



**Westchester Intermediate School**  
High Ridge Building  
10900 Canterbury Street, Westchester, Illinois 60154  
(708) 562-1011 Fax (708) 562-0299

Philip Salemi, Superintendent

Shawn P. Barrett, Principal

April 27, 2018

Dear Parents and Guardians of Second Grade Students:

The second grade students will be visiting Westchester Intermediate School (WIS) on Monday, May 14th, from 1:15 to 2:15 p.m. Transportation to and from WIS will be provided by District busses. I will meet with students and provide them with a brief overview of Westchester Intermediate School. Students will visit the third grade classrooms, and tour our building.

Additionally, you are invited to join us on Monday, May 14, 2018, at 6:30 p.m. for an orientation of W.I.S. This will take place in the gymnasium.

In the meeting I will share information that is pertinent to the Intermediate School. You will have the opportunity to meet some of the 3rd grade teachers as well. At the conclusion of our meeting we will take a brief tour of WIS. Information to be shared includes:

- Transition to the Intermediate School
- Expectations
- Parking
- Entrance into the building
- Clubs
- Academic Support
- Morning routines
- Breakfast/Lunch

I hope to see you on Monday, May 14, 2018 at 6:30 p.m.

Sincerely,

Shawn Barrett  
Principal