

Pacoima Charter School
Special Governance Board Meeting
Tuesday, February 26, 2019

Members Present: Rubén Castorena, Ánibal Guerrero, Steve Holle, and Esther Villa

Members Not Present: Pablo Escobar and Gonzalo Vásquez

Council Representatives Present: Thaydiana Fox, Tania Jordan, Veronica Rojas, Ángela Tilghman

Directors Present: Maureen Clarke, Agustín Mena, and Deonna Williams

Others Present: Adelina Contreras, Yolanda Gutierrez, and Elena Rico

I. Meeting called to order at 4:24pm

Roll Call: roll was taken

II. Minutes: Correction: Date of meeting should read “Tuesday, January 22, 2019.” Motion to adopt the January 22, 2019 minutes, as corrected, was made by Esther Villa and seconded by Ánibal Guerrero. The Board was in consensus and the January 22, 2019 minutes were adopted as corrected.

III. Public Comment: Elena Rico introduced herself to the Board and the Board members welcomed her.

IV. Action Items – Review and Approve:

a. 2019-2020 Board Meeting Dates: The Board reviewed the proposed dates for the 2019-2020 Board Meetings. Motion to adopt the following meeting dates for the Board Meeting dates for 2019-2020 was made by Ánibal Guerrero and was seconded by Rubén Castorena. The Board was in unanimous consensus.

Tuesday, September 17, 2019	Tuesday, January 21, 2020
Tuesday, October 15, 2019	Tuesday, February 25, 2020
Tuesday, November 12, 2019	Tuesday, April 21, 2020
Tuesday, December 10, 2019	Tuesday, May 19, 2020
	Tuesday, June 9, 2020

b. Proposition 39 Energy Grant: Agustin Mena, Director of Operations, presented the rationale for the Request for Qualifications for Energy Conservation and Energy Generation Services. He recommended that the Board approve to select Indoor Environmental Services (IES) to fully utilize the Proposition 39 Energy Grant. The Board reviewed the qualifications. Rubén Castorena made the motion to appoint Indoor Environmental Services (IES) as the Energy Conservation and Energy Generation of Service providers. Steve Holle seconded the motion and the Board was unanimously in consensus.

- c. **Consolidated Application - Winter (ConApp):** Yolanda Gutierrez presented the 2018-2019 Consolidated Application (ConApp). Board members examined the figures as included in the 2018-2019 Federal Transferability Report. She reviewed figures for Title I, Title II, Title III, and Title IV funding as contained in the Consolidated Application.
- d. **Financials:** Yolanda Gutierrez, ExED representative, presented and explained the Financial Analysis (January 2019) and the financial reports. She also presented and explained a Summary of the Governor's Fiscal Year 19-20 Budget Proposal. The figures contained in this summary will be used to start the budgeting phase, which starts next month prior to the Governor's May Revise.
 - i. Finances for: January 2019 Financials
 - a. Balance Sheet
 - b. Income Statement
 - c. Cash Flow

The Board acknowledged receipt of the financial information. The Board reviewed the December 2018 and the January 2019 Check Registers.

Motion to approve the January 2019 Financials and Check Registers was made by Ángela Tilghman and seconded by Thaydiana Fox. The Board was in unanimous consensus. The Financial Information was reviewed and approved.

V. Informational Items:

- a. **Academic Report:** Deonna Williams, Director of Instruction, presented the Leading for Success information and the iReady Middle of the Year Diagnostic (MY) results to the Board.
 - i. **ELPAC (English Language Proficiency Assessments of California):** Ms. Williams presented and explained the English Language Proficiency Assessment of California (ELPAC) results for the 2017-2018 school year.
 - ii. **W3 Assessment Results:** Ms. Williams Presented the Leading for Success reading results. She summarized the iReady Math Q3 Diagnostic results which show that students increased in math proficiency across the grade levels.

VI. Agenda Building:

- a. Introduction of Potential Board Member
- b. Brown Act Training provided by ASCIP
- c. Report on Interest Rates from LACOE and California Credit Union

VII. Adjournment: Agustin Mena made the motion to adjourn the meeting at 5:41pm. Steve Holle seconded the motion. The Board was in consensus and the meeting was adjourned.

Next Meeting: Tuesday, April 23, 2019 @ 4:00pm.

Respectfully submitted by: Adelina Contreras ☺