

# Millicoma School



## Parent/Guardian and Student Handbook

2019-2020

260 2nd Avenue  
Coos Bay, OR 97420  
(541) 267-1468  
School Fax: (541) 267-8225  
(541) 888-1230 Transportation  
cbd9.net

**Please join our Facebook Page to stay updated on calendar items/events/important messages & much more!**



## SCHOOL HOURS

Regular Hours	8:00 am to 2:48 pm
Early Dismissal Friday's	8:00 am to 12:43 pm

Main doors open at 7:00 am.  
Announcements take place in the gym from  
7:45 am to 7:55 am on Monday and Friday

**MAIN OFFICE HOURS:** 7:00 to 3:30

For questions regarding lunches, call (541)267-1469.

This student handbook is a summary of the general rules and regulations regarding student conduct that is in effect at Millicoma School. This handbook has been prepared to explain and clarify policies, procedures, programs and activities at Millicoma School. While it is impossible to address every situation or circumstance that may occur in the school setting, this handbook covers many of the areas that require explanation. We hope that parents and students will use it as a reference when there is a question of policy or expectation. Please take time to read this handbook. If you have any questions or concerns, please do not hesitate to contact the office to seek the answers. Working together insures a more positive educational experience for your child.

### **Attendance**

Regular attendance is one of the most important factors to being successful in school. Children who are frequently absent typically do not do well in school

The district has hired an Attendance Advocate, Ann Rodriguez, who will be communicating with students and families regarding attendance and offering assistance and support for those who may need it.

The school is required to report absences and tardies to the state of Oregon. If you know you are keeping your child home, **please give us a call before school starts**. If your child is not in school and you have not informed us before 8:30 am, you will receive a call at approximately 9:30 each morning. The automated phone machine will continue to call available numbers until contact is made. In order for an absence to be excused you must call the office the day of the absence or send a signed note stating the reason. In order for a note to excuse an absence, it must be delivered to the school within three days of the student returning to school. Oregon State law and School Board policy JED give the school final discretion in determining whether an absence is excused. The policy states: "Absence from school or class may be excused under the following circumstances:

- ⇒ Illness.
- ⇒ Illness of an immediate family member.
- ⇒ Emergency situation.
- ⇒ Field trips and school-approved activities.

- ⇒ Medical or dental appointments. Confirmation of appointment may be required.
- ⇒ Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence."

### **Excessive Tardies**

Excessive tardiness, being late to school or class period, interferes with a student's success in school. Students with excessive tardies will be referred to the Principal or designee who will contact the parent/guardian and establish an attendance improvement plan.

### **Emergency School Closure/Inclement Weather**

- ✓ If school is closed for the entire day due to emergency conditions you will receive an automated phone announcement. It is very important we have your current contact information to ensure you receive this information. Another option is to sign up for Flash Alert through our school district home page [www.cbd9.net](http://www.cbd9.net). Announcements are also made through our local news media.
- ✓ If school opens normally, but must close during the day: It is highly unlikely this will happen, but you should develop a plan with your child so he or she knows where to go if school closes early. This plan should not involve using the school telephone. A neighbor or friend's home, to which your child could walk, is suggested. Please share the plan with all the people involved. In the event we would need to evacuate our building, children will be taken to either the old Eastside School, or the Millicoma track.

### **Breakfast & Lunch**

Breakfast is served in the cafeteria from 7:00-7:50 am.

All students at Millicoma School receive FREE breakfast and lunch for the 2019-20 school year.

### **Athletics**

Athletics are offered to 7th grade students only, with exception for 6th graders to participate in Cross Country and Wrestling. All 7th grade students are encouraged to try out for all sports. Millicoma sports are regulated by the district extracurricular activities policy. This information can be found on the Coos Bay School District web page. All student-athletes must meet eligibility standards. There is also a mandatory \$50.00 sports fee assessed for each sport. Payment is required before the first team practice. Sports available at Millicoma include: Football, Volleyball, Cross Country, Basketball, Wrestling and Track. Participation forms and scholarship forms are available at the school office.

### **Parent Teacher Student Association**

We look forward to having an active PTSA each year at Millicoma School. All parents of Millicoma students are welcome and encouraged to participate in PTSA activities. Meeting dates and times will be determined when the school year begins. If you are interested in becoming involved, please call the school at 267-1470. Meetings and activities will be published in the school bulletin as well as our school website, or the Millicoma PTSA Facebook page.

