

**Minutes of Regular Meeting
The Board of Education
Gallup McKinley County Schools
November 5, 2018**

A Regular meeting of the Board of Education of Gallup McKinley County Schools was held November 5, 2018, beginning at 6:00 PM in the Board Room of the Student Support Center, 640 Boardman, Gallup, NM 87301.

BOARD MEMBERS PRESENT:

Charles Long, President
Christopher Mortensen, Vice President - Absent
Michael W. Schaaf, Secretary
Kevin Mitchell, Member
Priscilla Manuelito, Member - Absent

NEWS MEDIA PRESENT: - NONE

GUESTS

Darlene Mike	Jacob Greeson	Carmen Moffett
Edison Mike	Udall Gibson	Robert Sita
Sandra Freeland	Dawn Gibson	Debbie Woods
Levina Ortiz	Jack McFarland	Clint Slaughter
Jacqueline Kee	Andrea Billie	Elijah Lopez
Ashley Ryan	Shannon McFarland	Mikayla Garcia
Katie Gilbert	Wade Bell	Earl Anthony
Jessica Guillen	Jackie Kinsel	Krystal Jim
Regina Gonzales	Lance Whitewater	Martina Martin
Jacob Gonzales	Andrea DuBoise-Kinsel	Sara Zarate
Rebekah Gonzales	Debralee Tahe	Sergion Zarake
Dana Ray	Shanna Tahe	Virginia Naum
Lanny Ray	Jermaine Lee	Brian Mann
Georginna Desiderio	Trinity Villicana	Bernadette Davidson
Lina Begayne	Mary Martin Robert	Nemia Tan
Sherry Holland	Chanteal Delgai	Joy Castaneda
Cherlondria Begay	Benson Truinty	Geneva Anselm
Tristan Begay	Cody Begaye	Caiden Maloney
Leilani Begayne	Sharmyn Munoz	Raymond Nopah
Angie Begay	Desiree Aragon	Charlene Nopah
David Greeson	Waeya Ayesh	Keegan Chavez

STAFF MEMBERS PRESENT:

Mike Hyatt, Superintendent
Pauletta White, Assistant Superintendent of Student Services
Jvanna Hanks, Assistant Superintendent of Business Services
Tim Bond, Assistant Superintendent of Support Services
Gerald Horacek, Assistant Superintendent of Curriculum and Instruction
Joan Nez, Recording Secretary

CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Charles Long called the Board of Education meeting to order at 6:00 p.m. on Monday, November 5, 2018, in the boardroom of the Student Support Center, 640 Boardman, Gallup, New Mexico. (Three board members were present for roll call: Charles Long, Michael Schaaf and Kevin Mitchell)

APPROVAL OF AGENDA

Michael Schaaf moved the agenda be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

a. Recognition (Student, Staff and Other)

1. Board Scholar Awards (All County Schools, Elementary Schools, and Gallup High)

Mike Hyatt presented the students who have received advanced scores in PARRC test. They are a part of history for Gallup McKinley County Schools.

ELA Scholars:

Katherine Alonzo, Tea Aragon, Calista Autrey, Wadeya Ayesh, Jessica Begay, Breanna Billie, Mark Russe Buan, Tymerah Chischilly, Michelle Curley, Nancy DePauli, Rebecca Estrada, Alexa Louise Ganzon, Haley Gomez, Rebekah Gonzales, Savannah Griego, Sydney Hammer, Antonia Hatch, Alexis Henderson, Brianna Hernandez, Josiah Howard, Autumn James, Shane Jones, Lydia Lambson, Jacob Largo, Zyla Layugan, Eric Lee, Mateo Loera, Elijah Lopez, Fath Lopez, Christina Maldonado, Rebecca Manning, Trevayne Manuelito, Wilhelmina Martinez, Joel Mendoza, Amy Mitchell, Danielle Morgan, Annalise Nez, Madelyn Nielson, Caroline Nopah, Ann Paul, Emilio Resendiz, Mia Rios-Castillo, Lizbeth Sanchez, Adela Sena, Brandi Shirley, Melanie Silago, Clint Slaughter, Jadyne Slaughter, Shanna Tahe, Bianca Torres, Nina Triplett, Darian Tsosie, Hayden Villanueva-Chavez, Delijah Whitewater, Meche Williams, Hailey Williams, and Jeremy Zarate.

