidson County School property.
- If social media is used as an instructional tool, staff members must use a professional account, not a personal account, to communicate with students. If a student is found to be using a device during the academic day in a location or at a time that has not been approved by administration or by a staff member, the following consequences will apply:
 - First offense: The device is confiscated and returned at the end of the school day to the student.
 - Second offense: The device is confiscated and returned directly to the parent.

- Third offense: The device is confiscated and returned at the end of seven (7) days to the parent.
- Fourth offense and thereafter: The student is suspended for a day and the device is confiscated for another week.

Aggravating factors may subject a student to more stringent disciplinary consequences, up to and including expulsion. A student found in violation of the expectations outlined by the administration or school staff may also lose the privilege of using the personal device for instructional purposes. Examples of such aggravating factors include, but are not limited to using wireless communication devices:

1. to reproduce images of tests, to access unauthorized school information, or assist students in any aspect of their instructional program in a manner that violates any school board policy, administrative regulation, or school rule; and
2. to take, send, share, view or possess illicit photographs, text messages, emails or other material of a sexual nature.

Student cell phones and other wireless communication devices may be searched pursuant to school board policy 6.12, Investigations.

CLUBS

There are numerous clubs available for students. Most of these clubs are open to students on an individual interest basis. Students are encouraged to be involved in clubs and the activities they offer. A list and description of the clubs will be made available to students prior to the fall sign-up period. Students must declare which club(s) they wish to join at that time.

College Visit Days

High school students will receive two (2) college or military days each year during his/her junior and senior year. These days are eligible for waiver with documentation from the college or military branch visited. These absences will not count toward the maximum number of absences or toward the total absences for the Exam Exemption policy.

COMPUTER LABS

Two computer labs are available to students for instructional purposes only. If students wish to use one of the labs before or after school, they must check with the ETS in advance to make arrangements.

Individuals using the computers must sign in on the computer log sheet located at each computer. Signing in makes a student responsible for that computer. It is expected that a

student's workstation be left in a neat, clean manner. Chat rooms, Facebook, YouTube, games and e-mails are not allowed on these computers. Students caught misusing the computers in the labs will be banned from computer use in the labs until further notice. **Any student caught going to proxy servers or other websites that override the filter will have Internet privileges revoked for the entire school year.** This includes pranks, viewing inappropriate websites, changing configurations, and accessing folders in the system. Students are not allowed to download anything without the permission of the ETS. All printing in the lab needs to be approved prior to printing in the case there may be excessive pages from a website.

New students will receive an Internet Permission Form. This Internet Form must be filled out before students are allowed to use the Internet and returned to the ETS in each lab. Problems with computers need to be reported to the ETS. Students are not allowed to attempt to fix the computers. **NO FOOD OR DRINKS ARE ALLOWED IN THE COMPUTER LABS.**

DELIVERIES AND MESSAGES TO STUDENTS

Flowers, balloons and gift deliveries will not be accepted at the school.

The phones in the office are reserved for school business. Please do not have parents, friends or employers call the school to leave messages. Unfortunately, the school does not have the personnel to deliver messages that are not considered an emergency. The front office is not responsible for items left for students, i.e. sports gear, clothing, lunches, forgotten homework, etc.

We will not interrupt classes to deliver messages. The student should make arrangements concerning transportation, work, errands, etc. before school begins. Exceptions would be sickness or emergency. There is a student phone available for use during class change or lunch in Time Out for school related calls only (after school tutoring, testing or detention.)

STUDENT CONDUCT

The following policy sets forth school rules prohibiting certain types of student conduct that constitute minor, serious, and major offenses. A student found to be in violation of any one of them may receive punishment as severe as a long-term suspension (over ten (10) days), an extended suspension for the remainder of the school year, or a 365 day suspension as prescribed by law. Less serious conduct can be dealt with by the principal under the disciplinary authority given to principals by the statutes or school board regulations dealing with short-term suspensions. For complete information regarding DCS Board of Education student behavior policies visit <http://tinyurl.com/DCSBOEPolicies>

MINOR VIOLATIONS	POSSIBLE CONSEQUENCES
<ul style="list-style-type: none"> · Cheating/Plagiarism (may result in zero on work in addition to school discipline) · Classroom disruption or distraction · Disrespect to staff · Failure to attend detention as assigned · Forgery · Gambling · Horseplay/reckless play · Inappropriate assembly or group activity behavior · Inappropriate display of affection · Insubordination · Leaving class without permission · Obscene/profane language, gesture or articles · Presence in an unauthorized or restricted area · Lying · Violation of classroom rules · Dress code violations 	<p>Parent contact for any violation and additional possible consequences include:</p> <ul style="list-style-type: none"> Warning Detention In-School Suspension (ISS) Out of School Suspension (OSS)

