

**FRANKLIN LAKES BOARD OF EDUCATION
FRANKLIN LAKES, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Tuesday, December 11, 2018

Franklin Avenue Middle School
755 Franklin Avenue, 8:00 PM
Instrumental Music Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

In accordance with the provisions of the New Jersey Open Public Meetings Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Record* and *The Suburban News*; and mailed to all persons, if any, who have requested said notice.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Ms. Lisa Acquaire, Dr. Eileen Hansen, Ms. Vicki Holst, Mr. Peter Koulikourdis, Ms. Ann Kraemer, Ms. Amanda Krakowiak(absent), Mr. Joseph Rosano, Ms. Kathie Schwartz, Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

Motion by Mr. Rosano	Seconded by Ms. Kraemer
To approve Minutes from the Executive Session on November 27, 2018	On roll call. Motion carried unanimously. Ms. Krakowiak was absent.

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

Motion by Mr. Rosano	Seconded by Ms. Acquaire
To approve Board Secretary and Treasurer's Report for October 2018.	On roll call. Motion carried unanimously. Ms. Krakowiak was absent.

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

The Board Secretary certifies that for the month ending October 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:23A-16.10(c)3.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that as of month ending October 2018, the Board Secretary's monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has

sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

Motion by Mr. Rosano	Seconded by Ms. Schwartz
To approve Monthly Budget Status Certification ending October 2018.	On roll call. Motion carried unanimously. Ms. Krakowiak was absent.

8. **PUBLIC WORK SESSION**

Discussion of Borough Sidewalks – Full Board discussed and passed resolution.

Schoolboard.net discussion:

- Schoolboards.net review of program is Thursday, January 10th BOE Office 9 AM

- Start search for Director of Special Services Search right after the new year

- Setting up Focus groups after PTA meeting in January to discuss Mathematics Program Evaluation.

- Public Forum in January to discuss Math Program Evaluation, Kindergarten Program and Director of Special Services Selection Process - Wednesday, January 30, 2018

- 2019-2020 Calendar will be designed with FLOW Superintendents in January

- Focus Areas Currently

- o Math Goal
- o Hire Special Services Director
- o Continue to explore Modified kinder vs Full Day
- o Daily Concerns - ongoing

9. **PUBLIC COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS (30 MINUTES)**

Motion by Mr. Rosano	Seconded by Ms. Veliky
To open the meeting to public comment on agenda items.	On roll call. Motion carried unanimously. Ms. Krakowiak was absent.

N/A

Motion by Mr. Rosano	Seconded by Ms. Veliky
To close the meeting to public comment on agenda items and re-enter the regular public meeting.	On roll call. Motion carried unanimously. Ms. Krakowiak was absent.

10. **RESOLUTIONS: 8:15pm**

<i>RESOLUTION #</i>	<i>TOPIC</i>
COMMITTEE OF THE WHOLE	
1CW	APPROVAL OF TOWN'S INSTALLATION OF SIDEWALKS
Motion by Mr. Rosano to approve 1CW	Seconded by Ms. Schwartz. Motion carried unanimously. Ms. Krakowiak was absent.
BUILDINGS, GROUNDS AND OPERATIONS	
1BGO	APPROVAL OF CAMP INVENTION
Motion by Mr. Koulikourdis to approve 1BGO	Seconded by Mr. Rosano. Motion carried unanimously. Ms. Krakowiak was absent.
CURRICULUM & INSTRUCTION	
1CUR	APPROVAL OF FIELD TRIPS
2CUR	APPROVAL OF CONTRACTS WITH WILSON LANGUAGE TRAINING FOR FOUNDATIONS K-1
Motion by Dr. Hansen to approve 1, 2CUR	Seconded by Mr. Rosano. Motion carried unanimously. Ms. Krakowiak was absent.
FINANCE	
1F	APPROVAL OF LINE ITEM TRANSFERS – NOVEMBER 2018
2F	APPROVAL OF CURRENT BILLS LIST
3F	APPROVAL OF JOINT PURCHASING AGREEMENT FOR OUT OF REGION SERVICES
Motion by Ms. Veliky to approve 1-3F	Seconded by Ms. Kraemer. Motion carried unanimously. Ms. Krakowiak was absent.
PERSONNEL	
1P	APPROVAL OF STAFF TRIPS AND CONFERENCES

