

**WARRENTON-HAMMOND SCHOOL DISTRICT NO. 30**

**Board of Directors**

**Minutes of Board Meeting**

**Warrenton High School Library**

**March 13, 2019**

**7:00 P.M.**

**7:03 P.M. REGULAR BOARD MEETING**

**I. CALL TO ORDER/WELCOME - Board Chair Debbie Morrow**

The regular meeting of the Warrenton-Hammond School District No. 30, Clatsop County, Oregon, convened at the above time and place. The meeting was called to order by Board Chair Debbie Morrow.

Board Members Present: Board Chair Debbie Morrow, Vice Chair Greg Morrill, Dalan Moss, Dan Jackson, Len Mossman, Neal Bond

Board Members Absent: Darlene Warren

Staff Representatives: Superintendent Mark Jeffery, Business Manager Mike Moha, WHS Vice Principal Josh Jannusch, WHS Vice Principal Ian O'Brien, WGS Principal Tom Rogozinski, WGS Vice Principal Robbie Porter, WGS Vice Principal Sean O'Malley, Special Education Director Suzanne Harris

Others Present: Miranda Rempfer, Tamra Taylor of Chartwells, Bruce Dustin

**II. PRELIMINARY**

- A. Flag Salute
- B. Agenda Review

A motion was made to approve the agenda as presented.

**LEN MOSSMAN/GREG MORRILL – MOTION CARRIES (6 Ayes, 1 Absent)**

**III. AUDIENCE COMMENTS**

*None*

**IV. CONSENT AGENDA**

Consent Agenda items are routine in nature and should be acted upon in one motion to conserve time and enable the Board to focus on other matters. Any member of the Board may, by proper motion, request additional items be added to the Consent Agenda. Any Board member may request that an item be removed from the Consent Agenda and voted on separately.

Regular Consent Agenda items are:

**A. Approval of Minutes**

- 1. Regular Board Meeting of February 12, 2019
- 2. Special Board Meeting of February 21, 2019

**B. Approval of Personnel Report**

- 1. Revised Contract
  - a. Rosa Gilbert – 2018-19
- 2. Extended Contract
  - a. Lacy Brown – WGS Track Head Coach, Step 5
  - b. Dixie Dowaliby – WGS Track Asst Coach, Step 3
  - c. Bret Ralston – WHS Track Asst Coach, Step 1
  - d. Morgan Slonaker – WHS Track Head Coach, Step 2
  - e. Hayley Espeland-Rogers – WHS Track Asst Coach, Step 5
  - f. Corey Conant - WGS Track Asst Coach, Step 1
- 3. Resignation
  - a. Jenna Allen – BSC Coordinator

- b. Diana Widdows – WGS Teacher
- c. Trish Janzen - WGS Teacher
- 4. New Hires
  - a. Robbie Porter – WGS Principal
  - b. James Veverka – WHS Teacher 2019-20, BA+0+10
- 5. Renewal of Contract
- 6. Probationary One Teachers to Probationary Two Teachers
- 7. Probationary Two Teachers to Probationary Three Teachers
- 8. Probationary Three Teachers to Contract Teachers (July 1, 2017- June 30, 2018)
- 9. Renewal of Contract Teachers
- 10. Non-Renewal of Temporary Teacher Contracts
- 11. Renewal of Confidential/Director/Administration Employee Contracts

A motion was made to approve the consent agenda as presented.

**NEAL BOND/DAN JACKSON- MOTION CARRIES (6 Ayes, 1 Absent)**

## V. ACTION ITEMS

### A. New Business

#### 1. Approve New Superintendent Contract

A motion was made to approve the new superintendent contract.

Superintendent Jeffery explained the salary and contract. Brief discussion ensued regarding contract language and legal review of contract.

**DAN JACKSON/DALAN MOSS - MOTION CARRIES (6 Ayes, 1 Absent)**

#### 2. Approve CTE Design-Build Contract

A motion was made to approve the CTE Design-Build contract.

Mark explained a little from the large contract, he confirmed that Baldwin has signed the contract and went through insurance requirements. Greg asked if there were any difference from AIA document to which Mark noted there was not much modification. Board Chair Morrow asked if the contract was separate from Bond. To which Superintendent Jeffery stated that the contract is, some bond \$ will be used to help build building.

**LEN MOSSMAN/GREG MORRILL - MOTION CARRIES (6 Ayes, 1 Absent)**

#### 3. Approve Appointment of Budget Committee Applicant #1 to Committee Position 2

A motion was made to approve the appointment of Budget Committee applicant to Position 2.