SERIOUS VIOLATIONS	POSSIBLE CONSEQUENCES
<ul style="list-style-type: none"> · Assault · Fighting · Leaving campus without permission · Instigation (verbal or physical) · Profanity/Obscene gestures directed at, used in regard to, or used while interacting with faculty/staff · Possession of stolen goods · Possession of unsafe or dangerous items · Tampering with Fire Alarm/Fire Extinguisher · Theft/Possession of stolen property · Vandalism/Destruction of school property · Trespassing on school property · Repeat offender of any minor violation 	<p>Parent contact for any violation and additional possible consequences include:</p> <p>Warning Detention In-School Suspension (ISS) Out of School Suspension (OSS)</p> <p>Any serious violation may also result in long-term suspension or expulsion and/or legal charges.</p>

MAJOR VIOLATIONS	POSSIBLE CONSEQUENCES
<ul style="list-style-type: none"> · Arson · Assault with a weapon · Assault causing serious injury · Threats or intimidation toward faculty/staff · Bomb Threat · Commission of a Felony · Consensual Sexual Activity on Campus · Gang Activity · Inappropriate exposure of body parts · Physical Violence against a faculty/staff member · Rape · Repeat offender in serious violations 	<p>Parent contact for any violation and...</p> <p>1st offense - 5 days OSS 2nd offense – 10 days OSS 3rd offense – 10 day suspension/referral for long-term suspension</p> <p>Major violations may also result in long-term suspension or expulsion and/or legal charges.</p>
WEAPONS POLICY	POSSIBLE CONSEQUENCES
<p>Possession of a firearm or destructive device on educational property, including buses, or to a school-sponsored event off of educational property.</p>	<p>Parent contact for any violation and as required by law, a student who brings or possesses a firearm or destructive device on school property or at a school-sponsored event must be suspended for 365 days.</p> <p><i>DCS Board of Education Policy 6.11 Rule 5</i></p>

SUBSTANCE ABUSE POLICY	CONSEQUENCES
<p>Possession/Under Influence:</p> <ul style="list-style-type: none"> · Alcohol · Drugs (real or counterfeit) · Prescription medication · Drug Paraphernalia <p>Distribution, consuming excessive quantity or selling for money or otherwise over-the-counter (OTC) medication may also incur these same consequences, but it is not mandatory.</p>	<p>Parent contact for any violation and...</p> <p>1st Offense: 5 Day OSS Suspension and referral to student assistance team.</p> <p>2nd Offense: 10 Day OSS and referral to student assistance team.</p> <p>3rd Offense: subject to long-term suspension for the remainder of the school year.</p> <p><i>* Any student who violates the Substance Abuse Policy also incurs a disqualification of the student's athletic and/or extra-curricular activity participation- for further clarification please see DCS Board of Education Policy 6.11 Rule 6.</i></p>
<p>Selling/Distributing Prohibited Substances</p>	<p>Parent contact/notification and: No less than 10 day OSS, legal authorities notified and complaint filed. If readmission is allowed, the student will be referred to a student assistance team.</p>

CONVICTION OF A FELONY OR MISDEMEANOR	MINIMUM CONSEQUENCES
<p>Any student who (1) is convicted of a crime classified as a felony under North Carolina or federal law or (2) is adjudicated delinquent (“convicted” in juvenile court) for an offense that would be a felony if committed by an adult.</p> <p>For further clarification please see DCS Board of Education Policy 6.11 Rule 11.</p>	<p>Felony: Athletics: Student is not eligible to participate on a school athletic team from the date of conviction or adjudication of delinquency through the end of the student's high school career.</p> <p>Extra-Curricular Activities: ineligible to participate in any current or other extracurricular school activity from the date of conviction or adjudication of delinquency through the end of the student's high school career.</p> <p>Misdemeanor: Any student who is charged with a crime classified as a misdemeanor under North Carolina or federal law or alleged to be delinquent for an offense that would be a misdemeanor if committed by an adult, shall immediately be ineligible to participate on a school athletic team/extra-curricular activities as set forth below: Class 3 Misdemeanor 15 school days Class 2 Misdemeanor 30 school days Class 1 Misdemeanor 45 school days Class A1 Misdemeanor 60 school days</p> <p>For further clarification please see DCS Board of Education Policy 6.11 Rule 11.</p>
SPECIAL CATEGORIES	POSSIBLE CONSEQUENCES

