

**LEMON GROVE SCHOOL DISTRICT**  
**Regular Meeting of the Independent Citizens' Oversight Committee**

**Lemon Grove Academy (Middle)**  
**Administration Office – Training Room**  
**7866 Lincoln Street**  
**Lemon Grove, California 91945**

**September 22, 2016**

**5:00 p.m.**

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at (619) 825-5600. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability. Notification 72 hours prior to the meeting for Spanish translation services at the Board meeting may also be requested by contacting (619) 825-5600. (Si requiere servicio de traducción a español para la junta de la mesa directiva, necesita solicitar estos servicios 72 horas antes de la junta. Favor de llamar 619-825-5600.)*

**1. OPENING FUNCTIONS**

- a. Call to Order
- b. Pledge of Allegiance
- c. Approval of Agenda
- d. Approval of the Minutes of the Regular Meeting of June 22, 2016 (pp. 2-3) Action  
Action

**2. HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA**

Citizens wishing to address the Independent Citizens' Oversight Committee on an agenda item are asked to fill out a card and submit it to the Deputy Superintendent of Business Services

- 3. ELECTION OF VICE CHAIR (Potter) Action
- 4. GENERAL OBLIGATION BONDS EXPENDITURE REPORT (Flores) (pp. 4-10) Action
- 5. FUTURE MEETINGS Action

Thursday, March 23, 2017 at 5 p.m.  
Thursday, April 20, 2017 at 5 p.m.

- 6. PROJECT UPDATES (Bidnick) Information
- 7. ITEM(S) FOR SUBSEQUENT MEETING Information
- 8. ADJOURNMENT

**Lemon Grove School District**

**Official Minutes of the Independent Citizens' Oversight Committee Meeting – June 22, 2016**

**Lemon Grove School District, 8025 Lincoln Street, Lemon Grove, CA 91945**

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**CALL TO ORDER** – The Chair called the regular meeting of the Independent Citizens' Oversight Committee of the Lemon Grove School District to order at 5:25 p.m.

Committee Members Present: Demaree, Hanning, Miller, Pettis, Selby

Committee Members Absent: Baber, Gonyea, Shaw

Official Board Representative: Larry Loschen

Staff Members Present: Bidnick, Felix, Flores, Potter

Attorney Present: Dorward

**PLEDGE OF ALLEGIANCE** – Mr. Pettis (Vice Chair) led the Pledge of Allegiance.

**AGENDA** - It was moved by Hanning, seconded by Selby to approve the agenda as presented. The motion was called for with the following results: Ayes – Demaree, Hanning, Miller, Pettis, Selby; Nays – none; Absent – Baber, Gonyea, Shaw. The motion carried.

**MINUTES** - It was moved by Selby, seconded by Miller to approve the Minutes for the meetings of March 16, 2016 and April 20, 2016 as presented. The motion was called for with the following results: Ayes – Demaree, Hanning, Miller, Pettis, Selby; Nays – none; Absent – Baber, Gonyea, Shaw. The motion carried.

**HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA – None**

**ELECT ICOC CHAIR** – It was moved by Hanning, seconded by Selby to nominate Mr. Pettis for Chair. The motion was called for with the following results: Ayes – Demaree, Hanning, Miller, Pettis, Selby; Nays – none; Absent – Baber, Gonyea, Shaw. The motion carried.

**AMEND BYLAWS SECTION 6.1** – Remove June meeting due to lack of work to report during this period. There was discussion about possibly different months. Proposition 39 requires the bond audit to be presented to the Independent Citizens' Oversight Committee for approval no later than March 31 each year. It is more cost effective for the district to blend the bond audit with the district audit. Dr. Potter stated that this change will keep three meetings of which one will be the annual organizational meeting in April to schedule future meetings as well as complete the annual report. Dr. Potter expressed that if the members try this change and it doesn't work then we can change back. It was moved by Miller, seconded by Selby to omit the June meeting and keep the September, March, and April meetings. Ayes – Demaree, Hanning, Miller, Pettis, Selby; Nays – none; Absent – Baber, Gonyea, Shaw. The motion carried. Potter if you try and don't like we can change back.

