

**Inglewood Unified School District**  
**Minutes**  
**Regular Board Meeting**  
June 28, 2018, 5:30 PM  
Dr. Ernest Shaw Board Room  
401 S. Inglewood Avenue  
Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:32 p.m.

**2. PLEDGE OF ALLEGIANCE**

Minutes:

Dr. Carliss McGhee led the audience in the Pledge of Allegiance.

**3. ROLL CALL**

**3.a. Board Members: Dr. Carliss McGhee, President (Seat #2); Margaret Turner-Evans, Vice President (Seat #4); Dr. Dionne Young Faulk, Member (Seat #1); Melody Ngaue-Tu'uholoaki, Member (Seat #3); Dr. D'Artagnan Scorza, Member (Seat #5)**

Minutes:

The following Board members were present:

Dr. Carliss McGhee  
Dr. Dionne Young Faulk  
Margaret Turner-Evans  
Dr. D'Artagnan Scorza  
Melody Ngaue-Tu'uholoaki

**3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official**

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana  
Dr. Carmen Beck  
Eugenio D. Villa

Absent:

Nora Roque

**4. APPROVAL OF AGENDA**

Minutes:

The agenda was approved with the following modifications:

Items 7a1, 12b9, 12d6, and 12d7 were added as late items per Government Code 54954.2(b)(2) as it was determined that the need for the items arose since the posting of the agenda on Monday. Additionally, item 12.c.20 was pulled from the agenda.

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.**

**5.a. Public Comment on Agenda Items**

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

1. John Hughes, Items 12.e.1 through 12.e.4.
2. Chris Graeber, Item 12.e.

**5.b. Public Comment on Non-Agenda Items**

Minutes:

The following speakers addressed the State Administrator, Board of Education, and Cabinet regarding non agenda items:

1. John Hughes, Facilities
2. Fernando Olmedo, CalPro

**6. RECESS TO CLOSED SESSION**

**7. CLOSED SESSION AGENDA: At this time, members of the community who desire to address the State Administrator and Board of Education may speak on any item(s) listed on the closed session. (Three [3] minutes will be allotted to each speaker; for a maximum of thirty [30] minutes will be allotted to each major agenda item. If the public comment cards exceed [10] cards, the State Administrator may reduce the time allowed**

**from three minutes to either two or one minute to hear from more speakers.**

**7.a. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:**

**7.a.1. Tolling Agreement with the BKK Working Group**

**8. RECONVENE FOR PUBLIC SESSION**

**9. REPORTING OUT CLOSED SESSION ACTIONS**

Minutes:

The State Administrator took action to approve the Agreement under item 7.a.1. with the BKK Working Group.

**10. REPORTS/PRESENTATIONS**

**10.a. Recognition from the Rotary Club to the School Police Department**

Minutes:

The Rotary Club along with Chief William Carter recognized the following Officers:

1. Chief William Carter
2. Lieutenant Timothy Marks
3. Reserved Officer Roger Minor

**10.b. 2018-2019 Adopted Budget**

Minutes:

Mr. Eugenio D. Villa gave a presentation to the Board of Education, Cabinet, and the Community on the proposed 2018-2019 Adopted Budget.

**11. PUBLIC HEARING(S):**

Minutes:

None

**11.a. Wilder Preparatory Academy Charter Middle School Petition Renewal for the Period of 2018-2023**

Minutes:

A representative from Wilder Preparatory Academy Charter Middle/High School gave an introduction of the schools charter petition to the Board of Education, Cabinet, and the Community.

The public hearing opened at 6:40 p.m.

With no public comments to be heard the hearing closed at 6:46 p.m.

**11.b. Wilder Preparatory Academy Charter Elementary (K-5) School Petition Renewal for the Period of 2018-2023**

Minutes:

The public hearing opened at 6:47 p.m.

With no public comments to be heard the hearing closed at 6:49 p.m.

Dr. Jacqueline Sanderlin provided a report on behalf of the District regarding the District's decision to approve the Charter Petitions for both Wilder's Preparatory Elementary and Middle Schools under items 12.b.6. and 12.b.7.

## **12. CONSENT CALENDAR/ACTION ITEMS**

### **12.a. HUMAN RESOURCES DIVISION**

### **12.b. EDUCATIONAL SERVICES**

Minutes:

The following items were pulled for discussion:

12.b.3., 12.b.4., 12.b.6., and 12.b.7.

