



Bridges Charter School

Board Meeting

Date and Time

Tuesday June 11, 2019 at 6:15 PM PDT

Location

Bridges Charter School - 1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Rm 14

Agenda

	Purpose	Presenter	Time
I. Opening Items			06:15 PM
A. Call the Meeting to Order		Mike Louderback	
B. Record Attendance and Guests		Mike Louderback	1 m
Michael Louderback, President Erin Morrissey, Vice President Michael Flaherty, Parliamentarian Richard Urias, Treasurer Ozge Heerma Gunday, Secretary Marcy Crawford, member Kelly Simon, Director Cindy McCarthy, Assistant Director Kathee Hans, Recording Secretary			
C. Approval of Agenda	Vote	Mike Louderback	
D. Approval of Minutes	Approve Minutes	Mike Louderback	1 m
Approve minutes for Board Meeting on May 13, 2019			
E. Approval of Minutes from Special Board Meeting	Approve Minutes	Mike Louderback	5 m
Approve minutes for Special Meeting on May 16, 2019			
II. Presentations			06:22 PM
A. PAC Report	FYI		3 m
B. Homeschool Teachers	Discuss	Jill Frazier	15 m

A. Consent Items	Vote	Mike Louderback	5 m
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Consent Items: Items proposed for the consent calendar are noted on the posted agenda and are considered by the Director to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A vote will be taken for the consent calendar so that any items requiring a vote can be properly addressed. It is recommended that all consent items be approved.

- 6.1 Personnel Report
- 6.2 Financial Reports
 - 6.2.1 Approval of Checks
 - 6.2.2 Approval of Financial Statements
 - 6.2.3 Approval of Purchase Orders
 - 6.2.4 Approval of Credit Card Purchases
- 6.3 Certification of Lost Receipts

VI. Business and Operations **07:35 PM**

A. Approval of Proposition 30, 2019/20~	Vote	Benny Martinez	5 m
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Proposition 30, the Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated from Proposition 30 are deposited into a state fund called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the Local Control Funding Formula (LCFF) amount. A corresponding reduction is made to an LEA or charter school's LCFF state aid equal to the amount of their EPA entitlement. LEAs will receive EPA payments quarterly.

B. Approval of Budget 2019-20	Vote	Benny Martinez	20 m
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C. Approval of 2017-18 Annual Tax Exempt Returns	Vote	Benny Martinez	7 m
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- a. Return of Organization Exempt from Income Tax (From 990)
- b. California Exempt Organization Annual Information Return (Form 199)

D. Approval of Consolidated Reporting and Application System - CARS, 2019-20~	Vote	Kelly Simon	5 m
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The Consolidated Reporting and Application System is used by the California Department of Education to ensure that we are meeting federal requirements with regards to assurance of observation of federal rules and regulations, federal addendums, the allowance of school prayer, substitute system for time accounting and certification a homeless policy and practices. Approval is recommended.

E. Approval to Accept the Year End Resolutions from BSA for Fiscal Year 2019-20~	Vote	Mike Louderback	5 m
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Year End Resolutions allow BSA to process our monetary/fiscal responsibilities during the summer when Bridges is closed. Approval is recommended.

F. Approval of Facilities Agreement with CVUSD (Prop 39), 2019-2020	Vote	Kelly Simon	5 m
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This is a lease agreement between CVUSD and Bridges Charter school to execute the contract for our campus facilities. Approval is recommended.

G. Approval of VCOE Escape Financial & Payroll/ Personnel, 2019-2020~	Vote	Kelly Simon	5 m
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Bridges Charter School wishes to continue its' arrangement with VCOE for Payroll and Personnel services. Approval is recommended.

H. Approval of VCOE Courier Services Agreement, 2019-20, NTE \$1801.00~	Vote	Kelly Simon	5 m
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Bridges Charter School wishes to continue its' agreement with VCOE for courier services. Approval is recommended.

I. Approval of VCOE -Software Licensing for Q Food Service 2019-20, MTE \$2160.00~	Vote	Kelly Simon	2 m
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This agreement is for the licencing and training/support which is required for the implementation of student food services, which will commence when school resumes.

J. Approval of Ventura County SELPA Agreement for Occupational Therapy Services 2019-20, NTE \$12,240.00	Vote	Kelly Simon	5 m
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This agreement serves as evidence of Bridges Charter 's commitment to cover hourly costs for services provided by Ventura County SELPA staff as follows: Occupational Therapy (Includes services by Occupational Therapist (OT) —or- Certified Occupational Therapy Assistant (COTA).

Approval of this item is recommended.

