

Little Eagles after School Program

California School for the Deaf
39350 Gallaudet Drive
Fremont, CA 94538



LEAP Students with LEAP Staff

- CSD Students grades K-5
- Monday thru Thursday
2:30 P.M. to 3:45 P.M.
- Located on CSD Campus
- Part or Full- time options
- No fees
- Recreational activities

Contact Us:

Stanley Matsumoto and Kelley Elwood

LEAP Coordinators

510-673-2914 Text only

CSDLEAP@c sdf-cde.ca.gov

LEAP@c sdf-cde.ca.gov

Natasha Chirkin

Supervising Counselor

510-344-6177 Videophone

510-344-6507 Spanish

nchirkin@c sdf-cde.ca.gov

DEAR PARENTS/GUARDIANS,

Student Life welcomes your child to join our Little Eagles After School Program (LEAP).

- **The first day of LEAP is on Monday, August 26, 2019.**
- **The weekly schedule is as follows:
Mondays thru Thursdays 2:30PM-3:45PM.**

The last day of LEAP is on Wednesday May 20, 2020.

YOU ARE RESPONSIBLE FOR CONTACTING YOUR TRANSPORTATION AGENCY THROUGH YOUR SCHOOL DISTRICT TO PROVIDE TRANSPORTATION FOR YOUR CHILD/REN FROM LEAP.

The LEAP program will include social time, outdoor play, and a variety of recreational activities. There will also be a joint collaboration of sports activities with the Youth Athletic Coordinator (YAC) at CSD.

In order for your child to participate, parents/guardians must submit an application. All paperwork must be completed and signed in order for the application to be processed.

There is a 24 hours process for the enrollment in the system.

Communication between families and the LEAP team will be crucial to our success.

LEAP has its own e-mail address. We encourage you to contact us at this address. It is important to inform us of any scheduling changes or with any questions or concerns. Our email address is as follows:

CSDLEAP@c sdf-cde.ca.gov

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LEAP Calendar of 2019-2020

August 26	First day of LEAP
Sept 2	Labor Day
October 7	School Holiday
October 31	Halloween - NO LEAP
Nov 25-29	Fall Break-Thanksgiving Week
Dec 23	Winter Break
January 20	MLK Day- State Holiday
Feb 13	NO LEAP- Early Dismissal
Feb 17	President's Day
March 23	School Holiday
April 2	NO LEAP- Early Dismissal
April 13-17	Spring Break
May 20	LAST DAY OF LEAP

LITTLE EAGLES AFTER SCHOOL PROGRAM

LEAP GUIDANCE

Transportation

During the first and last week of LEAP, you are responsible for contacting your transportation agency through your school district to provide transportation for your child/ren from LEAP. [DO NOT CONTACT CSD TRANSPORTATION.](#)

Video Policy

It is the policy of LEAP that videos shown to the children will have a "G" rating, meaning appropriate for all ages. Occasionally, a child will want to share a movie with us that has a "PG" rating. Prior to showing a "PG" rated movie, a sign-up sheet will be posted for parents who do not wish to have their child view the movie.

Photos

Photos of children are taken, on occasion, for the purpose of promoting the program. If you do not want your child's picture taken, please notify the LEAP coordinators.

Behavior Guidelines

Parents/Guardians: Please review the following with your child. The behavior expectations that apply to LEAP are listed in the CSD student handbook. General rules that are designed specifically for LEAP are listed below. Specific rules are posted at each site and will be reviewed periodically with students. (If a child physically injures another, it will result in a one-day suspension from LEAP. If the incident occurs again, we will contact the parents to have a meeting.)

General Guidelines

- Follow all school rules
- Be respectful
- Be safe
- Be a Peace Keeper
- Keep our school clean and beautiful
- Accept the consequences of your behavior

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In the event that your child displays inappropriate behavior, we will meet with you and work in a positive direction together.

Communication

Parents Information Board

The information board is located near the sign-in/out book for parents to have up-to-date information about program events, upcoming holidays, etc. Also included are community events of interest to families, as well as services that are available. It is the parent/guardian's responsibility to check the information board and LEAP emails on a daily basis for updated program information and any other announcements.