#### **12.b.1. Approval of the 2018-2020 Local Control Accountability Plan (LCAP)**

Financial Impact:

There is no fiscal impact.

Minutes:

Approved

#### **12.b.2. Approval to Acknowledge Receipt of the La Tijera K-8 Academy of Excellence Charter Petition Renewal for the Period of July 1, 2018 June 30, 2023**

Financial Impact:

None

Minutes:

Approved

#### **12.b.3. Approval of Amended Joint Powers Agreement (JPA) with Southern California Regional Occupational Center (SCROC) and California Career Technical Educational Incentive Grant Program Memorandum of Understanding with SCROC and the Participating JPA Districts**

Financial Impact:

The estimated cost of \$1,234 for each District verified enrollment of a high school student will be paid with General Funds.

Minutes:

Approved

**12.b.4. Ratification of Contract No. C-17620:17:20 with the Los Angeles County Office of Education to Reimburse Administrative Costs Related to California School-Based Medi-Cal Administrative Activities Program 2017-2020**

Financial Impact:

LACOE shall collect the following administrative fees once LEA receives reimbursement for the corresponding periods of service FY 2017/2018 Quarters 1,2,3, & 4, \$45.00 per participant per quarter FY 2018/2019 Quarters 1,2,3, & 4, \$45.00 per participant per quarter FY 2019/2020 Quarters 1,2,3, & 4, \$45.00 per participant per quarter

Minutes:

Approved

**12.b.5. Approval of Consultant Agreement with Marjorie Rudy to Provide Educational Consultant Services to the Special Education Department Effective, July 1, 2018, through December 31, 2018**

Financial Impact:

The cost not to exceed \$98,800 at a rate of \$95 per hour will be paid with Special Education Funds.

Minutes:

Approved

**12.b.6. Approve/Deny the Wilder's Preparatory Academy Charter School Elementary Petition Renewal and if Approved, Approve Resolution No. 45/2017-2018**

Financial Impact:

To be determined.

Minutes:

Approved

**12.b.7. Approve/Deny the Wilder's Preparatory Academy Charter Middle School Petition Renewal and if Approved, Approve Resolution No. 46/2017-2018**

Financial Impact:

To be determined.

Minutes:

Approved

**12.b.8. Approval of Consultant Agreement for ARTWORXLA to Provide Alternative Education for High School Students in the Arts Effective, August 1, 2018 through June 30, 2019**

Financial Impact:

The cost not to exceed \$12,000 will be paid with General Funds.

Minutes:  
Approved

**12.b.9. Approval to Submit the 2018-2019 Consolidated Application (Con App) for Funding**

Financial Impact:  
None

Minutes:  
Approved

**12.c. BUSINESS SERVICES DIVISION**

Minutes:

The following items were pulled for discussion:

12.c.1. and 12.c.20.

**12.c.1. Approval of the 2018-2019 Adopted Budget**

Financial Impact:  
Adoption of the 2018-19 Budget.

Minutes:  
Approved

**12.c.2. Approval of Vendor and Payroll Warrant Resolution No. 44/2017-2018, in the Amount of \$11,933,003.64 for the Month of May 2018**

Financial Impact:  
Vendor and payroll warrants expended in the month of May 2018 are \$11,933,003.64.

Minutes:  
Approved

**12.c.3. Approval of the Facilities Use Agreement with Animo City of Champions Charter High School for FY 2018-2019**

Financial Impact:  
Charter School shall pay the District \$218,671.00 for use of the Site as described herein for the 2018-2019 school year and will be payable to the District in twelve (12) monthly installment payments in the amount of \$18,222.58, commencing July 1, 2018 and ending June 30, 2019. In addition, Charter School shall pay the District \$15,000.00 for their share of Utilities, payable in the same manner as outlined above. All other terms of the agreement as shown on the Facilities Use Agreement.

Minutes:  
Approved

**12.c.4. Approve to Renew the Governance and Management Using Technology (GAMUT) Membership with the California School Boards Association (CSBA) for the 2018-2019 School Year**

Financial Impact:

The fee of \$6,615 will be paid with General Funds.

Minutes:

Approved

**12.c.5. Approval to Renew the Agenda Online Membership with the California School Boards Association (CSBA's) Agenda Online for FY 2018-19**

Financial Impact:

The cost of \$3,025 will be paid with General Funds.

Minutes:

Approved

**12.c.6. Approval of Services Agreement with Infinity Communications & