School Site Council
Meeting Minutes
January 23, 2018
3:45 pm - 4:45 pm

I. Call to order - Ruth Hellams @ 3:51 pm

II. Welcome

III. Roll call & Introductions
   A. Present: Lora Beatty, Marcella Kuc, Ruth Hellams, Kiana Donato, Herb Sarnoff, Nilesh Bhakta, Tiffany O’Brien, Jennifer Perez, Alyssa Wallace, Brent Sellstrom, Francisco Quezada
   B. Absent: Cory Gregory, Cole Hanna, Darica Smith, Ivan Vergara
   C. Guests: Renee Farrell (teacher), Monica Navarro (parent liaison)

IV. Public Comment -

V. A Report on the DLA Tutoring Program - Renee Farrell
   A. Peer Tutor Program
      1. Hired 18 new tutors this year for a total of 33 tutors
      2. Hiring process much the same as last year
         a) Tutors are paid $10.50/hr, are trained by teachers by subject
      3. Budget
         a) (Went over - solve this by cutting down on daily tutoring/Saturdays) - not a problem. SSC has allocated enough money to cover all peer tutoring needs through summer school
         b) Refer to budget handout (provided by Renee)
      4. Seeing great success in tutorials - anecdotal evidence from teachers/scholars, decrease in NMs, positive peer pressure from tutors
      5. Area of need: one-on-one tutoring
   B. What’s New
      1. Badges for peer tutors
      2. New use of DLA Tutorial App
         a) Login to tutorial app, can be managed by tutors, Tessa Riley, great way to track tutoring, gather data
         b) Ruth will be researching how to gather more data on tutoring, see what AVID tutors at other sites do
      3. Focus on targeted tutorials (teacher driven)
      4. Use more seniors, tutor more seniors (during 4th period/X-block)
   C. What’s Coming?
      1. Tutor review/evaluation by teachers/peers
      2. Survey (or other method of data acquisition)
      3. Hire for May for the 2018-19 school year, tutors ready to go in August
      4. Note: Other schools are replicating our peer tutoring program!
      5. Renee will return to give us a year recap of program
VI. A review of the Title I Parent Involvement Policy and Compact Agreement
   A. October 2017 parent meeting, very low turnout, will still run meetings regarding these funds (2 more meeting this year), will start using text messaging to communicate with parents (DLA is school-wide Title I)
      1. Have every scholar fill out lunch app to maintain school-wide status
   B. Funds set aside for professional development, bilingual parent liaison
   C. Compact Agreement includes DLA Core Beliefs, lists of what DLA/admin/parents/scholars will do every school year
   D. Parent Involvement Policy & Compact Agreement created by parents, scholars
      1. Addendum to single plan, student handbook, to be included in scholar registration paperwork, fall 2018
      2. Refer to draft handout (provided by Monica)
      3. Signed by principal and parent

VII. An update on the newly formed DLA ELAC
   A. Parent meeting with ELL parents, organized by Monica Navarro (DLA parent liaison)
      1. Each site has a rep for the DLAC (district ELAC)
      2. Personal calls made to all parents, hope to get better turnouts, parents may not be aware their scholar is still classified as ELL, parents that attended the meeting were able to connect with more resources
   B. First week of March - testing for ELL scholars
      1. 31 scholars at DLA, ELL designation means that the scholar is primarily proficient in a language other than English
      2. Work with Saul, language technician, to reclassify scholars when they are ready, need daily support, every DLA teacher has credential to work with ELL scholars

VIII. Minutes Review and Approval: October 24, 2017
   A. Motion to approve: Tiffany O’Brien
   B. Seconded: Brent Sellstrom
   C. Vote to approve: All approved

IX. Open Agenda Item(s)
   A. None.

Motion to adjourn - Lora Beatty
First - Brent Sellstrom
Second - Ruth Hellams

Next meeting scheduled for:

Wednesday, March 21, 2018
3:45 - 4:45 pm
DLA Principal’s Conference Room