Math Scholars:

Ethan Begay, Zoe Bitsie, Ember Bond, Cooper Bond, Rylee Chisamore, Mearlz Angelia Clemen, David Greeson Jr, Markell James, Kamryn Jones, Isaac Jones, Braedon Jones, Stathan Lambson, Hunter Lee, Caiden Maloney, Robert Rivera, Mikayla roe-Garcia, Lilly Shaheen, Benson Troung, Trinity Villicana and Tamia Washburn.

Science Scholars:

Daniel Helfenbein, Jayden Holtsoi Henry, Tegan Hudson, Cole Morgan, Carlos Rivera, Gabriela Sanchez and James Zwierein III.

Science and ELA Scholars:

Gavriel Josiah Amper, Elizabeth Anderson, Langham Bitsoi, Aiden Gishie, Landon Sackett and Isabelle Silentman.

Math/ELA Scholars:

Kassandra Castandeda, Siena Joines, Isseca Situ, Keira Sloan, Lauryn Trimble.

ELA/Math/Science Scholar:

Kirsten Gordo

APPROVAL OF MINUTES

Michael Schaaf moved the minutes of the Board of Education special meeting of September 20, 2018 be approved as revised. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

Michael Schaaf moved the minutes of the Board of Education regular meeting of October 16, 2018 be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

APPROVAL OF CONSENT AGENDA ITEMS

Michael Schaaf moved the consent agenda items be approved as presented. (4a, 4b, 4c, 4d, 4e, 4f, 4g) Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

- A. Report on, consideration of, and action on bids, proposals and use of existing contracts: CONSENT
 - 1. New 1/2 Ton Pickup Trucks 4x4 of October 23, 2018
- B. Approval of Out-of-State/In State Travel: CONSENT Board Policy D-3150(10.8.1-10.8.8) Travel Approved by Superintendent
 - 1. Kathy Bostic, Indian Hills Elementary, Santa Cruz, CA, January 10-14, 2019 to attend Tools for Teaching Workshop. (Operational)
 - 2. Marie Ippel, Rehoboth, Grand Rapids, MI, November 14-16, 2018 to attend the Christian School Educators Science Academy. (Title II-A)
- C. Financial Section - CONSENT
 - 1. 2018-2019 Budget Decrease
 - 2. 2018-2019 Budget Increase
 - 3. 2018-2019 Budget Adjustment Requests (Intra-Transfer)
 - 4. 2018-2019 Budget Adjustment Requests (Inter-Transfers)
 - 5. Current Bills - Operational, Federal Projects, Food Services, Other
- D. Approval of Memorandum of Agreement between J.F. Kennedy Middle School and Miyamura High School and McKinley County SNAPS-SA Coalition for New Mexico Annual Strategies for Success Surveys - CONSENT
- E. Approval of donation of an original painting of "two mustangs" to Ramah High School - CONSENT

- F. Approval to terminate the MJS Consulting Agreement per paragraph 4 of the Agreement effective February 4, 2019 - CONSENT
- G. Approval of donation of Explora Program (\$9,300) for Navajo Elem, Crownpoint Elem, Thoreau Elem, Catherine Miller Elem and Twin Lakes Elem - CONSENT

***4. 2018-2019 BUDGET INCREASE**

I. It is recommended that the following 2018-2019 Budget Increase be approved.

Fund	28203	Present Budget	Increase	Adjusted Budget	JUSTIFICATION/PURPOSE
Description	GRADS Plus Grant	\$ -	\$16,000	\$ 16,000	2018-2019 Increase