**SHINING STARS** – Mr. Pettis asked Mr. Loschen to assist in presenting Shining Stars to members Hanning, Miller, Selby, and Pettis who were unable to receive their Shining Stars at the Governing Board meeting in May. Mr. Loschen thanked all members for their dedication. Dr. Potter also thanked Mr. Demaree for presenting the annual report in May to the Governing Board.

**PROJECT UPDATES** – Mr. Bidnick stated that the planning and design phases are close to bidding. There were four major issues and reroofing is needed. Working with roofing contractors as well as Mr. Felix and the district's maintenance staff.

Mr. Felix shared Mount Vernon's solar system is back-up and running. Mr. Bidnick highlighted that the solar systems have lower degeneration that are being used today and produce more output as they age. Dr. Potter expressed Net Energy Metering (NEM) 1.0 as being cost effective; if we tear down and rebuild under a Power Purchase Agreement (PPA) then the district would fall under NEM 2.0. An administrative law judge deliberated on NEM 2.0 similar to NEM 1.0; we would want to build before NEM 3.0. It's been challenging with other utility companies. SDG&E are able to transition away and spread across five different rate payers. The district's Governing Board approved Dr. Potter to speak in front of an administrative law judge and California Public Utilities Commission (CPUC) as the voice for school districts in San Diego County and State of California; each year is a new challenge.

Technology cabling is an E-Rate project we anticipate receiving funding on. E-Rate covers 85% and the district pays 15%. Of approximately \$500,000 the district's cost would only be about \$75,000. The work would consist of upgrading from Category (CAT) 5 to CAT 6 so speed of internet is faster districtwide; currently only Lemon Grove Academy (Middle) and Library have been upgraded. HUBS done but not lines and raceways which will be completed. Run pathways to all classrooms and existing clean up underground where wires go through common channels in addition to fiber optic backbone.

There was discussion about the sound system at Lemon Grove Academy. Mr. Loschen asked Cabinet to go back and price out stages at multiple auditoriums rather than one location.

**GENERAL OBLIGATION BONDS EXPENDITURE REPORT** – Dr. Potter explained that Measure R EdTech funds remain as unspent. The Governing Board's project prioritization was completed during their summer workshop. Last summer the core of Measure R was prioritized and this summer Measure R EdTech funds are to be prioritized. The district has not fully allocated funds due to a small percentage of some staff members being funded under bond management. Mr. Loschen stated that the Board may or may not have additional funds; rather conservative of not spending all funds until solar issue is resolved. The Board wants a resolution not a band-aide; identify and fix. The district anticipates the solar cost to run higher. Should Mr. Bidnick find the less expensive way to resolve solar issue then additional funds will be available. Dr. Potter last spoke with Joanne Branch where Ms. Branch provided a rough estimated time of December 2016 for solar. Dr. Potter reminded members that the original solar systems were purchased by Certificates of Participation (COP) as well as a onetime matching grant for the 2<sup>nd</sup> half. It was most beneficial, due to high interest rate, for Prop W bond funds to pay off the COPs (in ballot language).

Michelle Flores presented the expenditure report through May 31, 2016. It was moved by Selby, seconded by Hanning to approve the expenditure report as presented. The motion was called for with the following results: Ayes – Demaree, Hanning, Miller, Pettis, Selby; Nays – none; Absent – Baber, Gonyea, Shaw. The motion carried.

**ITEM(S) FOR SUBSEQUENT MEETING –**

- Elect Vice Chair
- Lemon Grove Academy sound system
- Future meetings

**ADJOURNMENT** – Meeting was adjourned at 6:09 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Account Technician

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### Consolidated Budget Status Report

Budget versus Commitments and Expenditures for Multiple Projects (created 9/12/2016 12:07 pm)

#### Budget vs. Commitments and Expenditures

| Project Name  | Budget            | Commitments       |                    |                          | Expenditures       |                |
|---|-------------------|-------------------|--------------------|--------------------------|--------------------|----------------|
|   | Total Budget      | Total Commitments | % Budget Committed | Remaining Against Budget | Total Expenditures | % Budget Spent |
| (10W) CK - CNS Central Kitchen  | 1,183,000         | 1,160,863         | 98.1%              | 22,137                   | 1,160,863          | 98.1%          |
| (10W) Districtwide - Promethean Boards                                  | 69,000            | 54,250            | 78.6%              | 14,749                   | 54,250             | 78.6%          |
| (10W) Districtwide - Reconfiguration                                    | 7,534             | 7,534             | 100.0%             | 0                        | 7,534              | 100.0%         |
| (10W) Districtwide - Wireless Infrastructure                            | 1,439,000         | 1,435,113         | 99.7%              | 3,887                    | 1,435,113          | 99.7%          |
| (10W) LGA - LGA DG Track  | 552,000           | 546,471           | 99.0%              | 5,529                    | 546,471            | 99.0%          |
| (10W) LGMS - Dental Clinic  | 35,000            | 34,410            | 98.3%              | 590                      | 34,410             | 98.3%          |
| (10W) LGMS - Network Electronics  | 47,890            | 40,941            | 85.5%              | 6,949                    | 38,648             | 80.7%          |
| (10W) MV - Dual Immersion MS Expansion                                  | 132,000           | 129,387           | 98.0%              | 2,613                    | 129,387            | 98.0%          |
| (10W) VLMA - Athletic Field   | 319,540           | 319,539           | 100.0%             | 0                        | 319,539            | 100.0%         |
| (10W) VLMA - Locker Rooms/Front Office                                  | 63,383            | 63,383            | 100.0%             | 0                        | 63,383             | 100.0%         |
| (11R) Districtwide - Playground Equipment                               | 50,000            | 48,869            | 97.7%              | 1,131                    | 48,869             | 97.7%          |
| (11W) Districtwide - DW Shade Structures                                | 20,000            | 19,996            | 100.0%             | 4                        | 19,996             | 100.0%         |
| (12W) Districtwide - Playground Equipment                               | 791,718           | 791,136           | 99.9%              | 582                      | 788,548            | 99.6%          |
| (13R) Districtwide - Existing Solar Energy Photovoltaic Systems         | 560,000           | 560,000           | 100.0%             | 0                        | 560,000            | 100.0%         |
| (13W) Districtwide - Safety & Security (Gates,Fences,School Office Entr | 463,000           | 457,631           | 98.8%              | 5,369                    | 457,631            | 98.8%          |
| (13W) Districtwide - Safety/Security Communications                     | 6,991             | 6,991             | 100.0%             | 0                        | 6,991              | 100.0%         |
| (13W) Districtwide - Safety/Security Phone System Upgrade               | 83,885            | 82,158            | 97.9%              | 1,727                    | 82,158             | 97.9%          |
| (13W) GA - Safety/Security Fence  | 13,000            | 13,000            | 100.0%             | 0                        | 13,000             | 100.0%         |
