

**Inglewood Unified School District
Minutes**

Regular Board Meeting
January 16, 2019, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

1. INITIAL CALL TO ORDER

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Minutes:

Emmanuel Ehigalua, Student at City Honors College Preparatory Academy led the audience in the Pledge of Allegiance.

3. ROLL CALL

3.a. Board Members: Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Melody Ngaue-Tu'uholoaki, Member (Seat #3)

Minutes:

The following Board members were present:

Margaret Turner-Evans
Dr. D'Artagnan Scorza
Dr. Dionne Young Faulk
Dr. Carliss McGhee

Absent:

Melody Ngaue Tu-uholoaki

3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana
Dr. Carmen Beck
Nora Roque
Eugenio D. Villa

4. APPROVAL OF AGENDA

Minutes:

The agenda was approved with the following modification:

The order of the agenda was switched to have item 12.a. Public Hearing for ICEF Inglewood Elementary Charter Academy Charter Petition Renewal to go before item 11.c. Labor Management Institute Report.

5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

John Hughes, Items 13.a.3 and 13.c.3

5.b. Public Comment on Non-Agenda Items

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding non-agenda items:

John Hughes - District Calendar

6. RECESS TO CLOSED SESSION

7. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

7.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):

7.a.1. Settlement Case No. BS163240

7.b. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:

7.b.1. OAH Case No. 2018100933

7.b.2. OAH Case No. 2018090863

7.b.3. OAH Case No. 2018110281

7.b.4. OAH Case No. 2018090568 Amended

7.b.5. Settlement Agreement - Student ID No. 20686

7.b.6. Pursuant to Government Code Sections 54956.9(d)(2) and (e)(3), significant exposure to litigation and anticipated litigation exists related to potential claims between the Inglewood Unified School District and M3 Services, Inc. pertaining to the Restroom Replacement In-Kind Project at Various Campuses

8. RECONVENE FOR PUBLIC SESSION

9. REPORTING OUT CLOSED SESSION ACTIONS

Minutes:

The State Administrator took action to approve settlement agreement numbers BS163240, OAH Numbers 2018100933, 2018090863, 2018110281, Amended 2018090568 and the settlement agreement for Student ID Number 20686.

Additionally, the claim for M3 Services, Inc., pertaining to the Restroom Replacement in-Kind Project at various campuses was rejected.

10. STUDENT REPORTS

10.a. City Honors College Preparatory Academy

Minutes:

Emmanuel Ehighalua, provided an update report regarding City Honors College Preparatory Academy.

10.b. Inglewood High School

Minutes:

Crystal Gutierrez, ASB President provided an update report regarding Inglewood High School.

11. REPORTS/PRESENTATIONS

11.a. LACOE Update

Minutes:

Dr. Candi Clark, Chief Financial Officer with the Los Angeles County Office of Education, provided the State Administrator, Board of Education, Cabinet, and the

Public with an update of the work that is currently being done by LACOE as it relates to the recent Legislation (AB1840) that Governor Brown passed in September 2018 as follows:

- The new legislation changes the oversight Agency that will oversee the District from the State to now the County Office.
- The new role that the County will have as a result of AB1840 which will require additional oversight staff from LACOE.
- The District is required to submit a qualified or a positive budget to the County Office of Education (this has already been accomplished).
- Several operational reviews are required to figure out how to best right-size the District and improve efficiencies.

The Board of Education had a discussion regarding this item.

11.b. Facility Project Update

Minutes:

Eugenio D. Villa provided a Facility Project update to the Board of Education, Cabinet, and the Public.

The Board of Education had a discussion regarding this item.

11.c. Labor Management Institute Report

Minutes:

Ms. Margaret Turner-Evans, Board President, Aba Ngissah, ITA President, Fernando Olmedo from CalPro, and Dr. Melendez, State Administrator provided an update to the Board of Education, Cabinet, and the Public regarding the Labor Management Institute.

The Board of Education had a discussion regarding this item.

11.d. Strategic Plan: Site Level Plans

11.d.1. Inglewood High School

Minutes:

Ms. Debbie Tate, Principal of Inglewood High School provided a report to the Board of Education, Cabinet, and the Public regarding: Goals and measures of student progress; Professional practices for instructional effectiveness; and Key actions around the District's Strategic Plan.

The Board of Education had a discussion regarding this item.

11.d.2. Parent Elementary School

Minutes:

Mr. Garry Gregory, Principal of Parent Elementary provided a report to the Board of Education, Cabinet, and the Public regarding Goals and measures of student progress; Professional practices for instructional effectiveness; and Key actions around the District's Strategic Plan.

The Board of Education had a discussion regarding this item.

