

APPROVED

Whole Child. Whole Family.  
Whole Community.



# Bridges Charter School

## Minutes

### Organizational Board Meeting

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#### **Date and Time**

Monday August 12, 2019 at 6:15 PM

#### **Location**

Bridges Charter School - 1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Rm 14

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#### **Directors Present**

A. Geld, D. Fante, M. Louderback, O. Gunday Heerma, R. Urias

#### **Directors Absent**

M. Flaherty, S. Trowbridge

#### **Guests Present**

C. McCarthy, K. Hans, K. Simon, M. Hartsuyker

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

M. Louderback called a meeting of the board of directors of Bridges Charter School to order on Monday Aug 12, 2019 @ 6:20 PM at Bridges Charter School - 1335 Calle Bouganvilla, Thousand Oaks, CA 91360 - Rm 14.

#### **B. Record Attendance and Guests**

#### **C. Approval of Agenda**

O. Gunday Heerma made a motion to approve the agenda. One abstension - Allison Geld.  
R. Urias seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **D. Approval of Minutes from 6-11-19**

R. Urias made a motion to approve minutes from the Board Meeting on 06-11-19.

O. Gunday Heerma seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. Approval of Minutes - Board Retreat**

D. Fante made a motion to approve minutes from the Board Retreat on 08-09-19.  
R. Urias seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**II. Presentations**

**A. PAC Report**

PAC is working a parent welcome for the first day of school, as well as a new family welcome, to take place later in the month.

**III. Public Comments**

**A. Public Comments**

There were no public comments.

**IV. Reports**

**A. Governing Board**

Board Members Committee Reports

- Mike Louderback - President -
  - Board Members - New board members were welcomed.
  - Retreat - Kelly and Ellen did a great job with the retreat.
  - Governance Workshop - The workshop will be held on 9-11-19 at the VCOE, from 5:00p -7:30p
  - Picture Day will be held on the Mornings of 9/3 and 9/4. Please stop by if you can.

**B. Director and Assistant Director**

- Kelly Simon
  - Board Retreat - Dr. Simon thought the retreat extremely valuable.
  - Enrollment Report - Enrollment is being firmed up for the new school year.
  - Professional Development Days - The team is working on a plan for PBL (Implementing goal standard learning).
- Cindy McCarthy
  - Hydration Station Letter - Former student wrote in and thanked Bridges for installing them and is happy to have a smaller carbon footprint.

**V. Convene Organizational Meeting**

**A. Election of Officers - President**

R. Urias made a motion to elect Mike Louderback as Board President.  
A. Geld seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Geld	Aye
R. Urias	Aye
M. Louderback	Abstain
D. Fante	Aye
S. Trowbridge	Absent

M. Flaherty Absent  
O. Gunday Heerma Aye

**B. Election of Officers - Vice President**

A. Geld made a motion to elect Ozge Heerma as Vice President.  
R. Urias seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Louderback Aye  
M. Flaherty Absent  
D. Fante Aye  
S. Trowbridge Absent  
O. Gunday Heerma Aye  
A. Geld Aye  
R. Urias Aye

**C. Election of Officers - Treasurer**

M. Louderback made a motion to elect Richard Urias as Treasurer.  
A. Geld seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Flaherty Absent  
D. Fante Aye  
R. Urias Aye  
S. Trowbridge Absent  
O. Gunday Heerma Aye  
A. Geld Aye  
M. Louderback Aye

**D. Election of Officers - Parliamentarian**

M. Louderback made a motion to elect Michael Flaherty as Parliamentarian.  
R. Urias seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

R. Urias Aye  
A. Geld Aye  
M. Louderback Aye  
D. Fante Aye  
O. Gunday Heerma Aye  
M. Flaherty Absent  
S. Trowbridge Absent

**E. Election of Officers - Secretary**

M. Louderback made a motion to elect Shannon Trowbridge as Secretary.  
O. Gunday Heerma seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**VI. Consent Items**

**A. Consent Items**

A. Geld made a motion to approve the consent items.  
R. Urias seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**VII. Business and Operations**

**A. Approval of Revised Bell Schedule, 2019-20~**

O. Gunday Heerma made a motion to approve the revised 2019-20 bell schedule.

A. Geld seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Consideration of Electronic Marquee, NTE \$15,000.00**

A. Geld made a motion to approve an electronic marquee NTE \$15,000.00.

D. Fante seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VIII. Parents and Community**

**A. Consideration of Approval of Family Handbook, 2019-20**

A. Geld made a motion to approve the Family Handbook, 2019-20 as amended. (Amended to correct Pg 4 spelling error Fante. pg 12 participation. any after school activity students must have been in attendance at least 50 percent of the day.).

D. Fante seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Consideration of Approval of Parent Volunteer Handbook, 2019-20**

This item was tabled for further revisions.

**IX. Charter Policies**

**A. Consideration of Replacement BP 3541.1 Transportation for Volunteer and Employee Drivers**

A. Geld made a motion to approve the Replacement BP 3541.1 Transportation for Volunteer and Employee Drivers.

O. Gunday Heerma seconded the motion.

The board **VOTED** unanimously to approve the motion.

**X. Governing Board**

**A. Consideration of Board Committees**

R. Urias made a motion to approve the following committees for the 2019-20: Governance- Allison Geld and Mike Louderback , Facilities- Damian Fante and Michael Flaherty, Budget- Richard Urias and, Safety School Culture and Academic Excellence- Ozge Heerma and Shannon Trowbridge.

D. Fante seconded the motion.

The board **VOTED** unanimously to approve the motion.

**XI. Closing Items**

**A. Adjourn Meeting**

R. Urias made a motion to adjourn the meeting.

D. Fante seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,  
K. Hans