| (13W) MV - Safety/Security Fence  | 14,979            | 14,979            | 100.0%             | 0                        | 14,979             | 100.0%         |
| (13W) SA - Safety/Security Playground                                   | 21,433            | 21,433            | 100.0%             | 0                        | 21,433             | 100.0%         |
| (13W) VLMA - Safety/Security Fence                                      | 4,074             | 4,074             | 100.0%             | 0                        | 4,074              | 100.0%         |
| (14W) COPs/Solar - Debt Repayment                                       | 4,263,259         | 4,263,259         | 100.0%             | 0                        | 4,263,259          | 100.0%         |
| (1R) Districtwide - Roofing   | 500,000           | 500,000           | 100.0%             | 0                        | 500,000            | 100.0%         |
| (1W) Districtwide - Plumbing Infrastructure                             | 8,747             | 8,747             | 100.0%             | 0                        | 8,747              | 100.0%         |
| (1W) VLMA - Domestic Water System                                       | 390,000           | 380,374           | 97.5%              | 9,626                    | 380,374            | 97.5%          |
| (2R) VLMA - Plumbing Infrastructure                                     | 750,000           | 750,000           | 100.0%             | 0                        | 750,000            | 100.0%         |
| (3-ET) Districtwide - Fiber Optic Cabling                               | 100,000           | 100,000           | 100.0%             | 0                        | 100,000            | 100.0%         |
| (5W) Palm MS - Locker Rooms   | 40,311            | 40,311            | 100.0%             | 0                        | 40,311             | 100.0%         |
| (6R) Districtwide - Asphalt/Safety                                      | 250,000           | 250,000           | 100.0%             | 0                        | 250,000            | 100.0%         |
| (6W) Districtwide - DSA Closeout  | 25,000            | 4,078             | 16.3%              | 20,922                   | 4,078              | 16.3%          |
| (6W) GA - Fire Hydrant  | 42,397            | 42,397            | 100.0%             | 0                        | 42,397             | 100.0%         |
| (6W) MH - Window Systems  | 100,000           | 80,000            | 80.0%              | 20,000                   | 80,000             | 80.0%          |
| (6W) VLMA - Playground Paving   | 6,915             | 6,915             | 100.0%             | 0                        | 6,915              | 100.0%         |
| (7R) Districtwide - Safety & Security/ADA                               | 250,000           | 0                 | 0.0%               | 250,000                  | 0                  | 0.0%           |
| (7W) Districtwide - ADA Upgrades  | 540,450           | 487,052           | 90.1%              | 53,399                   | 487,052            | 90.1%          |
| (8-9W/9R) Lemon Grove MS - STEM Conversion/Joint-Use Library            | 11,312,374        | 11,197,779        | 99.0%              | 114,596                  | 11,197,779         | 99.0%          |
| Measure R - Bond Management R   | 2,505,300         | 0                 | 0.0%               | 2,505,300                | 0                  | 0.0%           |
| Measure R - Bond Management R EdTech                                    | 900,000           | 0                 | 0.0%               | 900,000                  | 0                  | 0.0%           |
| Prop W - Bond Issuance Expenses   | 739,624           | 739,624           | 100.0%             | 0                        | 739,624            | 100.0%         |
| Prop W - Bond Management W  | 1,493,298         | 571,979           | 38.3%              | 921,319                  | 537,964            | 36.0%          |
| Prop W/Meas R Districtwide - Long Range Facility Master Plan            | 51,000            | 42,520            | 83.4%              | 8,481                    | 42,520             | 83.4%          |
| <b>Totals</b>   | <b>30,146,102</b> | <b>25,277,193</b> | <b>83.8%</b>       | <b>4,868,909</b>         | <b>25,238,297</b>  | <b>83.7%</b>   |