<p>Bullying/Harassment</p> <p>Use Social Media which causes a disruption to the school day</p>	<p>Parent contact for any violation and additional possible consequences include:</p> <p>Warning Detention In-School Suspension (ISS) Out of School Suspension (OSS)</p>
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TOBACCO POSSESSION/USE	CONSEQUENCES
<p>All offenses require that students forfeit all tobacco products in their possession</p> <p>For the purposes of this policy, the term "tobacco product" means any product that contains or that is made or derived from tobacco and is intended for human consumption, including but not limited to cigarettes, cigars, cigarillos, pipes, bidis, hookahs, smokeless or spit tobacco, snuff, electronic cigarettes, electronic cigars, electronic cigarillos, electronic pipes, or vapor products or vaporizers, and other electronic smoking devices even if they do not contain tobacco or nicotine.</p>	<p>Parent contact/notification and conference and completion of Tobacco Cessation program and...</p> <p>1st Offense: 3 hour assignment to ISS (middle school)</p> <p>2nd Offense: One day OSS and referral to student assistance team.</p> <p>3rd Offense: Two days of OSS and student assistance team interventions.</p> <p>4th Offense: Five days OSS and student assistance team interventions.</p> <p>5th Offense: Hearing to determine possible long-term suspension for persistent violation of school rules.</p>

Dress Code:

Inappropriate Dress or Appearance for Secondary Students (Grades 6-12):

- Clothing or attachments that are disruptive to the teaching learning process or are revealing, indecent, vulgar or obscene.
- Clothing which promotes alcoholic beverages, tobacco, or the use of controlled substances by words or symbols, or is of a disruptive nature.
- Hats, sweatbands, bandannas, or sunglasses inside school buildings. Shorts, skirts, dresses, and holes in clothing shorter than mid-thigh.
- Shirts and blouses that do not cover the waist, midriff or go past the waistline.
- Clothing that contains profanity, nudity, depicts violence or is sexual in nature by words or symbols.
- Clothing that is sheer or mesh.

- Undergarments that are visible
- Pants worn in such a manner that underwear is exposed to view or which are generally revealing in nature
- Grooming accessories worn in the hair.
- Skin-tight clothing such as athletic/dance/exercise attire.
- Footwear that may present a hazard to health and safety.

Please see the Davidson County Schools website www.davidson.k12.nc.us for the Board Policy listings below:

DCS Board of Education Policy 1.7 Prohibition Against Discrimination, Harassment, and

Bullying

DCS Board of Education Policy 4.19 Prohibition Against Discrimination, Harassment, and

Bullying

DCS Board of Education Policy 6.39 Student and Parent Grievance Procedure

DRIVING/PARKING

DRIVER'S LICENSE: ACADEMIC REQUIREMENTS

NC law requires that schools provide the NC Division of Motor Vehicles (DMV), at the end of each semester, the names of students under age 18 who failed to pass a minimum of 70% of their course work. The licenses/permits of these students are then revoked by DMV until the students have met the academic standards for maintaining a license/permit as prescribed by DMV.

Due to limited parking availability, parking will be restricted to juniors and seniors only. If space is available, parking may be offered to **sophomores** who have had their license a **minimum of 30 days**.

Driving/parking is a student privilege obtained only after all outstanding fees/fines have been paid. Students must provide the following information when registering for a parking permit: student's schedule, driver's license, license tag number, year, color, make and model of car. The vehicle must be NC registered with current inspection. Students must register their vehicle during the opening of school. Once a permit is issued, it **MUST** be displayed from the rear view mirror. Parking permits are assigned to a specific vehicle and permits are not transferable. If a permit is transferred, driving privileges will be revoked.

Students are to park in the assigned lot and enter the school immediately upon parking on campus. Students are not allowed to drive between the math pod and the backside of the home bleachers, if caught, permit will be revoked and potential fine charged.

Seniors and juniors may use the sophomore lot for overflow parking. Again, students are not to remain in cars or socialize in the parking areas. Due to safety concerns the parking

lot should be cleared at the end of the school day; all horseplay, games, etc. are not permitted.