***4.2018-2019 BUDGET ADJUSTMENT REQUESTS (INTRA-TRANSFERS)-Same Function**

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
<u>Operational-Site Base(11000)</u>				
General Supplies & Materials	Additional Compensation	\$ 160	Business Services	To provide funding for non contract pay for Gallup Central High Employee.
Software	Supply Assets <\$5,000	\$ 6,361	Crownpoint Elem.	To provide funding to purchase classroom furniture.
Professional Development	Supply Assets <\$5,000	\$ 3,000	Crownpoint Elem.	To provide funding to purchase classroom furniture.
General Supplies & Materials	Supply Assets <\$5,000	\$ 320	Jefferson Elem.	To provide funding to purchase a printer.
Professional Development	General Supplies & Materials	\$ 861	Business Services	To provide funding to purchase supplies for Thoreau Elementary.
Software	General Supplies & Materials	\$ 1,120	Business Services	To provide funding to purchase supplies for Thoreau Elementary.
Total:		\$ 11,822		
<u>Operational-Science(11000)</u>				
Supply Assets <\$5,000	General Supplies & Materials	\$ 1,619	Business Services	To provide funding for Crownpoint High to purchase science supplies.
Total:		\$ 1,619		
<u>Operational-Athletic/Activity(11000)</u>				
General Supplies & Materials	Supply Assets <\$5,000	\$ 776	Business Services	To provide funding for Thoreau High to purchase pull down machine for the athletic program.
Total:		\$ 776		
<u>Operational-Vocational (11000)</u>				
General Supplies & Materials	Supply Assets <\$5,000	\$ 1,311	Gallup High	To provide funding to purchase TV, Printer and TV Wall holder for the CAD/Drafting Department.
Total:		\$ 1,311		
<u>Operational-District Wide(11000)</u>				
Other Professional Services	Professional Development	\$ 40,000	Business Services	To provide funding to correct object coding of line item.
Total:		\$ 40,000		
<u>Operational-School Festival(11000)</u>				
General Supplies & Materials	Other Contract Services	\$ 500	Navajo Mid	To provide funding to pay for guest speaker/performer for Cultural Diversity Celebration 2018.
General Supplies & Materials	Other Contract Services	\$ 500	Navajo Pine High	To provide funding to pay for guest speaker/performer for Cultural Diversity Celebration 2018.
Total:		\$ 1,000		
<u>Operational-Departmental(11000)</u>				
Professional Development	Employee Travel Non Teach	\$ 500	Personnel	Additional funding needed for non teacher travel.
Total:		\$ 500		
<u>Title I (24101)</u>				
Health Medical Premium	Base Salaries	\$ 900	Jefferson Elem.	To provide funding to adjust estimated budget to actual.
Health Medical Premium	Dental	\$ 17	Jefferson Elem.	To provide funding to adjust estimated budget to actual.
Health Medical Premium	Education Retirement	\$ 125	Jefferson Elem.	To provide funding to adjust estimated budget to actual.
Health Medical Premium	ERA-Retiree Health	\$ 18	Jefferson Elem.	To provide funding to adjust estimated budget to actual.
Health Medical Premium	FICA Payments	\$ 37	Jefferson Elem.	To provide funding to adjust estimated budget to actual.
Health Medical Premium	Professional Development	\$ 6,321	Jefferson Elem.	To provide funding for additional Professional Development for teachers.
Health Medical Premium	LIFE	\$ 2	Jefferson Elem.	To provide funding to adjust estimated budget to actual.
Health Medical Premium	Medicare Payments	\$ 9	Jefferson Elem.	To provide funding to adjust estimated budget to actual.

