

# SPRING COVE SCHOOL DISTRICT

**915-AR-3  
FUNDRAISER REQUEST FORM**

Name of Organization \_\_\_\_\_

Planned Beginning Date \_\_\_\_\_

Planned Ending Date \_\_\_\_\_

Planned Delivery Date \_\_\_\_\_

Present Cash Balance \$ \_\_\_\_\_

Less any Outstanding Obligations \$ \_\_\_\_\_

Present Net Cash Balance \$ \_\_\_\_\_

Anticipated Amount of Profit \$ \_\_\_\_\_

**Description of fundraiser -- Include company name, products to be sold, who will be selling, and any other details that would be helpful in approval of this request.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Plans for using profit -- Intention must be to expend all profit prior to end of present school year; if not, full details must be given for future use.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The signatures below indicate assumption of full responsibility for the proper conduct of the project within the terms established.

Signature of President \_\_\_\_\_ Date \_\_\_\_\_

Signature of Faculty Liaison (Coach/Advisor) \_\_\_\_\_ Date \_\_\_\_\_

**This section for use by Building Administrators only**

Administrative Recognition Form on File? \_\_\_\_\_ Yes \_\_\_\_\_ No

Is this a Small Game of Chance? \_\_\_\_\_ Yes \_\_\_\_\_ No

If this is a Small Game of Chance, a copy of the proper license from Blair County or a copy of the license application form must be attached and forwarded with this request.

**If this fundraiser is for the sale of food, please check one:**

- Not selling during school hours
- Selling an approved Smart Snack
- Requesting a Policy 246 exemption # \_\_\_\_\_

Signature of Building Principal \_\_\_\_\_ Date \_\_\_\_\_

Signature of Athletic Director \_\_\_\_\_ Date \_\_\_\_\_

**OVER**

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**This section for use by Administrative Staff only**

**Signature of Business Manager** \_\_\_\_\_ **Date** \_\_\_\_\_

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**This request is:** \_\_\_\_\_ **Approved**      \_\_\_\_\_ **Not Approved**

**Signature of Superintendent** \_\_\_\_\_ **Date** \_\_\_\_\_

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**Copy to Organization** \_\_\_\_\_ **Copy to Appropriate Building Administrator** \_\_\_\_\_