Students must obtain a pass from an administrator or the SRO to go to the parking lot during school hours. For security reasons, this is only allowed in extenuating circumstances. Students who repeatedly park in no parking areas or do not display their parking permit may lose driving privileges. It is suggested that students lock their cars during the school day.

The speed limit on campus is 10 MPH. Good driving habits are required or the student will forfeit driving privileges. The SRO will administer parking citations; tickets will be issued to those who violate and fines levied as follows:

- Parking in restricted, no parking or handicap area \$25.00
- Failure to display ND permit \$ 5.00
- Parking with revoked ND permit \$10.00
- Taking up more than one parking space \$5.00
- Freshman/Sophomore driving \$5.00 - \$10.00
- Parking in unassigned space/lot \$5.00 - \$10.00
- Careless/reckless driving and possible revocation of permit \$25.00
- Replacement tags \$20.00
- If license is revoked parking permit may be revoked also.
- If 3 or more parking violations: vehicle could be subject to tow at owner's expense.

A second violation of reckless driving will result in permanent loss of parking privileges.

If parking privileges are revoked and the student is caught parking during the revocation period, the student will be fined \$25.00 and subject to vehicle tow at owner's expense. Parking fines are due 5 days after receiving the citation. Students are responsible for the payment of parking fines. Payments are made to North Davidson High School and collected in the main office. If the fines are not paid, driving privileges will be revoked. If a student's license is revoked, he/she must turn in his/her parking pass to Mrs. Fields.

The school reserves the right to search cars parked on school property when the school administration has reason to suspect contraband materials may be present. If contraband is found in the vehicle, the student's parking privilege may be revoked.

DUE PROCESS: HEARINGS AND APPEALS

The following procedures are to be followed when hearings are requested:

- **Right of Appeal:** Due process procedures afford students and their parents/guardians the opportunity to an appeal which shall be scheduled as soon as possible after the request is received.

- **Information:** The student requesting a hearing shall also file with the superintendent or hearing officer any information, witnesses, or statements they wish considered at the hearing,
- **Attendance:** The hearing may be attended only by the hearing committee, principal, superintendent, student, parents/guardians, and legal counsel. Witnesses are to be present only when giving information. Students may be excluded at the discretion of the hearing committee with the concurrence of the parents when the student's psychological or emotional problems are discussed. No one may be present during the hearing committees deliberation.
- **Student Testimony:** Students may speak in their own defense, may be questioned on personal testimony, and/or may choose not to testify.

EMERGENCY/FIRE INFORMATION

Posted in each room is an emergency evacuation plan for the area where students are located. Please follow the instructions and the information provided by the teacher in case of an emergency situation.

FERPA

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of students' education records. FERPA gives parents/guardians the right to refuse release of directory information by filing a note of "Don't Release" in the school's office at the beginning of the school year. Parents/guardians (or eligible students) have the right to inspect their child(ren)'s records. These rights transfer to the student when the student becomes 18 years of age. Parents/eligible students have the right to request a correction to records. If the parents/eligible students do not feel the school's response is adequate, a formal hearing may be requested. A rebuttal statement by the parents/eligible student(s) may be placed within the record. FERPA protects the release of directory information except in the following circumstances:

- School officials with legitimate educational interest
- Other schools to which a student is transferring
- Specified officials for audit or evaluation
- Appropriate parties offering financial aid to a student
- Approved agencies conducting research in DCS
- Accrediting organizations
- Judicial order or subpoena compliance
- Health, safety, court and law enforcement officials

FUNDRAISING

Students are not to sell or buy tickets or articles of any kind, other than those associated with school-sponsored organizations, while in attendance at school or at school-sponsored events.

HALL PASSES

Students are to be in class at the assigned time. If for some reason a student needs to leave class, he/she must obtain permission from the teacher and use the teacher's hall pass. Students are to go directly to the area requested and return to the classroom as quickly as possible. If a student asks to go to the bathroom, he/she is to go to the closest one available in his/her building. Failure to do so may result in consequences for cutting class. Students are not to go the pod unless they are in a class in the pod during the period they leave class.

INTERNET USE POLICY

DCS respects parents' rights to decide whether or not to grant permission for their child(ren) to use the internet. The district does provide schools with filtering services to create a safer and more productive Internet for students. Teachers attempt to monitor and direct student activity; however, students may find ways to access other materials. Students are ultimately responsible for appropriate behavior on the school's computer network, just as they are responsible for appropriate behavior on the school campus. A Permission Form for Internet Use must be signed by the student and parent/guardian before Internet use is permitted.