Health Medical Premium	Vision	\$ 3	Jefferson Elem.	To provide funding to adjust estimated budget to actual.
Health Medical Premium	Base Salaries	\$ 2,475	Chief Manuelito	To provide funding to adjust estimated budget to actual.
Health Medical Premium	Additional Compensation	\$ 1,500	Chief Manuelito	To provide funding to adjust estimated budget to actual.
Health Medical Premium	Supply Assets <\$5,000	\$ 1,008	Chief Manuelito	To provide funding to adjust estimated budget to actual.
Base Salaries(2400)	Base Salaries(2200)	\$ 5,259	Business Services	Adjust budget to actual.
Software	General Supplies & Materials	\$ 14,052	Rocky View Elem.	To provide funding to purchase math and reading supplies
FICA Payments	Base Salaries	\$ 1	Business Services	Adjust budget to actual for Central High.
Professional Development	Base Salaries	\$ 1,245	Business Services	Adjust budget to actual for Central High.
M&R Furn/Fix/Equip	Base Salaries	\$ 729	Business Services	Adjust budget to actual for Central High.
M&R Furn/Fix/Equip	Additional Compensation	\$ 347	Business Services	Adjust budget to actual for Central High.
Other Text Books	Additional Compensation	\$ 1,893	Business Services	Adjust budget to actual for Central High.
Other Text Books	Education Retirement	\$ 517	Business Services	Adjust budget to actual for Central High.
Software	ERA-Retiree Health	\$ 64	Business Services	Adjust budget to actual for Central High.
Software	Health Medical Premiums	\$ 1,216	Business Services	Adjust budget to actual for Central High.
Supply Assets <\$5,000	Health Medical Premiums	\$ 3,191	Business Services	Adjust budget to actual for Central High.
General Supplies & Materials	Health Medical Premiums	\$ 112	Business Services	Adjust budget to actual for Central High.
General Supplies & Materials	Medicare Payments	\$ 3	Business Services	Adjust budget to actual for Central High.
General Supplies & Materials	M&R Furn/Fix/Equip	\$ 1,000	Ramah Elementary	To provide funding for teacher's copier.
FICA Payments	Base Salaries	\$ 367	Business Services	Adjusting budget to actual for Navajo Elementary.
M&R Furn/Fix/Equip	Base Salaries	\$ 504	Business Services	Adjusting budget to actual for Navajo Elementary.
M&R Furn/Fix/Equip	Dental	\$ 328	Business Services	Adjusting budget to actual for Navajo Elementary.
M&R Furn/Fix/Equip	Education Retirement	\$ 11	Business Services	Adjusting budget to actual for Navajo Elementary.
M&R Furn/Fix/Equip	ERA-Retiree Health	\$ 2	Business Services	Adjusting budget to actual for Navajo Elementary.
M&R Furn/Fix/Equip	General Supplies & Materials	\$ 155	Business Services	Adjusting budget to actual for Navajo Elementary.
Medicare Payments	General Supplies & Materials	\$ 86	Business Services	Adjusting budget to actual for Navajo Elementary.
Other Text Books	General Supplies & Materials	\$ 327	Business Services	Adjusting budget to actual for Navajo Elementary.
Professional Development	General Supplies & Materials	\$ 721	Business Services	Adjusting budget to actual for Navajo Elementary.
Professional Development	Health Medical Premiums	\$ 1,134	Business Services	Adjusting budget to actual for Navajo Elementary.
Software	Health Medical Premiums	\$ 595	Business Services	Adjusting budget to actual for Navajo Elementary.
Supply Assets <\$5,000	Health Medical Premiums	\$ 5,395	Business Services	Adjusting budget to actual for Navajo Elementary.

Title I (2410) cont.

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Supply Assets <\$5,000	Vision	\$ 46	Business Services	Adjusting budget to actual for Navajo Elementary.
Total:		\$ 51,715		

Pre School IDEA B (24109)

Health Medical Premium	Base Salaries	\$ 6,208	Business Services	Adjust estimated to actual salary & benefits.
Health Medical Premium	Education Retirement	\$ 478	Business Services	Adjust estimated to actual salary & benefits.
Health Medical Premium	ERA-Retiree Health	\$ 69	Business Services	Adjust estimated to actual salary & benefits.
Health Medical Premium	FICA Payments	\$ 188	Business Services	Adjust estimated to actual salary & benefits.
Health Medical Premium	Medicare Payments	\$ 43	Business Services	Adjust estimated to actual salary & benefits.
Health Medical Premium	Dental	\$ 187	Business Services	Adjust estimated to actual salary & benefits.
Health Medical Premium	Vision	\$ 22	Business Services	Adjust estimated to actual salary & benefits.
Total:		\$ 7,195		

Direct Student Services(24193)

Additional Compensation	Professional Development	\$ 1,385	Business	To provide funding for Thoreau High to pay for APEX Professional Development.
Total:		\$ 1,385		

Pre K Initiative(27149)

General Supplies & Materials	Supply Assets <\$5,000	\$ 490	Chee Dodge Elem.	To purchase mobile folding wooden storage unit.
Total:		\$ 490		

After School Enrichment Program (27168)