### **Homework Policy**

Students who are absent one or two days can get their homework from their teacher the day they return to school. If a student is absent **MORE THAN TWO** full days, parents may call and request homework for the child. Please give the school **at least 24 hours' notice** to allow enough time for the teacher to gather the necessary papers and books and plan to pick up the homework **after 3:00pm**.

### **Homemade Goodies**

Occasionally parents want to bring class treats to school either for school parties or student birthdays.

We welcome this activity under the following guidelines:

- ◆ If you plan to bring classroom treats, please contact the teacher first to set up the best time to do this.
- ◆ Please do not bring homemade goodies for other students; all classroom snacks need to be purchased.
- ◆ Healthy snacks only.
- ◆ Please be mindful of students with special diet needs such as peanut or other food allergies.

### **Food brought from home**

We highly encourage students to bring healthy snacks and food for lunches. Energy drinks are discouraged. Students may be asked to keep these items in their lockers or with a staff member until the end of the day.

### **After School Plans**

As long as you and your child have discussed after school plans there is no reason to contact the office/teacher. If there is an emergency; plans change and you **must** call the school with a message for your child, **please call before 2:00 pm to ensure delivery. Calls after this time may not be delivered.** Students are not allowed to call home to change after school plans. **Please call by 11:45am on Early Release Day Friday's.**

### **Deliveries to Students**

Flowers and balloons delivered to students will be kept in the office until dismissal at the end of the school day.

### **Field Trips**

Throughout the year, opportunities arise for classrooms to take field trips. All field trips are educational in nature and considered part of the school curriculum. Most of the trips take place within the Coos Bay, North Bend area during regular school hours.

As a result, these do not require parent permission slips. In the event a field trip requires students to be out of Coos County or gone longer than normal school hours, a signed parent permission slip will be required before the child will be allowed to attend.

All field trip chaperones **MUST** have a current Criminal History Background Check and training filed with the district office and pass all required volunteer courses. A background check is required every school year. If your son/daughter would receive medication at the time of the field trip, arrangements will be made for it to be given during the field trip.

### **Dress Code**

Students should be clean and appropriately dressed for school. Any clothing that is disruptive to the learning environment is not acceptable. Examples of inappropriate clothing for this age are:

- \* Clothing or articles which are torn or ragged, including jeans or pants with excessive holes from the knee up
- \* Articles of clothing which could be viewed as revealing. Examples: tank tops/spaghetti straps, see-through clothing, low cut shirts or bare midriffs, sagging pants, and shorts or skirts that are extremely short. Also, shirts that do not completely cover tummies, especially when a child raises their hand.
- \* Clothing that contains inappropriate comments/words, obscene or vulgar writing or symbols displaying products that are illegal for students to use.
- \* Articles which could cause damage to other individuals or property. Example: chain belts, cleats, chains, wallet chains, metal straps.
- \* Any headwear including, but not limited to, hats, bandanas and skull caps. Hats and hoods are to be worn outside only.
- \* Students are prohibited from wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign or other things which evidence membership or

affiliation in any gang.

- \* Pajama attire is not allowed.
- \* Shoes must be safe for classroom activities and for movement within the building (including recess and PE)
- \* Grooming that causes a distraction to students or staff is not allowed. Application of makeup should not be done at school.
- \* Any clothing or slogan that may cause a disruption to the school environment or poses a danger to self or others.

*When dress and grooming disrupts the learning process, adversely affects the individual student or the learning environment of the school, it becomes a matter for counseling with the student and/or parent. The student may be removed from class or activity temporarily pending resolution of the problem.*

### **Before and After School**

Coos Bay Schools provide bus transportation to and from school each day. Students who chose not to ride a bus may arrive at school when the staff day begins at 7:20 am. Please do not drop students off before that time as there is no one at school to monitor them. Please respect the posted signs and refrain from dropping students off in front of the school in the morning, or picking them up in front of the school after school during posted hours. Students not riding a bus need to be picked up promptly at 2:48 pm after the school day ends.

Again, no staff is available to monitor after that time. There is no adult supervision on the playground before and after normal school hours. Parents/guardians are responsible for their child's conduct in route to and from school and are encouraged to work with the school in establishing and monitoring good behavior.