12. PUBLIC HEARING

12.a. ICEF Inglewood Elementary Charter Academy Charter Petition Renewal for the Period of July 1, 2019, to June 30, 2024

Minutes:

The public hearing opened at 6:41 p.m.

The following speakers in favor of the ICEF Inglewood Charter Academy Charter Petition Renewal addressed the State Administrator, Board of Education, and Cabinet:

1. Nicole Peters, Principal of ICEF Inglewood Elementary Charter Academy
2. Philip A. Lewis, Senior Pastor of Mount Pleasant Missionary Baptist Church
3. Tanya Jones, ICEF Parent
4. Madison Nelson, ICEF Student Body Vice President
5. Colleen Grant, ICEF Teacher
6. LaTisha Nelson, ICEF Parent
7. Trisha Pittman, Parent
8. Eunise Ramirez, Parent

Sue Ann Salmon Evans, from Dannis Woliver Kelley (IUSD Counsel) provided an overview of the petition review process. She further described the thorough review that was done to determine the charter school's eligibility to renew their charter petition.

With no further public comments to be heard the public hearing closed at 6:48 p.m.

13. CONSENT CALENDAR/ACTION ITEMS

13.a. HUMAN RESOURCES DIVISION

13.a.1. Approval of Contract with Swing Education Services to Provide Substitute Teacher Services, Effective January 1, 2019

Financial Impact:

IUSD's payroll costs is similar to the cost of contracting with Swing Education Services. There is no anticipated increased cost.

Minutes:

Approved

13.a.2. Approval of Revision to Office Manager Elementary and Clerk Typist II Elementary Job Classifications

Minutes:

Approved

13.a.3. Approval to Establish Job Description for Senior Clerk II Business Services

Financial Impact:

The financial impact of the reclassifications is approximately \$8,000 annually and is paid by general funds.

Minutes:
Approved

13.a.4. Approval of the Revised 2018-2019 School Calendar

Financial Impact:
There is no financial impact.

Minutes:
Approved

13.a.5. Adopt Resolution No. 18/2018-2019 Regarding Layoff or Reduction in Hours of Classified Personnel

Financial Impact:
Approximately \$80,000 savings to the General Funds.

Minutes:
Approved

13.a.6. Approve to Establish Job Description for Food Services Chef

Financial Impact:
The fiscal impact of this item is approximately \$9,800 to \$11,800 per year and would be funded through the Food Services Budget.

Minutes:
Approved

13.a.7. Approval of Agreement with Demsey Filliger & Associates to Provide Actuarial Consulting Services Related to the District's Benefit Programs for Retirees and their Beneficiaries

Financial Impact:
The cost of \$8,250 will be paid with General Funds.

Minutes:
Approved

13.a.8. Approval of the Agreement with Aon Risk Consultants, Inc. to Provide Actuarial Services of the Self-Insured Workers Compensation Program

Financial Impact:
The annual fixed fee of \$3,950 will be paid with General Funds.

Minutes:
Approved

13.a.9. Approval of the Agreement with Rehab West, Inc. to Provide ADA/AA/FEHA Return-to-Work Coordination, Interactive Process Accommodation Meetings, & Ergonomic Services

Financial Impact:

The cost of services is \$105.00 per hour billed in 6 minute increments plus the current IRS mileage rate will be paid with General Funds.

Minutes:

Approved

13.a.10. Ratification of the Administrative Services Agreement with AmeriFlex for Administering Section 125 Cafeteria Plans

Financial Impact:

There is no cost to the District.

Minutes:

Approved

13.a.11. Certificated Personnel Roster

Minutes:

Approved

13.a.12. Classified Personnel Roster

Minutes:

Approved

13.b. BUSINESS SERVICES DIVISION

13.b.1. Approval/Ratification of Purchase Orders in the Amount of \$10,630,581.33 Issued November 1, 2018, through November 30, 2018

Financial Impact:

\$10,630,581.33

Minutes:

Approved

13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Financial Impact:

The estimated cost of \$15,197 will be paid with Title I, Title II, Title III, Workforce Innovation & Opportunity Act, and General Funds.

Minutes:

Approved

13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 19/2018-2019, in the Amount of \$13,743,431.79 for the Month of November 2018

Financial Impact:

Vendor and payroll warrants expended in the month of November 2018 are \$13,743,431.79.

Minutes:

Approved

13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Financial Impact:

None

Minutes:

Approved

13.b.5. Approval of Agreement No. C18/19-066 with Dave's Home Theater to Professionally Install Two Projectors at Crozier Middle School and Centinela Elementary School

Financial Impact:

The cost of \$4,520.75 will be paid with General Maintenance Funds.

