

# Lumberton Primary School



## School Parent and Family Engagement Campus Policy {PFE}

### ESSA Section 1116

**2019-2020**

Lumberton Primary School shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (C) through (F). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. (Section 1116 (b)(1) & E(5)).

The Lumberton PFE District and Campus policies will be reviewed and revised annually following the District and Campus Site Based Decision Making Calendar. The revised policy will be shared at the beginning of the next academic year through Running Start, Meet the Teacher and annual meetings/trainings. Both the District and Campus PFE Policies will be translated and will be available for those that need that service. The District Improvement Plan and the Campus Improvement Plans will be translated as well.

Lumberton Primary School shall convene two annual meetings (Fall and Spring), at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; (Section 1116 (C) (1)).

Lumberton Primary School shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement; Section 1116 (C)(2).

Lumberton Primary School shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review and improvement of the school parents and family engagement policy and the joint

development of the schoolwide program plan under section 1114 (b) (Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's program, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 116 (C) (3).

Lumberton Primary School shall provide parents of participating children—

- A. Timely information about programs under this part;
- B. A description and explanation of the curriculum in use at the school, the form of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and
- C. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as practicably possible; Section 1116 (C)(4)
  - Information sent home through: Take Home Folders, Class Calendars, Website, Facebook Account, Word of Mouth, Flyers posted at the school campus
  - Curriculum and Assessments are shared through the programs presented by the Counseling Office and individualized reports are shared through the classroom teacher as age appropriate on this 1<sup>st</sup>—3<sup>rd</sup> grade campus.

If the schoolwide plan (Campus Improvement Plan) under section 1114 (b) is not satisfactory to the parents of the participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency.

- The CIP is shared from the campus leadership through Running Start, Open House and Meet the Teachers. Additional information is shared in the PTO meetings and volunteer orientations/trainings.

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, Lumberton Primary School shall: Section 1116 (E)

- (i) Provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children. Section 1116 (e)(1) Parent Portal, Grade Reports, Notes to Parents from Teachers, Take Home Folder Information
- (ii) Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section

1116 (e) (2) The Common Sense Curriculum is taught at LISD and parents are taught the same curriculum through our Technology Department during meetings/trainings.

- (iii) Educate teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3) District and Campus Professional Development before school begins, throughout the year and in the summative/reflective meeting prior to the CNA process
- (iv) To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; Section 1116 (e)(4)
- (v) Provide such other reasonable support for parental involvement activities as parents may request. Section 116 (e) (14) For example, Latino Family Literacy Program