LOCKERS

Lockers will be assigned by Third (3rd) period teachers. It is recommended that students lock their lockers. Students must give an extra key or combination for their personal locks to an administrator. Lockers are the property of NDHS and the DCS Board of Education and are for student use, not ownership. School officials retain the right to inspect lockers. Students will be held responsible for anything found in their assigned locker.

MEDIA CENTER

The media center is a place for research and reading, and students are encouraged to use it. The media center provides information on a variety of subjects in a variety of formats. The media center staff is available to assist students in their research. In addition to scheduled media center time by classroom teachers, students may use the media center and computer lab before and after school and during lunch. The media center hours are 7:45 a.m. to 3:30 p.m. When students come to the media center from a regular class, passes are required for admission.

Please adhere to the following chart for checkout information:

	Checkout Period	Overdue Fines
Nonfiction Books	4 weeks	\$0.05/day
Fiction Books	4 weeks	\$0.05/day
Reference Books	1 week	\$1.00/day
eBooks	4 weeks	N/A

Students who have overdue books will be required to return them before being allowed to check out other books. All accounts must be cleared each nine weeks. No eating or drinking is allowed in the media center.

Copyright is the legal protection given to authors which protects them against unauthorized copying of their work. Students must obey copyright guidelines for all school projects (print and electronic). Students should ask a media center staff member if they have questions regarding copyright concerns. Another excellent resource for copyright questions is www.copyright.gov.

MEDICATION

Standards for Administering Medicines

School employees are authorized to administer drugs or medication when all of the following conditions have been met:

- The student's parent or legal custodian has made a written request that school personnel administer the drug or medication to the student and has given explicit written instructions describing the manner in which the drug or medication is to be administered. All prescription medication should be kept in the original Rx bottle with the student's name and dosage clearly displayed on the bottle; the parent/guardian is responsible for delivering the medication to school. No medication except Emergency or Diabetic medication to be transported on bus.
- A physician has prescribed the prescription drug or medication for use by the student;
- A physician has certified that administration of the prescription drug or medication to the student during the school day is necessary;
- For over-the-counter medications the parent provides written permission. A district form is required and is available in the administrative office.
- The employee administers the drug or medication pursuant to the written instructions provided by the student's parent or legal custodian.

Over-The-Counter Medication

High school students may possess only the recommended dosage sufficient for a single school day of over-the-counter medication, and the medication must be kept in the original container. Otherwise, over-the-counter medications will only be given during school hours by school personnel if medication sheet is complete with instructions and parent signature. Parents who want school personnel to administer over-the counter medication must provide and deliver the medication to school personnel pursuant to the requirements of this policy.

Emergency Medication

Students who are at risk for medical emergencies, such as those with asthma or severe allergies, should have an emergency health care plan developed for them by their doctor and parent or legal guardian to address emergency administration of medicine. Any

emergency medication should be stored in a secure, but unlocked, and easily accessible location.

Student Self-Administering Asthma Medications and Epinephrine Auto-Injectors

The board recognizes that students with asthma and/or subject to anaphylactic reactions may need to possess and self-administer asthma medication on school property. As used in this policy, “asthma medication” means a medicine prescribed for the treatment of asthma or anaphylactic reactions and includes a prescribed asthma inhaler or epinephrine auto-injector. The superintendent is directed to develop procedures for the possession and self-administration of asthma medication by students on school property, during the school day, at school-sponsored activities, and/or while in transit to or from school or school sponsored events.

Before a student will be allowed to self-administer medicine pursuant to this section, the student’s parent or guardian must provide to the principal or designee all of the documents listed below.

- Written authorization from the student’s parent or guardian for the student to possess and self-administer asthma medication;
- A written statement from the student’s health care practitioner verifying: 1) that the student has asthma and/or an allergy that could result in anaphylactic reaction; 2) that he or she prescribed medication for use on school property during the school day, at school-sponsored activities, or while in transit to or from school or school sponsored events; and 3) that the student understands, has been instructed in self-administration of the asthma medication, and has demonstrated the skill level necessary to use the medication and any accompanying device;
- A written treatment plan and written emergency protocol formulated by the prescribing health care practitioner for managing the student’s asthma or anaphylaxis episodes and for medication use by the student;
- A statement provided by the school system and signed by the student’s parent or guardian acknowledging that the board of education and its agents are not liable for injury arising from the student’s possession and self-administration of asthma medication; and
- Any other documents or items necessary to comply with state and federal laws.