Minutes:

Approved

13.b.6. Approval of Alarm System Monitoring Agreement with Advanced Monitoring Inc., to Provide Underwriters Laboratories (UL) Listed Monitoring Services for the Fire System at Frank D. Parent K-8 School

Financial Impact:

The total cost of \$600 will be paid with General Maintenance Funds.

Minutes:

Approved

13.b.7. Authorization to Declare the Items Provided on the Attached Lists as Surplus

Financial Impact:

All proceeds from the sale of surplus property will be used to offset operating expenses.

Minutes:

Approved

13.b.8. Ratification of Agreement No. C18/19-068 with LA Quality Care to Repair Bleachers in the Gymnasium at Monroe Middle School

Financial Impact:

The cost of \$2,400 will be paid with General Maintenance Funds.

Minutes:
Approved

13.b.9. Ratification to Enter Into an Agreement with Infinity Communications and Consulting to Provide E-rate Fund Recovery for FRN #2868728

Financial Impact:

The cost of not to exceed \$3,000 will be paid with General Funds (Information Technology Consulting Budget).

Minutes:
Approved

13.b.10. Approval of Agreement with Timothy W. Purvis of Pupil Transportation Information LLC, (PTI) to Provide a Comprehensive Pupil Transportation Program Delivery System Review, Study and Written Report of Findings and Recommendations as Required by AB 1840, Effective January 17, 2019

Financial Impact:

The cost of \$24,585 for all fieldwork and report writing services, including all expenses will be paid with General Funds.

Minutes:
Approved

13.b.11. Ratification of the Los Angeles County Office of Education Memorandum of Understanding for District Referrals to County Community Schools and Specialized Secondary Schools that Serve 7th through 12th Grade Students for the 2018-2019 School Year

Financial Impact:

Under the Local Control Funding Formula, the District of residence receives funding for students referred to and served by the County Office. LACOE will invoice the district for student(s) from the district who is enrolled in a LACOE community school or specialized secondary school for 2018-19 school year.

Minutes:
Approved

13.b.12. Approval of Potential Community Partner Playground Agreement with Kaboom for a New Kindergarten Playground at Oak Street Elementary School

Financial Impact:

If awarded, the District will receive a new play structure (estimated value: \$45,000-\$60,000). The approximate cost of \$10,000 for the removal of the old playground structure will be paid with General Maintenance Funds.

Minutes:
Approved

13.b.13. Acceptance of the 2016-2017 Audit Report Prepared by the California State Controller's Office

Financial Impact:
To be determined.

Minutes:
Approved

13.b.14. Approval of Agreement for Communication Services with VMA Communications, Inc.

Financial Impact:
The cost not to exceed \$50,000 plus pre-approved reimbursement expenses and out of scope service fees, such as printing and postage will be paid with General Funds, to be reimbursed by the California Collaborative for Educational Excellence (CCEE).

Minutes:
Approved

13.b.15. Approval of District Membership with the Association of Latino Administrators & Superintendents (ALAS) for F/Y 2018-2019

Financial Impact:
The cost of \$1,500 will be paid with General Funds.

Minutes:
Approved

13.b.16. Approval of District Membership with the National Alliance of Black School Educators (NABSE) for F/Y 2018-2019

Financial Impact:
The cost of \$1,000 will be paid with General Funds.

Minutes:
Approved

13.c. MEASURE GG AND FACILITIES

13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$9,066,152.82 Issued November 1, 2018, through November 30, 2018

Financial Impact:
\$9,066,152.82

Minutes:
Approved

13.c.2. Approval to Pay a Portion of the Services Rendered by TERRY TAO to the Measure GG Fund, for Construction Program Related Work
Financial Impact:

The fees listed in the agreement will be paid with Measure GG and/or General Funds, depending on the origin of the work.

Minutes:
Approved

13.c.3. Approval of Memorandum of Understanding (MOU) Between Carter's Kids and Inglewood Unified School District for a New Playground Donation at Warren Lane Elementary School
Financial Impact:

The playground equipment will be donated by Carter's Kids in the amount of \$70,000. The remaining \$30,000 will be paid with Measure GG and Other Facility Funds. Additionally, the estimated site work preparation in the amount of \$30,000 will be paid with Measure GG and Other Facility Funds.

Minutes:
Approved

13.d. EDUCATIONAL SERVICES

13.d.1. Approval of the Instructional Service Agreement (ISA) for Non-Credit El Camino College Courses at Inglewood Adult School (ESL 03D-Reading and Writing Level IV) Effective, Spring 2019
Financial Impact:

There is no financial impact to the District. The Instructor will be paid with El Camino College Funds.

Minutes:
Approved

13.d.2. Ratification of Consultant Agreement with The Gray Academy for Fiscal Year 2018-2019
Financial Impact:

The estimated cost of \$60,000 will be paid with Special Education Funds.