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**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

|  |                             |   |   |
|--|-----------------------------|---|---|
| School District:<br><b>Lemon Grove School District</b> | County:<br><b>San Diego</b> | Project Number:<br><b>603</b>                                     | Report Period:<br><b>6/1/2016 - 8/31/2016</b> |
|  |                             | Project Name:<br><b>(3-ET) Districtwide - Fiber Optic Cabling</b> |   |

**Project Warrant Report (SAB 184a)**

| Date     | Payee        | Warrant Number | Fund Code | Object Code | Site (A) | Planning (B) | Construction (C) | Testing (D) | Inspection (E) | Furn' & Equip' (F) | Description / Purpose         |                                 |
|----------|--------------|----------------|-----------|-------------|----------|--------------|------------------|-------------|----------------|--------------------|-------------------------------|---------------------------------|
| 08/04/16 | SDCOE/FACJPA | WT314929       | 21-33     | 6200-050    |          | 100,000.00   |                  |             |                |                    | Ed Tech - Fiber Optic Cabling |                                 |
| Totals   |              |                |           |             |          | -            | 100,000.00       | -           | -              | -                  | -                             | Total Project Costs: 100,000.00 |

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**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

|  |                             |   |   |
|--|-----------------------------|---|---|
| School District:<br><b>Lemon Grove School District</b> | County:<br><b>San Diego</b> | Project Number:<br><b>904</b>                                     | Report Period:<br><b>6/1/2016 - 8/31/2016</b> |
|  |                             | Project Name:<br><b>(12W) Districtwide - Playground Equipment</b> |   |

**Project Warrant Report (SAB 184a)**

| Date          | Payee                       | Warrant Number | Fund Code | Object Code | Site (A) | Planning (B) | Construction (C) | Testing (D) | Inspection (E) | Furn' & Equip' (F) | Description / Purpose             |
|---------------|-----------------------------|----------------|-----------|-------------|----------|--------------|------------------|-------------|----------------|--------------------|-----------------------------------|
| 06/30/16      | Lemon Grove School District | June 2016 W    | 21-39     | 6200-076    |          |              | 10.21            |             |                |                    | June 2016 Maintenance Technicians |
| <b>Totals</b> |                             |                |           |             | -        | -            | 10.21            | -           | -              | -                  | <b>Total Project Costs:</b>       |
|               |                             |                |           |             |          |              |                  |             |                |                    | <b>10.21</b>                      |

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**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

|   |                      |   |                                     |
|---|----------------------|---|-------------------------------------|
| School District:<br>Lemon Grove School District | County:<br>San Diego | Project Number:<br>905  | Report Period: 6/1/2016 - 8/31/2016 |
|   |                      | Project Name:<br>(8-9W/9R) Lemon Grove MS - STEM Conversion/Joint-Use Library |                                     |

**Project Warrant Report (SAB 184a)**

| Date     | Payee        | Warrant Number | Fund Code | Object Code | Site (A) | Planning (B) | Construction (C) | Testing (D) | Inspection (E) | Furn' & Equip' (F) | Description / Purpose   |
|----------|--------------|----------------|-----------|-------------|----------|--------------|------------------|-------------|----------------|--------------------|---|
| 08/04/16 | SDCOE/FACJPA | WT314929       | 21-33     | 6200-050    |          | 65,300.00    |                  |             |                |                    | LGAM Alvarez Auditorium Modernization - Audio/visual upgrades |
| Totals   |              |                |           |             | -        | 65,300.00    | -                | -           | -              | -                  | Total Project Costs: 65,300.00                                |

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**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

|  |                             |  |   |
|--|-----------------------------|--|---|
| School District:<br><b>Lemon Grove School District</b> | County:<br><b>San Diego</b> | Project Number:<br><b>909</b>  | Report Period:<br><b>6/1/2016 - 8/31/2016</b> |
|  |                             | Project Name:<br><b>Prop W/Meas R Districtwide - Long Range Facility Master Plan</b> |   |

**Project Warrant Report (SAB 184a)**

| Date          | Payee        | Warrant Number | Fund Code | Object Code | Site (A) | Planning (B) | Construction (C) | Testing (D) | Inspection (E) | Furn' & Equip' (F) | Description / Purpose          |
|---------------|--------------|----------------|-----------|-------------|----------|--------------|------------------|-------------|----------------|--------------------|--------------------------------|
| 08/04/16      | SDCOE/FACJPA | WT314929       | 21-33     | 6200-050    |          | 20,000.00    |                  |             |                |                    | Facility Condition Assessment  |
| <b>Totals</b> |              |                |           |             | -        | 20,000.00    | -                | -           | -              | -                  | Total Project Costs: 20,000.00 |



**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

|   |                      |  |                                     |
|---|----------------------|--|-------------------------------------|
| School District:<br>Lemon Grove School District | County:<br>San Diego | Project Number:<br>922   | Report Period: 6/1/2016 - 8/31/2016 |
|   |                      | Project Name:<br><b>(13W) Districtwide - Safety &amp; Security (Gates,Fences,School Office Entrance Way)</b> |                                     |

