

Planada Elementary School District

Planada Elementary School

Date of Posting: 9/14/18

School Site Council Meeting

DATE: 9/18/18	LOCATION: Staff Lounge
STARTING TIME: 2:30 pm	PROPOSED ENDING TIME: 3:30 pm

ITEM #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBLE PERSON(S)	TIME LIMIT
1.0	Call the meeting to order.	None <i>(no motion required)</i>	Chairperson	1 minute
2.0	Roll call	None <i>(check for quorum – 51%)</i>	Secretary	1 minute
3.0	Changes/additions to the agenda	Approval/modifications of the agenda <i>(changes made by unanimous vote only)</i>	Chairperson	2 minutes
4.0	Last month's minutes	Reading/approval of minutes <i>(as read or as corrected)</i> <i>Motion Required</i>	Secretary	5 minutes
5.0	Public Comment	Under the Open Meetings Law, no action related to public comment may be acted upon at the meeting. Issues raised at this meeting may be scheduled for another SSC meeting <i>(limit 3 minutes per person)</i>	Chairperson	10 minutes
6.0	Reports - <i>None</i>	None	Chairperson	5 minutes
7.0	Unfinished Business <i>Any issue not concluded, postponed or tabled during prior meeting.</i>	None.	Chairperson/ Principal	1 minute
8.0	New Business <ul style="list-style-type: none"> ● Review SSC Calendar meetings ● Review Purpose of SSC ● Review Responsibilities ● Elect Officers ● Review Parent Involvement Policy and Home School Compact ● Review UCP- Annual Notice ● Present SSC Bylaws 	<i>No motion required</i> <i>Motion required</i> <i>No motion required</i> <i>No motion required</i>	Chairperson/ Principal	40 minutes
9.0	Adjournment	<i>Motion required</i>	Chairperson	1 minute

Next meetings: Tuesday, October. 9, 2018. 2:30 pm - 3:30 pm