Minutes:
Approved

13.d.3. Approval of Amendment No. 1 to the Agreement for Consultant Services with APEX Learning to Provide Teacher Training and a Digital Learning Curriculum for all Students District-Wide
Financial Impact:

There is no additional cost for this amendment.

Minutes:
Approved

13.d.4. Acknowledgment of Receipt of the ICEF Inglewood Middle Charter Academy Charter Petition Renewal for the Period of July 1, 2019 to June 30, 2024

Financial Impact:
None

Minutes:
Approved

13.d.5. Acknowledgment of Receipt of the ICEF Inglewood Elementary Charter Academy Charter Petition Renewal for the Period of July 1, 2019 to June 30, 2024

Financial Impact:
None

Minutes:
Approved

13.d.6. Ratification of Consultant Agreement with Leaps n Boundz, Inc. for School Year 2018-2019

Financial Impact:
The cost of \$90,000.00 will be paid with Special Education Funds.

Minutes:
Approved

13.d.7. Ratification of the Renewal With National Honor Society Affiliation for City Honors Effective, July 1, 2018 - June 30, 2019

Financial Impact:
The cost not to exceed \$385 and will be paid with Supplemental Concentration Grant Funds.

Minutes:
Approved

13.d.8. Ratification of the Revised Participation Agreement Between Consortium Member Districts and Wiseburn Unified School District for Operation of the Consortium Success Learning Center for Fiscal Year 2018-2019

Financial Impact:
Special day class costs should not exceed \$37,000 per pupil.

Minutes:
Approved

13.d.9. Ratification of Agreement for Consultant Services with Victoria E. Franklin to Provide Speech and Language Services for Fiscal Year 2018-2019

Financial Impact:

The cost of \$20,000 will be paid with Special Education Funds.

Minutes:
Approved

13.d.10. Ratification of Consultant Agreement with Communications Solutions to Conduct Assistive Technology/Alternative Augmentative Communication (AT/AAC) Services for Fiscal Year 2018-2019

Financial Impact:

The cost not to exceed \$5,000 at the rates of \$100-\$155 per hour and \$900-\$1,000 per Independent Educational Evaluation (IEE) will be paid with Special Education Funds.

Minutes:
Approved

13.d.11. Approval of Agreement for Consultant Services with The Engineer Factory to Provide Science, Technology, Engineering and Math (STEM) workshops for Students 3rd - 6th Grade at Kelso Elementary School on March 14, 2019 for Pi Day Open House Event

Financial Impact:

The cost not exceed \$6,000 will be paid with Categorical (Title I) Grant Funds.

Minutes:
Approved

13.d.12. Approval of Consultant Agreement with 40 Love Foundation to Provide Community Tennis Programs and Services to Students of the Inglewood Unified School District

Financial Impact:

There is no financial impact to the District.

Minutes:
Approved

13.d.13. Approval to Amend the Existing School2Home Partnership Agreement Between and Among California Emerging Technology Fund (CETF), California Department of Education (CDE) and Inglewood Unified School District (IUSD) to extend and expand School2Home Implementation

Financial Impact:

There is no financial impact to the District.

Minutes:

Approved

13.d.14. Approval of the Work Experience Contract between Inglewood Unified School District (IUSD) Through the We Can Work (WCW) Program Offered by the Los Angeles South Bay District (LASBD) for Fiscal Year 2018-2019

Financial Impact:

There is no financial impact to the District.

Minutes:

Approved

13.d.15. Approval of Consultant Agreements with Teacher Created Materials to Provide On-Site Professional Development to Beulah Payne Elementary School and Inglewood Continuation High School by Dr. Sharroky Hollie for Teachers Effective, January 17, 2019 through June 7, 2019

Financial Impact:

The cost not to exceed \$6,000 and will be paid with Title I Professional Development Funds. Beulah Payne Elementary School \$5,000 Inglewood Continuation High School \$1,000

Minutes:

Approved

13.e. STATE ADMINISTRATOR

13.e.1. Approval of Revised Board Policy (BP) 0420.41, Charter School Oversight

Financial Impact:

There is no financial impact.

Minutes:

Approved

13.e.2. Approval of Conflict of Interest Code - Resolution No. 20/2018-2019, Board Bylaw E9270

Financial Impact:
None

Minutes:
Approved

14. APPROVAL OF MINUTES

14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on December 5, 2018

Minutes:
Approved

14.b. Minutes of the State Administrator's Special Board of Education Meeting held on December 12, 2018

Minutes:
Approved

15. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

16. STATE ADMINISTRATOR REMARKS

17. NEXT MEETING - February 20, 2019

18. ADJOURNMENT

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 8:19 p.m.


Board Clerk