2P	APPOINTMENT OF REPLACEMENT PLAYGROUND/LUNCH AIDE(S) FOR THE 2018-19 SCHOOL YEAR
3P	APPOINTMENT OF JEFFREY MONTANO AS 1:1 PARAEDUCATOR, COLONIAL ROAD SCHOOL
4P	APPROVAL OF UNPAID LEAVE OF ABSENCE
5P	APPROVAL OF MEDICAL LEAVE OF ABSENCE
6P	APPROVAL OF MATERNITY LEAVE FOR MARY BETH COMO, FRANKLIN AVENUE MIDDLE SCHOOL
7P	APPROVAL OF MATERNITY LEAVE FOR NICOLE MEDRZYCHOWSKI, FRANKLIN AVENUE MIDDLE SCHOOL
8P	APPOINTMENT OF SUBSTITUTE TEACHERS
Motion by Mr. Rosano to approve 1-8P	Seconded by Ms. Veliky. Motion carried unanimously. Ms. Krakowiak was absent.
POLICY	
1POL	SECOND READING OF REVISED POLICY
2POL	FIRST READING OF REVISED POLICY
Motion by Ms. Holst to approve 1, 2POL	Seconded by Mr. Rosano. Motion carried unanimously. Ms. Krakowiak was absent,.

COMMITTEE OF THE WHOLE

RESOLUTION NO.

#1CW

APPROVAL OF TOWN'S INSTALLATION OF SIDEWALKS

BE IT RESOLVED, that the Franklin Lakes Board of Education in the County of Bergen, State of New Jersey strongly supports the Borough of Franklin Lakes in its utilization of grant funds for the installation of sidewalks.

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: December 11, 2018

BUILDINGS, GROUNDS AND OPERATIONS

#1BGO

RESOLUTION NO.

APPROVAL OF CAMP INVENTION

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the application from Invent Now, Inc. for use of School Facilities for purposes of Camp Invention from July 8-12, 2019 and July 15-19, 2019 from 8:00 a.m. to 3:30 p.m. at Colonial Road School

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: December 11, 2018

CURRICULUM & INSTRUCTION

#1CUR

RESOLUTION NO.

APPROVAL OF FIELD TRIPS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the field trips listed on the attached summary.

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: December 11, 2018

Attachment

#2CUR

RESOLUTION NO.

**APPROVAL OF CONTRACTS WITH WILSON LANGUAGE TRAINING FOR
FOUNDATIONS K-1**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attached contracts with Wilson Language Training for Foundations Staff Training on the following Dates: January 8, 2019 – full-day training on Foundations Level K, which focuses on letter formation, print knowledge, alphabetic awareness, and phonological and phonemic awareness training—cost of \$2,650.00; June 4, 2019 – full-day training on Foundations Level 1 which reinforces the basic skills taught in Level K and progresses further into the study of word structure, reinforcing letter formation, print knowledge, alphabetic awareness, and phonological and phonemic awareness training—cost of \$2,650.00.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018
Attachment

FINANCE

#1F RESOLUTION NO.

APPROVAL OF LINE ITEM TRANSFERS – NOVEMBER, 2018

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board approves the line item transfers for the month of November, 2018. In order to accomplish the aforesaid purpose the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedules.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018
Attachment

#2F RESOLUTION NO.

APPROVAL OF CURRENT BILLS LIST

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the payment of claims on the current bills list in the amount of \$3,406,470.00 for November, 2018 and the student activities reports in the amount of \$8,365.76 for November, 2018.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018
Attachments

#3F RESOLUTION NO.

APPROVAL OF JOINT PURCHASING AGREEMENT FOR OUT OF REGION SERVICES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the Joint Purchasing Agreement with

Region V Council for Special Education/River Edge Board of Education for Out of Region Special Education Services for the 2018-19 school year, as per the attached agreement.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018

Attachment

PERSONNEL

#1P

RESOLUTION NO.

APPROVAL OF STAFF TRIPS AND CONFERENCES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attendance of staff members at the conferences listed on the attached summary.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018

Attachments

#2P

RESOLUTION NO.