Supply Assets <\$5,000	General Supplies & Materials	\$ 4,547	Chee Dodge Elem.	To purchase Earth Quake and Lego Kits for Science.
Additional Compensation	Overtime	\$ 2,250	Business Services	To provide funding for Educational Assistants overtime pay.
Total:		\$ 6,797		
Capital Improvement SB-9(31701)				
M&R Bldg. & Grounds (SB-9)	General Supplies & Materials	\$ 4,172	Gallup High	To purchase poly plastic to lay out gravel rocks.
M&R Bldg. & Grounds (SB-9)	Supply Assets <\$5,000	\$ 1,020	Business Services	To purchase vacuum for Thoreau Mid.
Supply Assets <\$5,000	General Supplies & Materials	\$ 1,300	Business Services	To provide funding for David Skeet Elementary to purchase rugs for classrooms.
Total:		\$ 6,492		

***4.2018-2019 BUDGET ADJUSTMENT REQUESTS (INTER-TRANSFERS)-Different**

Function

FROM ACCOUNT	TO ACCOUNT	AMOUNT	LOCATION	JUSTIFICATION/PURPOSE OF TRANSFER
Operational-Site Base(11000)				
Other Contract Services(2400)	Supply Assets <\$5,000(1000)	\$ 7,000	Business Services	To purchase laptops for students at Crownpoint High.
General Supplies & Materials(2600)	Supply Assets <\$5,000(1000)	\$ 10,000	Business Services	To provide funding to purchase desk top computers for Miyamura High.
M&R Furn/Fix/Equip(1000)	General Supplies & Materials(2600)	\$ 1,000	Ramah Elementary	To purchase needed custodial supplies.
Other Contract Services(1000)	Maint & Repair/Vehicles(2600)	\$ 283	Del Norte Elementary	To provide funding for maintenance of vehicle.
Total:		\$ 1,283		
Title I(24101)				
General Supplies & Materials(2200)	Health/Medical Premium(1000)	\$ 300	Business Services	Adjust estimated health/medical premiums to actual for Central High.
Total:		\$ 300		

STUDY CIRCLE

A. Public Comment

Elizabeth Barriga - City of Gallup, McKinley County Water & Energy Awareness Day 2019 scheduled for April 3, 2019 at Red Rock Park Auditorium, inviting the elementary and middle school students, staff and the board members.

B. Reports

1. Superintendent Report

a. GRADS Program

Shannon McFarland provided hand-outs on Central High School Grads Program. Presentation on intervention, child development centers, fatherhood, and college and career readiness. NM Grads facilitates graduation and pursuit of higher education or employment, the program is funded by the NM Legislature, HHS OAH and Overseen by the Public Education Department.

2. Board Reports (Meetings, Conventions, Conferences, Training Sessions) – No Reports

3. Notices and Communication

a. November 12, 2018 ~ Veterans' Day (No School)

b. November 19-23, 2018 ~ Thanksgiving Break

c. November 26, 2018 ~ BOE Meeting (SSC)

d. December 7-8, 2018 ~ NMSBA Annual Convention (Embassy Suites)

OLD BUSINESS

A. Approval of naming two (2) Board Members to serve on the Budget Committee - ACTION

Kevin Mitchell moved the Approval of naming two (2) Board Members to serve on the Budget be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

Nomination: Michael Schaaf nominated Charles Long and Chris Mortensen

Michael Schaaf moved to nominate Charles Long and Chris Mortensen to serve on the Budget Committee be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

NEW BUSINESS

A. Approval of Quitclaim Deed merely vests ownership of the property, on which Sunnyside operates, in the school as recommended by Gallup Title Company – ACTION

Michael Schaaf moved the Approval of Quitclaim Deed merely vests ownership of the property, on which Sunnyside operates, in the school as recommended by Gallup Title Company be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

B. Approve the Permanent Cash Transfers as listed on NM PED form 994 Cash Transfer Request - ACTION
Kevin Mitchell moved the Approve the Permanent Cash Transfers as listed on NM PED form 994 Cash Transfer Request be approved as presented. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)

ADJOURN

There being no further business Michael Schaaf moved the meeting be adjourned. Upon roll call vote, motion carried unanimously. (Three board members present and voting: Kevin Mitchell-yes, Michael Schaaf-yes, Charles Long-yes)
Meeting adjourned Monday, November 5, 2018 at 7:01 p.m.

Charles Long, President

Michael Schaaf, Secretary

Recorded by
Joan Nez
November 5, 2018