



DAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
February 11, 2019

In attendance:

Oscar Ortiz
James Moreno
Ruth Martin
Val Wood
Laura Stricker
Terri Anaya
Veronica Navarro
Van Nguyen
Colleen Fanciullo

Oscar called the meeting to order at 3:04 p.m. January minutes were approved for posting.

Committee Reports:

Risk Management

Veronica reported out for Worker Compensation incidents. There were 42 injuries from the beginning of the school year. For the month of January and February, there were 4 incidents. Three of the incidents were preventable. A report was handed out and noted which incidents were preventable. Colleen suggested the reports give a little more detail so the committee can tell if there needs to be further actions to prevent another injury. If the injury occurred because an employee needs to slow down and pay attention, it may be a training issue.

Oscar said he may have reports from last year to give Veronica an example.

Mariane Pham – Student Accidents

Mariane emailed the student incident reports. There were 8 injuries. Most incidents were outside during recess and before and after school. The team discussed if there were any preventable injuries that needed follow up. There were no follow ups needed.

James and Van reported out for M&O, Custodial and Transportation

A ramp was installed at Santa Teresa for a student in a wheelchair.
Yellow strips on the landing of all interior stairways at Bernal will be completed.
Bus evacuation training will be on February 26th.
Child Safety Alert System training will be conducted in March.
Bus evacuation drills will be conducted as school sites in March.

Terri Anaya - CNS report

New ergonomic seats will be installed in the food van.
Del Robles had a lockdown drill. The kitchen staff failed. Terri met with the employee with the principal and union present. Safety was emphasized at the meeting. Terri also improved the

notification process for all kitchen staff. The employees will maintain the OGSD email and also have a kitchen staff email. Principals will notify kitchen staff through both emails.

The food distribution concern from the last few months has been resolved.

Site Liaison report: Val Wood

Ruth discussed emergency equipment and what the next steps are. Oscar stated Colleen and Oscar will be visiting sites to evaluate the ARC. A few different plans have been discussed.

- Possibly looking at a 3 year plan to update all the equipment in the ARCs so they are standardized. Ruth stated there is already a list from her office that has been supplied. Quantity of items have been a concern.
- Another plan was discussed. The team will possibly working on 4 or 5 ARCs this year. The following year 4 or 5 more will be provided.
- Another plan was working on water, food and warmth this year for all ARCs.

Oscar is hoping to get to all ARCs by the end of the school year. A plan will be put together after we know more about the state of the ARCs.

Oscar also reported the site maps are not consistent throughout the building. They are also not correct. Colleen stated Oscar spoke to principals at the beginning of the year and they corrected the maps that were not correct. Colleen corrected the DO map. Neil was going to send to the architect to get them corrected. Fred will need to find out the status of the request. Jose Manzo would like them corrected and installed.

Bernal is worried about filling the custodial position when he retires. Bernal does not have enough coverage.

James explained after layoffs, middle schools went from 3 custodians to 2. The custodians do the best they can to meet the needs of the staff. When extra events are conducted, it puts a stress on the custodian's schedule.

Val mentioned placing trash cans out so teachers can help trash each evening. That would give custodians extra time. Maybe that is a good compromise.

James and Oscar stated help is extremely appreciated but needs to be approved by staff and unions.

Taylor reported being dirty. The committee asked for examples. Val did not have any but will follow up. James stated he will also go by to speak to the principal.

Drills – Oscar

The lockdown drill will be February 28, 2019

A fire drill will be conducted each month at the DO.

Arc – Oscar

The location of the arc was discussed. James stated that there are limitations of where you can put the arc.

Oscar reported out on the 5 year plan:

The evacuation spot for an intruder with a gun was discussed. Colleen suggested the Liaison on the ICS chart speak to the neighborhood businesses to pick a spot. The spot should be listed in the SB187 plan.

Newsletter –

The spring newsletter was distributed for editing. The newsletter will be approved at the March Safety Meeting.

Safety Procedure

The Transportation Child Safety Alert System Procedure was distributed for editing. The Procedure will be approved at the March Safety Committee Meeting.

The next meeting will be March 11, 2019.

Meeting was adjourned at 4:00 pm