### **Lost and Found**

All clothing and school supplies should be marked with adequate identification. Millicoma School has two Lost and Found areas at the school. Clothing and school supplies that are unclaimed will periodically throughout the year be given to an appropriate agency.

### **Volunteers**

Anyone wanting to volunteer directly with students MUST have a current Criminal History Background Check and proper online training certificates filed with our school district. That includes helping in the classroom or on field trips. Background checks must be renewed each year. Volunteers must file on line by visiting our district website [www.cbd9.net](http://www.cbd9.net) and following the prompts.

### **Visiting School**

Parents are **always** welcome at Millicoma School. However, for the protection of our staff, students and visitors, we ask that **ALL** visitors sign in at the office and pick up and wear a visitor's badge when they enter the building.

### **Animals at School**

Due to health concerns, furred and feathered animals are not allowed in the building/classrooms without prior permission from the Principal. Service animals are allowed.

### **Child Custody**

The school assumes that non-custodial parents have all the rights and privileges of custodial parents unless presented with a certified copy of a court order or a decree limiting those rights. If there are special custody concerns or should a change of custody happen, it is the responsibility of the parent/guardian to notify the school and provide the school with copies of the necessary legal documents. Students will not be released to anyone other than a parent or an adult listed in our computer unless we are provided notification from the parent. Any person taking a student from school

during the day will be required to sign them out at the office.

### **Nursing**

Coos Bay School District has a nurse who serves Millicoma. The nurse directs and guides all health care matters for our students.

### **Health Screening**

During our screening week each year, we check vision, dental health and note any other health problems. You will be advised of any concerns that need further evaluation. The district can also assist you in obtaining financial help for dental and vision care through the local Lions Club or Boys and Girls Club.

### **Medications**

The school believes that the responsibility for prescription, possession, and administration of a student's medicine lies with the parent/guardian and the physician. However, they also recognize that certain situations may occur in which it is necessary for medicines to be administered to a student during the regular school day. Please help the school give your child his/her medication safely and legally by following these guidelines.

According to Oregon State Law and district policy, no prescription medication may be given to students without written authorization from the parent and the physician. Along with permission, we must have instructions from the physician for administering the medication. All prescription medication must be in the original container with the student's name, doctor's name, and directions clearly marked on the pharmacy label. Any over-the-counter medication, such as Tylenol must be in the original container with the parent's written authorization and special instructions for their child. No medications will be given unless they are necessary for the student to remain in school. No alcohol-based medications will be administered at school.

### **Illness**

For the protection of all students, the following guidelines have been established by the school district and the Oregon Department of Education. Students with the following symptoms **MUST** be excluded from school:

- ⇒ Fever over 100. degrees
- ⇒ Fever accompanied by rash
- ⇒ Chickenpox, measles, mumps
- ⇒ Diarrhea
- ⇒ Impetigo
- ⇒ Scabies
- ⇒ Vomiting
- ⇒ Pink eye
- ⇒ Strep Throat
- ⇒ Rash this is contagious
- ⇒ Other communicable diseases listed by the Oregon Health Division

Students suffering from a suspicious skin rash or who have been absent from school because of a communicable disease may be required to present a statement from a doctor upon returning to school.

### **Insurance**

The school district does not carry accident insurance on children. Accident insurance is available for students at a minimal cost to parents. The application forms are available at the main office.

### **Cell Phones and other Electronics**

If your student must bring a cell phone or other electronic device to school, please be aware the school is not responsible for its safety (lost, stolen or damaged).

- \* Cell phone use is allowed only before the 1st bell and after school. If cell phones or electronic devices are used during school hours, or go off during the day, they will be confiscated. Records of electronic violations will be maintained at the office.
  - The first incident will be considered a warning.
  - A second offence will require a parent to pick the device up at the office.
  - If there is a third incident, the device will no longer be allowed to be carried by the student at school.

### **PLEASE SEE Board Policy Code JFCEB**

- As a courtesy these items can be turned in at the office before school and picked up after school.

### **Fragrances**

No Perfumes, cologne or body spray is to be worn at school. They contain substances known to cause respiratory problems and some people are highly allergic.

### **Harassment, Bullying, Intimidation**

Bullying/Harassment is considered any means designed to embarrass, distress, agitate, disturb or trouble another student or adult. Bullying/harassment issues should be reported to the principal or school personnel immediately. Complaint forms are at the office. Once a complaint is filed, a bullying and or harassment investigation will begin. For more detailed information, consult the Coos Bay School District Parent Handbook and Board policy.

Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying/ Teen Dating Violence – Student\*\* - JFCF and JFCF-AR

### **VIDEO SURVEILLANCE RECORDING - BOARD POLICY JHFB**

Millicoma has video surveillance cameras that provide school officials and Coos Bay Police Department footage of the campus exteriors and inside the building. Video captured on these cameras may be used as evidence for infractions of school policy and/or criminal law violations. Examples include vandalism, theft, or any other violation of school policy. The school administration and Coos Bay Police Department can access these cameras 24-hours a day.

## Millicoma Intermediate School Handbook

### Discipline Consequence Table

The following list of offenses and consequences serve as a suggested guide for staff & administration; however, the faculty reserves the right to adjust the disciplinary consequence depending upon the situation and the severity of the student's behavior. Discipline consequences will be determined with the intention of altering inappropriate student behavior with the least disruption to the student's academic success.

incident	1st Offense	2nd Offense	3rd Offense	4th Offense
Inappropriate Language	Re-teaching, Warnings, classroom interventions (CPS)	Parent Contact Lunch Detention	Lunch Detention/ In-School Suspension	In-School Suspension/Suspension
Affection (Inappropriate Display)	Conference/Parent Contact	Lunch Detention/Parent Contact	Lunch Detention/ In-School Suspension	In-School Suspension/Suspension
Aggressive/Noxious Behavior	In-School Suspension/Parent Contact	In-School Suspension/Suspension	Suspension	Suspension/Expulsion
Alcohol, Drugs, and Imitation Controlled Substance (Possession/Use)	5 Day Suspension (Reduced to 3 with drug evaluation)	10 Day Suspension (Reduced to 7 with drug evaluation; within 36 months of first offense)	Expulsion	-
Alcohol, Drugs, and Imitation Controlled Substance (Sale/Distribution)	10 Day Suspension/Possible Expulsion (Suspension may be reduced to 7 with evaluation)	Expulsion	-	-
Arson/Bomb Threat	Expulsion Hearing/Prosecution	-	-	-
Burglary	Suspension	Expulsion Hearing/Prosecution	-	-
Boards/Rollerblades/Bikes	Warning/Confiscation for Day/Parent Contact	Confiscation/Parent Pick Up	Loss of Privilege/ In-School Suspension	Suspension
Cell Phone/Other Electronic Devices	Re-teaching, warnings, classroom interventions (CPS)	Confiscate Until End of School Day	Confiscation/Parent Pick Up At End of School Day	Confiscation/Loss of Cell Privilege For Academic Year

Classroom/Grade Level Violation	Re-teaching, warnings, classroom interventions (CPS)	Conference/Lunch Detention/Parent Contact	In-School Suspension	Suspension
Combustibles/Lighters/Matches	Confiscation/Warning/Parent Contact	Confiscation/ISS	Confiscation/OSS	Confiscation/OSS/Expulsion
Defiance (Open, Bold Challenge to Authority)	In-School Suspension/Parent Contact	In-School Susoension/Suspension	Suspension	Suspension/Expulsion
Disrespect	Re-teaching, warnings, classroom interventions (CPS)	Conference/Lunch Detention/Parent Contact	In-School Suspension	Suspension
Disruption	Re-teaching, warnings, classroom interventions (CPS)	Conference/Lunch Detention/Parent Contact	In-School Suspension	Suspension
Dress Code Violation	Change Attire	Lunch Detention/Contact Parent	In-School Suspension	Suspension
Fight/Assault	In-School Suspension/Parent Contact	Up to 3 Day Suspension	Upto 10 Day Suspension/Expulsion	Expulsion
Fire Alarm/	In-School Suspension/Parent Contact/Educative Experience	Up to 10 Day Suspension/Educative Experience	Up to 10 Day Suspension/Expulsion	Expulsion
Harassment (All Types)	In-School Suspension/Parent Contact/Educative Experience	Up to 10 Day Suspension/Educative Experience	Up to 10 Day Suspension/Expulsion	Expulsion
Inappropriate Objects (Laser Pens, Squirt Guns, etc.)	Re-teaching, warnings, classroom interventions (CPS)	Confiscation/Lunch Detention	In-School Suspension	Up to 5 Day Suspension
Inciting/Encouraging Fight/Conflict	Re-teaching, warnings, classroom interventions (CPS)	Parent Contact/Lunch Detention	In-School Suspension	Suspension
Insubordination	Re-teaching, warnings, classroom interventions (CPS)	Parent Contact/Lunch Detention	In-School Suspension	Suspension
Leaving Class without Permission	Re-teaching, warnings, classroom interventions (CPS)	Lunch Detention	In-School Suspension	Up to 3 Day Suspension
Lunch Detention Violation	Make Up Lunch Detention	Additional Lunch Detention(s)	In School Suspension	Suspension
Lying to Staff	Re-teaching, warnings, classroom interventions (CPS)	Parent Contact/Lunch Detention	Lunch Detention/In-School Suspension	In-School Suspension/Suspension
Plagiarism/Cheating	Zero on Assignment/Teacher Discretion/Parent Contact	Zero on Assignment/Lunch Detention	Zero on Assignment/In-School Suspension	Zero on Assignment/Suspension