Prior to being permitted to self-administer medicine at school, the student also must demonstrate to the school nurse, or the nurse’s designee, the skill level necessary to use the asthma medication and any accompanying device.

Finally, the student's parent or guardian must provide to the school backup asthma medication that school personnel are to keep in a location to which the student has immediate access in the event of an emergency.

Students may not distribute, purchase, or sell any medication prescription or non-prescription.

POSTERS

Any announcements placed on bulletin boards throughout the school must be approved by an administrator before being displayed. Students are not to use tape to post announcements; they should use the tack strip. All notices should be removed after the event by the party responsible for the posting of the notices in the school. Community announcements may be posted on the community bulletin board located outside the front office.

PROM ATTENDANCE AND GUEST POLICY

Participation at prom is an extracurricular privilege. All students must be current high school juniors or seniors to be eligible to attend the prom. Students who are not in compliance with school attendance, behavioral and academic expectations may be denied the privilege of participating in prom. Students who owe fees or fines will not be permitted to purchase a prom ticket. All fees must be paid in full prior to purchasing a prom ticket. Guests who are not students of North Davidson must meet the following criteria:

- Guests must be a current high school sophomore, junior, senior or not older than 19 years of age
- Guests who attend other schools must receive a positive recommendation from their school's administration.
- Guests must not have a record of illegal activities.

QUEENS

HOMECOMING COURT/ HOMECOMING QUEEN

Process for selection of:

1. Each senior homeroom will nominate young ladies from the senior class at large as candidates for the Homecoming Court.
2. Using these candidates, a preliminary ballot will be prepared, and the senior class will vote.
3. The top fifteen young ladies will be members of the Homecoming Court.
4. Using these candidates, another ballot will be prepared, and the senior class will vote.
5. The top five young ladies will be members of the Honor Court and will be eligible the Homecoming Queen.
6. The student body will vote on the Homecoming Queen from the Honor Court.

Since NDHS Queens represent the school, community, and family, they shall not have serious discipline infractions leading to suspensions and/or administrative disciplinary decisions. Any such situations will immediately lead to the removal of Queen status from the young lady involved. In the event a Queen cannot fulfill her responsibilities, the runner-up will become Queen and finish the school year acting in that capacity.

MISS NORTH DAVIDSON

The young lady chosen to represent North Davidson must be versatile. She will be judged on interviewing skills, personality, poise, character, and leadership. Process for selection of:

1. Each senior homeroom will nominate young ladies from the senior class at large as candidates for Miss North Davidson.
2. Using these candidates, a preliminary ballot will be prepared, and the senior class will vote.
3. The top 5 candidates will be placed on a final ballot, and again the senior class will vote to select Miss North Davidson to represent NDHS at the Davidson County Fair Pageant.
4. Miss North Davidson will not be eligible for Homecoming Queen or Miss Veterans Day Queen.
5. The 1st runner-up to Miss North Davidson will be our Miss Veterans Day Queen unless this young lady is Homecoming Queen. Then the 2nd runner-up will be Miss Veterans Day Queen. Miss Veterans Day Queen will not be announced until after Homecoming.

SCHOOL CLOSING/INCLEMENT WEATHER

In the event of severe weather or other emergencies, school may be closed or starting/dismissal time changed. This decision is made by the superintendent's office. This information is then directed to the various media sources in the area. Parents and students should listen to the radio and/or television for this information. Please do not call the school or Central Office for this information. Reports in the morning will be made before 6:30 a.m. whenever possible. If no report is issued, it can be assumed that school will be in session on the normal schedule.

SCHOOL MESSENGER

School Messenger will call the home number each time a student is absent. A letter will be sent home indicating the attendance status of the student when absences become excessive. Attendance is also reported on the nine weeks report card. Should a student exceed the maximum allowable absences of eight (8) without having necessary absences waived or made up, the student will be required to continue his/her attendance to the class but will receive no credit. Students should check with their teachers for absences and not Time Out or the office.

A schedule of make-up opportunities will be posted during each semester. Classes which are made up will not count in the eight (8) absences allowed during the term. All absences should be made up within the semester in which they occur. Students may not exceed

eight (8) absences in a course in order to receive credit without a waiver of the attendance policy.