It was noted that the applications are in the packets to be read.

**DALAN MOSS/DAN JACKSON - MOTION CARRIES (6 Ayes, 1 Absent)**

#### 4. Approve Appointment of Budget Committee Applicant #2 to Committee Position 6

A motion was made to approve the appointment of Budget Committee applicant to Position 6.

**GREG MORRILL/LEN MOSSMAN - MOTION CARRIES (6 Ayes, 1 Absent)**

## VI. DISCUSSIONS, REPORTS AND INFORMATION

### A. Superintendent Report

Mark went through his report spoke mostly about funding from the state. Mark went through some concerns with the budget. We will have to tighten budget but will put forth a balanced budget. Look at kicker. Co-Chairs are also flat funding Measure 98, they promised full funding, which is about twice as much as we receive now. We will take conservative approach to the budget, not chasing “possible” money. Greg question: might be nice with looming shortfall to take fresh look at 5 year plan at different levels of funding. Mike stated funding is going back to 49/51 which is what we are budgeting on. Our new “0” is at least \$1M as we are looking for future bonds. 85% of our budget is personnel. Neil asked what dollar amount is when we have to worry about cuts. If it goes below \$8.7B, we will have cuts.

1. Board Reports

a. Finance Committee

i. Review of Financial Records

Business Manager Mike Moha reviewed the finance and meeting points. Board Chair Morrow noted her review of the financial statements and documents for the past month.

2. Building Level Reports (Submitted in Writing)

Moved High School Report to end. All reports in writing. No questions.

a. Rod Heyen – Warrenton High School

b. Tom Rogozinski - Warrenton Grade School

c. Suzanne Harris – Special Education Director

d. Tyler McGrorty – Maintenance Director

e. Cindy Kirby – Transportation

Principal Heyen went through the counseling guidance that the staff has done this year and what is on tap for the rest of the rest of the year. See attached schedule. Went through month by month. Set up college bound e-mail list. All our Sophomores take PSAT. ACT/SAT can be on campus during school hours. Rod gave college bound kids a folder to keep them on track for what is needed by end of senior year. Went through “Resources” at end of page. UB and TS qualifying is by parents not going to college or financial need. Explained the difference between UB and TS. TAG is also an option. TAG Rod bumps up classes or tries to get kids on a college campus or get the students on cultural trips. Explained what the admin is doing throughout the day. Rod, Ian, and Josh are doing quite a bit of counseling every day. Staff is also very supportive of students. Teachers are doing a lot of “outside academic” counseling.

Rod went through the new high school website. Been working on website over past few weeks. Website is about 75% ready. Grade school is ready to go.

Greg: Went through a lot about guidance counseling. Do you have the resources to continue without a counselor?

Rod: It is hard, but we will do the job. When previous counselor left, it was late summer and we wanted shop teacher. The biggest challenge Rod has is behavioral issues. We have Mrs. Karr here for no cost to students and parents. We can continue how we are for two years, but we will need to figure out something soon. Would love to have counselor, good counselor, if I can.

Debbie. Freshman on track data was staggering to me. Ian went through his report and where our kids are coming from and the challenges they face. Debbie: What would Ian like added if \$ was not an issue? A larger team of current staff and “coaches” to help the students with their needs.

Dalan. What jumped out was the paragraph that parents need the same support and coaching as the kids.

Debbie: 87% on track is phenomenal.

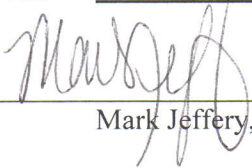
Dan. What are we doing with the kids who are not going to college? Rod explained that we go through and ask the questions of the kids on what they want to do as a career? He keeps up with the kids and tries to follow up. We are a little weak on that subject. Hopefully CTE will help with that. What can we do to get those kids? We used to do careers class in the Jr. year. That class went away due to legislation of core classes. Josh added that the CTE is being added to all freshmen and the Career Pathways model is being implemented soon. The pathways are being developed now. Internship program is also being utilized. Greg said check out ClatsopWorks for internship opportunities. What can board do to help? Let Rod know what they hear out in the community. If you hear something that doesn’t sound right tell them to call me. The CTE program please advocate for. Be an ambassador for what we are doing.

**B. Discussion Item Proposals for Future Board Meetings**

Meetings will come up as applications for Bond projects come through.

8:18

**VII. ADJOURNMENT**



Mark Jeffery, Superintendent



Debbie Morrow, Board Chair

Minutes Respectfully Submitted by Mike Moha