**Project Warrant Report (SAB 184a)**

| Date     | Payee                             | Warrant Number | Fund Code | Object Code | Site (A) | Planning (B) | Construction (C) | Testing (D) | Inspection (E) | Furn' & Equip' (F) | Description / Purpose                                  |
|----------|-----------------------------------|----------------|-----------|-------------|----------|--------------|------------------|-------------|----------------|--------------------|--|
| 08/08/16 | Stephenson Custom Woodworks, Inc. | 14-149834      | 21-39     | 6200-076    |          |              | 8,659.00         |             |                |                    | San Miguel school office improvements                  |
| 08/12/16 | Legend Fence Corp.                | 14-152095      | 21-39     | 6200-076    |          |              | 4,048.00         |             |                |                    | Ornamental Fencing VLMA transitional kindergarten area |
| Totals   |                                   |                |           |             | -        | -            | 12,707.00        | -           | -              | -                  | Total Project Costs: 12,707.00                         |

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**EXPENDITURE WORKSHEET**

Detailed Listing of Project Expenditures (SAB 184a)

|  |                             |  |                                     |
|--|-----------------------------|--|-------------------------------------|
| School District:<br><b>Lemon Grove School District</b> | County:<br><b>San Diego</b> | Project Number:<br>Project Name: <b>Prop W - Bond Management W</b> | Report Period: 6/1/2016 - 8/31/2016 |
|--|-----------------------------|--|-------------------------------------|

**Project Warrant Report (SAB 184a)**

| Date          | Payee                                      | Warrant Number | Fund Code | Object Code | Site (A) | Planning (B) | Construction (C) | Testing (D) | Inspection (E) | Furn' & Equip' (F) | Description / Purpose  |                                       |
|---------------|--|----------------|-----------|-------------|----------|--------------|------------------|-------------|----------------|--------------------|--|---------------------------------------|
| 06/30/16      | San Diego County Superintendent of Schools | 14-142480      | 21-39     | 6200-050    |          | 5,250.00     |                  |             |                |                    | Colbi Account-Ability Software Licensing 2016                    |                                       |
| 06/30/16      | Lemon Grove School District                | June 2016 W    | 21-39     | 6200-050    |          | 1,377.84     |                  |             |                |                    | June 2016 Maintenance Assistant                                  |                                       |
| 06/30/16      | Best, Best & Krieger LLP                   | 14-14175       | 21-39     | 6200-050    |          | 851.40       |                  |             |                |                    | Legal Services rendered through March 31, 2016                   |                                       |
| 06/30/16      | Lemon Grove School District                | June 2016 W    | 21-39     | 6200-050    |          | 2,708.02     |                  |             |                |                    | June 2016 Account/Bond Clerks                                    |                                       |
| 06/30/16      | Dale Scott & Company                       | 14-146858      | 21-39     | 6200-050    |          | 5,400.00     |                  |             |                |                    | Financial Advisor Fee Annual Report for General Obligation Bonds |                                       |
| 07/31/16      | Lemon Grove School District                | July 2016 W    | 21-39     | 6200-050    |          | 1,792.85     |                  |             |                |                    | July 2016 Account/Bond Clerks                                    |                                       |
| 07/31/16      | Lemon Grove School District                | July 2016 W    | 21-39     | 6200-050    |          | 905.26       |                  |             |                |                    | July 2016 Maintenance Assistant                                  |                                       |
| 08/11/16      | Best, Best & Krieger LLP                   | 14-150719      | 21-39     | 6200-050    |          | 593.40       |                  |             |                |                    | Legal services rendered through June 30, 2016                    |                                       |
| 08/31/16      | Lemon Grove School District                | Aug 2016 W     | 21-39     | 6200-050    |          | 901.19       |                  |             |                |                    | August 2016 Maintenance Assistant                                |                                       |
| 08/31/16      | Lemon Grove School District                | Aug 2016 W     | 21-39     | 6200-050    |          | 1,792.87     |                  |             |                |                    | August 2016 Account/Bond Clerks                                  |                                       |
| <b>Totals</b> |  |                |           |             |          | -            | 21,572.83        | -           | -              | -                  | -  | Total Project Costs: <b>21,572.83</b> |

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