

MANDATORY #3 – BIRTHDAY PROCEDURE

Clarendon Elementary School

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OFFICE OF THE PRINCIPAL

Steve Viggiani

Dear Parents,

A Birthday is a special time in our lives. We like to acknowledge your child's special day and allow time to celebrate with classmates. This year we encourage parents/guardian to do so in other ways that do not involve food. Please note the procedures that have been established for the **2018-2019** school year:

- **Birthdays in school will not be celebrated with food** –students cannot bring snacks for the class.
- A family member is invited to read the birthday student's favorite book. If you choose this optional activity please inform your child's teacher and they will advise what time is available for you to read to the class.
- Students are permitted, but **not required**, to give a small activity or **non-food** treat to classmates to celebrate. These include crayons, pencils, stickers, a small non-food item grab-bag party favor, etc. or a donation of a book to the school or classroom library in honor of your child's birthday.
- Students **are not permitted to** bring in balloons or whistles for the class to celebrate a birthday.
- Please be sure to include all students if you choose to send a non-food treat to celebrate a birthday.

Please be aware that if you do send in a food item it will be returned to you!

Please sign the bottom of this form and return it to school. Your cooperation in this matter is truly appreciated.

I have read the birthday procedures.

Child's name: _____

Parent signature: _____