Profanity/Obscene Gesture	Re-teaching, warnings, classroom interventions (CPS)	Parent Contact/Lunch Detention	Lunch Detention/In-School Suspension	In-School Suspension/Suspension
Profanity Toward Staff	Lunch Detention/Parent Contact	In-School Suspension	In-School Suspension/Suspension	Suspension
Property Damage	Restitution/In-School Suspension or Campus Clean Up	Restitution/In-School Suspension	Restitution/Suspension	Restitution/Expulsion
Safety Violation	Re-teaching, warnings, classroom interventions (CPS)	Parent Contact/Lunch Detention	Lunch Detention/In-School Suspension	In-School Suspension/Suspension
Skipping/Truant	Lunch Detention/Parent Contact	In-School Suspension	In-School Suspension/Suspension	Suspension
Tardy (Excessive)	Re-teaching, warnings, classroom interventions (CPS)	Parent Contact/Lunch Detention	Lunch Detention/In-School Suspension	In-School Suspension/Suspension
Technology Misuse (Computers, Phones, Tablets, etc.)	Loss of Privilege/Parent Contact	Loss of Privilege/ISS	Loss of Privilege Extended/Suspension	Suspension
Theft (Including Possession)	Restitution/Lunch Detention	Restitution/In-School Suspension	Restitution/Suspension	Restitution/Expulsion
Threat (Verbal, Written, Physical)	In-School Suspension/Parent Contact/Educative Experience/Threat Assessment	Up to 5 Day Suspension/Educative Experience/Threat Assessment	Upto 10 Day Suspension/Threat Assessment/Expulsion	Threat Assessment/Expulsion
Tobacco	Lunch Detention/Parent Contact	In-School Suspension	Suspension	Suspension
Vandalism	Restitution/In-School Suspension or Campus Clean Up	Restitution/Up to 5 Day Suspension/Expulsion	Restitution/Up to 10 Day Suspension/Expulsion	Restitution/Expulsion
Weapon-Possession	Upto 5 Day Suspension/Expulsion	Upto 10 Day Suspension/Expulsion	Expulsion	-
Weapon-Guns/Dangerous Display	Expulsion Hearing/Prosecution	-	-	-

## DISCIPLINE/INFRACTION DEFINITIONS

The following definitions are an outline of each infraction and are intended to explain the most common infractions in each category:

Abusive language: Any language intended to hurt, put down, or demean another individual

Affection (Inappropriate Display): Kissing, extended embrace, or contact that causes others to be uncomfortable

Aggressive Behavior: Physical exhibitions of aggression that include fighting gestures or other actions that promote hostile confrontation or fighting

Assault: Intentionally, knowingly, or recklessly causing physical injury to another

Boards/Bikes/Blades: Being on campus while riding skateboards, bicycles, scooters, or skates/rollerblades

Bomb Threat: Verbal or written comments about explosive devices in relation to school/students/staff

Cell Phone: Cell Phone being visible, audible, or used during instructional time

Cheating: Copying another student's answers, using technology to gain an unfair advantage, having hidden notes, or allowing another student to copy answers or assignments

Combustibles/lighters/Matches: Any material that can start a fire

Computer/Technology Misuse: (A) Using sites such as Facebook or MySpace or any other non-school related site. (B) Changing screen settings or configurations on school computers. (C) Using a personal device to access inappropriate sites during the school day.