SCHOOL-RELATED ACTIVITIES

The following school-related activities will not be counted as absences from either class or school:

- Field trips sponsored by the school
- School-initiated and scheduled activities
- Athletic events requiring early dismissal from school
- In-school suspension

Students are responsible for missed assignments and completing them within the specified time period (see “Make-up Work for Absences” next page).

SEARCH AND SEIZURE

If the principal or an assistant principal has reasonable suspicion that a student may have materials, such as drugs, weapons, or anything that is disruptive, unsafe, or inappropriate for the school setting, they will conduct a search. Lockers, book bags, purses, and vehicles may be searched. Parent permission is not required.

STOLEN ITEMS

The school does not assume responsibility for any items brought to school in violation of school policies. Should any of those items become stolen, the school does not have the resources to investigate theft of items that were not supposed to be on campus in the first place. Should an item be brought to school against policy, and it is confiscated, the school is not accepting responsibility for that item. We will make every effort to secure the item so it may be returned in the proper manner, but we are not responsible for any loss or damage to the property.

STUDENT FEES

All high school students will pay a base fee of \$40. Any fees may be waived or reduced for students who qualify for fee waiver or reduction. Additional fees for band, parking, and special programs may be assessed according to policies established by the Davidson County Board of Education.

Student Fee	\$40.00
Band Student Fee	\$12.00
Parking Fee	\$35.00
*Senior Fee	\$38.00

(*All seniors are required to pay a graduation fee to offset the cost of rentals, programs and ticket printing when all other fees are paid at the beginning of the school year.)

Fee Waiver Application is for school fees only. See Mrs. Fields for application and qualifications. All fees are due at the *beginning* of each school year

STUDENT GOVERNMENT

Executive Student Council elections will be held in the spring. To be eligible, candidates must have a minimum of one year on Student Council. Class Officer and Classroom Representative Elections will be held in the fall. All elected representatives must abide by the NDHS Student Government By-Laws.

TRANSPORTATION/BUSING/CAR RIDERS

Bus stops may not be closer than .2 miles. A route may not deviate from a general path of direction for a distance of less than one-half mile and then return to the original path except for groups of 10+ pupils, unescorted pupils in grades K-3, or special needs students.

Students are asked to be at the designated stop when the bus arrives. Drivers are not permitted to blow the horn to indicate the bus has arrived. Eating and drinking are prohibited on buses. Buses and all other school property are tobacco free.

Students may NOT ride home on the bus with another student for any reason. NDHS buses are usually filled to maximum capacity and cannot leave the bus lot if they are over this legal limit. Please make other arrangements for your child to arrive home. If an emergency arises, please call the school and ask to speak with the bus coordinator. A note written by a parent/guardian will NOT permit your child to ride home on any bus other than the one to which he/she is assigned.

In order to prevent disciplinary action or suspension of school bus privileges, it will take a combined effort on the part of students, parents, and school administrators. Students may not ride home with another student, they must ride the bus that they are assigned.

A school bus driver has complete authority over and responsibility for maintaining order and good conduct on the bus. A driver does not have the authority to punish or suspend a student's riding privilege. The driver, upon observing an infraction, makes a written report to an administrator. Needed disciplinary actions are handled by the school's administrator.

A suspension of school bus privileges does not imply suspension from school and attending classes unless deemed necessary by the principal. Therefore, any students suspended from the bus who do not attend school during those days are subject to the provisions of the attendance rules. Any unauthorized person who boards a school bus to settle a problem is trespassing and will be turned over to law enforcement.

All North Davidson school buses are equipped with video capability. Cameras are placed and removed from the buses without the knowledge or consent of the bus driver.

Videotape of an incident, if available, will be reviewed by an administrator. Video coverage of a reported incident is not a requirement for the principal to take disciplinary action.

Car Riders: All car riders should wait for their rides in front of the new gym. Car riders should not wait for their rides inside of the school building unless dangerous weather conditions exist. All car riders should be picked up by 3:30 p.m.

VISITORS

Student safety comes first; therefore, non-students are not permitted to visit during regular school hours which include lunchtime.

Any person coming to school for education/school business purpose is to report to the office upon entering campus to receive a visitor pass. Parents are advised to call and arrange an appointment before they come to school to insure that the person they wish to see is available.

As this handbook is not all-inclusive, other offenses as deemed inappropriate by the administration may also result in suspension. Legal authorities will be contacted when you are found to be in violation of state law while on school grounds, attending school events, or participating in school activities.