Communication is expected from you in the event that your child will not be attending LEAP on any given day, and/or if someone else on the LEAP permission form, other than you or family members, is picking up your child.

Any changes to your arrangement must be notified before 12:00 pm of the event: CSDLEAP@c sdf-cde.ca.gov. If your child regularly rides the school bus, cab, or van, please also email: c sdf-transportation@c sdf-cde.ca.gov

Recreational Activities

Parents/Guardians need to notify LEAP if your child is attending on-site tutorial, youth athletic activities or recreational activities: Reading mentorship program (RMP), Learning Support Center (LSC) or any sports clubs. Your child must check-in with the program before leaving to attend the other activities.

We are not responsible for picking up your children to or from any other activities.

Clothing

We often find clothes left by children. It would be helpful if these clothes are marked with your child's name. Book bags, backpacks, etc. should also be labeled. All unclaimed clothes will be turned in to Elementary's Lost and Found.

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Nutrition

Snack are provided on a daily basis, between 3:00 to 3:15 p.m., in accordance with State nutritional guidelines. **Snacks must be consumed on site.**

Parent Participation

Parents/Guardians may observe the program at any time without an appointment. We ask that if you wish to meet with the LEAP coordinators, please contact us to set up a day and time for the meeting.

We encourage parents/guardians who may have special skills; hobbies, crafts, cooking experience, etc. to participate in the LEAP activities on occasion. If you have something you would like to share with us, please do.

Late Pick-Up Policy

It is important to pick up your child no later than 3:45 p.m. After that time, your child will need to be picked up at the Dean's office, which is located in the High School Activity Center (HSAC), Building #15. In the event that you exceed three late pick-ups, a meeting between you and the supervisor may be in order to discuss and come to a resolution.

Personal Items

Please make sure your child does not bring any money, toys, or electronic devices to the LEAP program. We are not responsible for the child's items regarding any potential damage or loss.

Sign- In and Sign-Out Policy

Your child participating in the LEAP program will sign in when school is out. For safety purposes, your child must be signed out before leaving LEAP. Your child may not leave

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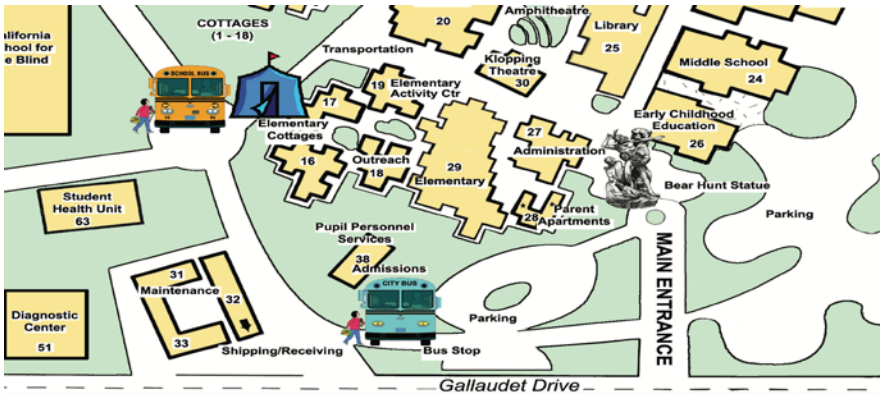
LEAP unescorted or without being signed out by you, her/his siblings currently in high school or older, or any authorized adults on the list.

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Black Pavilion



Pick up location

Pick up your child at the Black Pavilion (tent) -

Your child will be at the Black Pavilion from 3:30P.M. until 3:45 P.M. Please be on time to pick your child.

Late Pick-Up

If your child is not picked up before 3:50 P.M., they will be brought to the Dean's Office at the High School Activity Center (HSAC) for you to pick up your child.

Contact Info.

Stanley Matsumoto
Kelley Elwood

LEAP Coordinators

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Transportation for LEAP

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DO NOT CONTACT CSD TRANSPORTATION

Please do not park between the spaces. The spaces are reserved for cab/taxi pick up only. Please stay in your vehicle while waiting for your child/ren.

