1. Call to Order: 5:16 pm by Chair Jo Jordan

2. Attendance:

<table>
<thead>
<tr>
<th>Parents</th>
<th>Teachers</th>
<th>Classified</th>
<th>Community</th>
<th>Students</th>
<th>Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valerie Lawson</td>
<td>Chris Akana</td>
<td>Colbert Halemano</td>
<td>Jo Jordan</td>
<td>Ashlynn Sequin</td>
<td>Disa Hauge</td>
</tr>
<tr>
<td>Mae Oshiro</td>
<td>Dan Gomes</td>
<td>Calvin Endo</td>
<td>Miliani Kuhaulua</td>
<td>Alexia Tonita</td>
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Guests: Susan Endo

   a. Quorum: 6 role groups present: Admin, Community, Parent, Teacher, Classified, Student

3. Approval of Agenda and Minutes:
   a. The following items were added to the agenda: None.
   b. Minutes of November 14, 2018 were accepted as corrected: 4.c.iii. Costa-Covey

4. Reports and Concerns:
   a. Students:
      i. Grub night was good, a lot of yummy foods, fun entertainment. People who did the grub night wanted to end the grub night at 8 but since it went well, it ended at 9:00pm instead.
      ii. HOSA will have another garage sale at a student's house and will be selling macarons as well.
      iii. Soccer had a game on Grub night as well, though they wish they made more money at the concession stand as it only made $78 since many people bought at the Grub trucks.
      iv. Juniors citizen program, tsunami evacuation for the school was very interesting due to their thoughts on the way things were planned. It's great for students to think out of the box like the way they did and with the way they planned everything out.
      v. Spirit week had activities like: wrap your present as fast as you can races, wear was a holiday hat, and more. Not that many students joined in, but some were involved, but the adults joined in and that was fun to see. Tomorrow, December 13, 2018 is crazy socks day.
      vi. Friday movie night for junior class 2020 between A and B courtyard (between A and B building).
      vii. There was an Art and music showcase on Saturday.
      viii. Service projects that we're doing: Wai'anae Elem garden and Project Hawaii which is collecting monies to buy homeless children Christmas gifts.

   b. Parents:
      i. Impressed with how the teachers contact parents to let parents know if their child is failing or missing anything for that class. Discussion on eventually getting parents access to grades in Infinite Campus.
      ii. A survey was sent by email to all parents from Calvin to see what the interest is for various workshops that can be offered to parents. PCNC will put on workshops based on the responses, such as drugs on the street, internet safety, and how to help their child succeed. Unfortunately, only 28 parents responded.

   c. Teachers:
      i. Teachers had training and reminders for the 12/21 lockdown drill. We will do another one in the spring.
      ii. #WaianaeStrong (a committee) needs teachers to help create a student booster club to go to games.
      iii. APC conducted the SCC waiver meeting and voted 78% yes to request the days.
iv. A lot of teachers getting ready for exams, as they start on Wednesday and make-ups will be on Friday. Students are also getting a survey to give us feedback about our classes so we know what they think. Finals are in MasteryConnect to ensure the rigor is high and we will analyze the results when we return.

v. Drug awareness to good and student behavior is improved over the past.

vi. Communication is good because we get notices about what we need to know.

d. **Classified:**
   
i. Smoking on campus, drugs. No illegal substances are allowed on DOE grounds. It's a challenge because of the e-cigarettes being very small these days so they find it by smell. If caught with it e-cigarettes will be taken away and given to HPD. Students also receive consequences depending on what is found.
   
ii. A student reported a concern regarding a golf cart and admin will address it. (It is a personnel matter.)

e. **Community:**
   
i. The Junior Project Citizen presentations were impressive this year and they continue to get better. Students are using them to advocate for campus changes, such as a student lounge. They have many great ideas.
   
ii. Dan sits on many community organization entities and finds that communication in the community is a big problem. The hardest part is collecting everyone's email because they change and it's amazing how many different opinions people have. He has heard concerns about a lack of vocational training, the need to learn life skills such as banking and how to diffuse confrontations, and business etiquette faux-pas. There are 'Great Courses' available online to help anyone to address any of these or other issues.
   
iii. The PTSA effort to improve the cafeteria needs volunteers for 12/27 and 12/29.
   
iv. The next Wai'anae Neighborhood Board mtg is Jan 8th; there is a Blood Drive at the mall on Jan 10; and the monthly Mohala i Ka Wai workday up Makaha Valley is Jan 12 from 8-12.

f. **Admin:**
   
i. Winter break coming up, Looking forward to winter break from 12/21 to 1/7. Final exams are 12/19-21.
   
ii. Registration is ongoing. The number of students signing up for AP classes skyrocketed for next year!
   
iii. The Federal Title 1 guidelines have improvement requirements for schools with low test scores, <67% graduation rate, and high sped population. We are not a Comprehensive Improvement School (CSI) but we are a TSI (Targeted) school due to the gap in achievement of our special needs students.
   
iv. For the class of 2017, 55% of our students did the CTE honors and finished it vs. 42% out of the state; we had 29% with Honors diplomas vs. 25% for the State; 30% of WHS graduates took Early College/AP credits vs. 17% of the State; and, 15% earned 6 or more dual credits vs. 8% of the State’s graduates.
   
v. What is the update on the bathroom form for students to report problems? Answer: Google updated its operating system and this caused all of the forms with two way responses to fail. We are looking for a work-around and it should be up when students return.

vi. We are changing the sequence from Alg 1-Geo-Alg 2 to Alg 1-Alg 2- Geo and getting new text and materials to support teachers in increasing the rigor and level of thinking to help prepare students for college/career.

5. **Action Items:**
   
a. Vote on the proposed SCC Waiver to increase the number of professional development days by two (2). The waiver then goes to the Board of Education for review and action.
   
i. Unanimous agreement to support the waiver and all segments signed their concurrence.

6. **Announcements:** None

7. Next meeting, January 9, 2019 at 5:00 pm, Adjourned: 8:00 pm