APPOINTMENT OF REPLACEMENT PLAYGROUND/LUNCH AIDE(S)
FOR THE 2018-19 SCHOOL YEAR

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of the following as Replacement Playground/Lunch Aide(s) for the 2018-19 School Year:

Name	Hours	Hourly rate	Start Date:
Susan Tam (CRS)	12.5 per week	\$16.00	1/2/19

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make application for approval of employment of the above appointment(s) to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records check and pursuant to N.J.S.A. 18A:6-7.7, pending review of employment history regarding child abuse and misconduct.

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: December 11, 2018

#3P

RESOLUTION NO.

**APPOINTMENT OF JEFFREY MONTANO AS 1:1 PARAEDUCATOR,
COLONIAL ROAD SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of Jeffrey Montano as 1:1 Paraeducator at Colonial Road School for the 2018-19 school year, at a salary of *\$27,159.00, prorated, plus a summer stipend, effective January 2, 2019 through June 30, 2019.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of Jeffrey Montano to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records check and pursuant to N.J.S.A. 18A:6-7.7, pending review of employment history regarding child abuse and misconduct.

BE IT FURTHER RESOLVED that this appointment is contingent upon Jeffrey Montano executing the Board's customary employment contract, containing a thirty (30) day termination clause.

*Salary to be adjusted upon ratification of successor Board/FLEA Agreement

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018

#4P

RESOLUTION NO.

APPROVAL OF UNPAID LEAVE OF ABSENCE

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves an unpaid leave of absence for employee #42146944, effective from December 6, 2018 through December 14, 2018.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018

#5P

RESOLUTION NO.

APPROVAL OF MEDICAL LEAVE OF ABSENCE

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the use of sick time to cover a medical leave of absence for employee #54147327, effective from January 2, 2019 through April 2, 2019.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018

#6P

RESOLUTION NO.

**APPROVAL OF MATERNITY LEAVE FOR MARY BETH COMO,
FRANKLIN AVENUE MIDDLE SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves a maternity leave for Mary Beth Como, Guidance Counselor, Franklin Avenue Middle School, from April 1, 2019 through June 30, 2019.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby directed to forward a copy of this resolution to Mary Beth Como.

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: December 11, 2018

#7P

RESOLUTION NO.

**APPROVAL OF MATERNITY LEAVE FOR NICOLE MEDRZYCHOWSKI,
FRANKLIN AVENUE MIDDLE SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves a maternity leave for Nicole Medrzychowski, Language Arts Teacher, Franklin Avenue Middle School, from February 25, 2019 through June 30, 2019.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby directed to forward a copy of this resolution to Nicole Medrzychowski.

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: December 11, 2018

#8P

RESOLUTION NO.

APPOINTMENT OF SUBSTITUTE TEACHERS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the following individuals as Substitute Teacher(s) effective in the 2018-19 school year:

Selina Coban
Lynn Skinner

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make application for approval of employment of the above appointment(s) to the Commissioner of Education on an emergent basis, pending clearance of a Criminal History Records check and pursuant to N.J.S.A. 18A:6-7.7, pending review of employment history regarding child abuse and misconduct.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018

POLICY

#1POL

RESOLUTION NO.

SECOND READING OF REVISED POLICY

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a second reading for the following revised Board Policy: 5131.6 Drugs, Alcohol, Steroids, Tobacco and Electronic Smoking Devices (Prohibited Substances Use and Abuse).

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018

Attachments

FIRST READING OF REVISED POLICY

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a first reading for the following revised Board Policy: 6153 Field Trips.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 11, 2018

Attachments

11. **PRIVATE WORK SESSION TIME:**

N/A

12. **SUSPENSION REPORT:** None

13. **PUBLIC COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN – 30 MINUTES**

Motion by Mr. Rosano	Seconded by Ms. Acquaire
To open the meeting to public comment session.	On roll call. Motion carried unanimously. Ms. Krakowiak was absent.

Five teachers asked the Board to settle.

Motion by Mr. Rosano	Seconded by Ms. Veliky
To close the meeting to public comment session and re-enter the regular public meeting.	On roll call. Motion carried unanimously. Ms. Krakowiak was absent.

14. **ADJOURNMENT**

Motion by Mr. Rosano	Seconded by Ms. Kraemer
To adjourn the meeting at 8:40pm	On roll call. Motion carried unanimously. Ms. Krakowiak was absent.

Respectfully submitted,

Michael Solokas
Business Administrator/Board
Secretary