K. Approval of Revised Bell Schedule, 2019-20~	Vote	Cindy McCarthy	5 m
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The CORE section of the bell schedule was revised to correct overlap at nutrition. The amount of minutes has remained the same. Approval of this item is recommended.

L. Approval of Agreement with CharterSafe, 2019-20, NTE \$62,513.00~	Vote	Kelly Simon	5 m
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CharterSafe provides Bridges with insurance, risk management and employee benefits. I recommend approval of this item.

M. Approval of Document Tracking Services, 2019-20, NTE \$320.00~	Vote	Cindy McCarthy	5 m
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Document Tracking Systems, a housing system, provides templates for important state documents, such as: School Accountability Report Cards (SARC), Comprehensive Safety Plan, and Local Control Accountability Plan (LCAP).

**\$195.00 for Document Tracking Services
\$125.00 for SARC reporting**

N. Approval of Chromebooks from STS Pacific One Source, NTE \$21,672.00~	Vote	Cindy McCarthy	10 m
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Google will no longer support our original purchase of 80 Chromebooks as of the Fall. It is standard practice for Chromebooks to become obsolete every 5-6 years.

Approval of this item is recommended.

O. Approval of Promethean Boards from STS Pacific One Source, NTE \$9544.61~	Vote	Cindy McCarthy	5 m
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In line with our plan of continuing to add smart boards to each grade level, it is our plan to purchase 2 more Promethean Board for the campus. PAC has voted to reimburse Bridges for the cost of one of the Promethean Boards.

Approval of this item is recommended.

VII. Parents and Community

VIII. Personnel

**09:09
PM**

A. Approval of Certificated & Classified Salary Schedule, 2019-20~	Vote	Kelly Simon	5 m
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The 2019-2020 Salary Schedule for all Bridges employees is presented for your consideration. I recommend approval of this item.

B. Approval of Declaration of Need for Fully Qualified Educators~	Vote	Cindy McCarthy	5 m
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For your consideration, is the Declaration of Need for Fully Qualified Educators. This request acknowledges that there are insufficient numbers of fully credentialed teachers in several areas statewide, such as mathematics, science, special education, bilingual ed, etc. We are requesting approval of the Declaration of Need in the areas of mathematics and special education for the 2019/20 school year. If necessary, the approval of this form will allow us to employ a teacher who is in process of attaining certification to teach mathematics or special education.

I recommend approval of this request.

C. Consideration of Revised Director Job Description~	Vote	Kelly Simon	10 m
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IX. Curriculum and Instruction

X. Special Projects/Programs 09:29 PM

A. 2019-20 Local Control Accountability Plan (LCAP) and the Local Control Funding Formula (LCFF) Budget	Vote	Kelly Simon	20 m
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a. Charter Schools are required to develop, adopt, and annually update a three-year LCAP, using the template adopted by the California State Board of Education. The LCAP identifies how schools address the State’s priorities and metrics, and how expenditures are in accordance with statutes.

1. 2019-20 Local Control and Accountability Plan (LCAP) Budget Overview for Parents
2. Local Control Accountability Plan and Annual Update (LCAP)

I recommend approval of goals/ actions/budget plans for the 2019/20 LCAP.

XI. Special Education

XII. Pupil Personnel

XIII. Support Services

XIV. Facilities

XV. Charter Policies

XVI. Governing Board 09:49 PM

A. Board Election Results	FYI	Mike Louderback	5 m
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The 2019 Board Election results were certified by Benny Martinez, Director of School Business Services.

The results are as follows:

July 2019 - June 2022 Board Members

Damian Fante
Shannon Trowbridge

July 2019 - June 2020 Board Member

Allison Geld

B. Consideration of Board Meeting Schedule for 2019-2020~	Vote	Mike Louderback	5 m
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XVII. Pending Agenda Items

XVIII. Closed Session - ASK KELLY

**09:59
PM**

A. Business Pursuant to Government Code § 54956.9 Discuss Kelly Simon 10 m

Conference with Legal Counsel – Anticipated Litigation: Significant Exposure to Litigation pursuant to subdivision (d) (2) of Section 54956.9 (1 case)

B. Business Pursuant to Government Code § 54957 (b)~ Discuss 30 m

Consideration of Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of an Employee.

(2 Cases): 1832000145, 672000058

C. Return to Open Session Vote Mike Louderback 1 m

XIX. Open Session

**10:40
PM**

A. REPORT ON ACTIONS TAKEN IN CLOSED SESSION FYI Mike Louderback 1 m

XX. Closing Items

**10:41
PM**

A. Adjourn Meeting Vote