Cyberbullying: Any form of harassment using electronic devices

Defiance/Insubordination: Refusal to follow reasonable staff directives or willful disobedience and disregard for staff authority

Disrespect: The use of offensive words or demonstration of offensive actions that antagonize or distract staff or students

Disruption in the Classroom: language or behavior which disrupts or interferes with the educational process

**Millicoma School  
2019-2020**

**“Positive Behavior Intervention and Supports” Expectations**

**BE SAFE**

**BE RESPECTFUL**

**BE RESPONSIBLE**

**Millicoma Discipline**

**BELIEF STATEMENT:** The Coos Bay School District has developed a discipline program, which has been the result of parents, staff, and students working together to ensure a safe, positive learning environment for every student. We believe all students can conduct themselves in a manner that neither prevents teachers from teaching, students from learning, nor violates the best interests of any individual in the school community. In order to encourage our beliefs, the following school discipline plan has been established to govern behavior at school.

Discipline procedures will include due process. Before discipline is imposed, the student will be told what the alleged misconduct is and will have an opportunity to tell his/her side of the story. The rights within due process are: 1) the right to hear the charges and evidence substantiating those charges; 2) the right to respond to the charges and offer a defense; and 3) the right to appeal. A written record of alleged violations and resulting disciplinary action, including any appeals, will be kept.

**Please take the time to read and discuss this material with your child.  
Please feel free to call if you have any questions.**

**Standards of Conduct are listed in the Student/Parent Guide to Coos Bay Public Schools**

<http://adminblog.cbd9.net/wp-content/uploads/2016/08/2016-2017-Student-Parent-Guide.pdf>

(Reference OAR 581-021-0055; Coos Bay School District Policy JFC; Coos Bay Schools *Student/Parent Guide*) \*Suspension, pending expulsion per federal law. (Reference Coos Bay Schools *Student/Parent Guide*, “Discipline)

# Acknowledgement of Review of the Parent-Student Handbook

Please review the Parent-Student Handbook: Rights & Responsibilities with your child. His/her teacher has discussed it in class, as the Code of Student Conduct and the policies and regulations it references are an important part of daily student life, supporting a safe and secure learning environment. It is so central to success in school that there will be periodic reviews of important sections of the Code during the year.

It is essential that the school and home work together to assure that all students meet the high expectations for behavior established in the Code of Student Conduct. This enables students to succeed in school and the community. Your support is vital in this process.

**After you have reviewed the Parent-Student Handbook and the Code of Student Conduct with your child, please sign and return this page to the school**

I understand that it and the policies and regulations it references apply to all students at all times on all Board of Education property, including in school buildings and on school grounds; in all school vehicles; and at all school, school-related, or Board-sponsored activities, including but not limited to, school field trips and school sporting events, whether such activities are held on school property or at locations off school property, including private business or commercial establishments.

Student's Name (Print) \_\_\_\_\_

Student's Signature \_\_\_\_\_

Parent's Name (Print) \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Please review and sign the Millicoma School Compact on the reverse side of this form

**Millicoma School Compact**

**2019-20**

STUDENT AGREEMENT

It is important that I work to the best of my ability and therefore I shall strive to do the following:

- Attend school regularly.
- Always try to do my best in schoolwork and in my school behavior.
- Respect myself, my school and other people in and out of the classroom.
- Be prepared for school with necessary supplies, assignments, and completed homework.

TEACHER AGREEMENT

It is important that students achieve and therefore I shall strive to do the following:

- Have high expectations.
- Help each child grow to his or her fullest potential.
- Maintain open lines of communications with students and their parents.
- Provide an environment that is conducive to learning.
- Provide an environment that is warm, caring, safe and enforces rules equitably.

PARENT/GUARDIAN AGREEMENT

I want my child to succeed and therefore I will encourage him/her by doing the following:

- See that my child attends school regularly and is on time.
- Support the school discipline policy.
- Support my children at home by helping with homework, discussing school experiences, providing a quiet place for studying, and keeping an open line of trust and communication with the school.
- Support my child at school by reinforcing the value of education, attending school activities, and working together with the school.
- Read and respond to all communication from the school.

Affirmed by:

\_\_\_\_\_  
Student

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Parent