

Gananda National Honor Society Selection Procedures

1. Verification of Academic Eligibility

- a. Academic Records of current Juniors and Seniors are reviewed to determine who is scholastically eligible to be invited to apply for membership.

2. Candidate Notification, forms and informational meeting:

- a. Students who are scholastically eligible to apply for membership (have an average of 90.00 or higher) are notified and informed that to be considered by the faculty council for selection they must complete the NHS information form.
- b. Eligible applicants are invited to attend an informational meeting that will provide guidance in filling out NHS information form.

3. Additional Faculty Input

- a. Once student forms are completed, the faculty is invited to provide feedback on candidates using the Faculty Input form. This input is not considered as votes or to be used as the sole determinant for membership. It is for use by the Faculty Council to add to their information when considering selections.
- b. Faculty members should consider their evaluative input in the most professional manner and be able to substantiate claims with professional actions, particularly for low ratings.
- c. All input from faculty must be signed.

4. Review, deliberations and voting:

- a. Faculty Council will carefully review each candidate's information form, faculty input, conduct/behavior reports, attendance records, and any other information relevant to the candidate's candidacy.
- b. Faculty Council will deliberate on the merits of each candidate to guarantee that decisions are based on an accurate and complete understanding of all information presented for review.
- c. Faculty Council will vote on each candidate. Candidates receiving a majority vote of the Faculty Council will be invited to be inducted into the NHS chapter.
- d. Candidates that were not selected (did not receive a majority vote of the Faculty Council) will be notified.

5. Results reported to Principal:

- a. Prior to notification of any candidate, the NHS advisor will report to the principal the results of the Faculty Councils deliberations. This report will include the lists of selected and non-selected students as well as reasons for non-selection.

6. Notification to Applicants

- a. Applicants selected for membership and their parents will be formally notified in writing about selection and details of the induction ceremony.
- b. Applicants **not** selected for membership and their parents will be formally notified in writing about non selection. In addition, the NHS Adviser will request to meet with non selected candidates to discuss reasons for non selection.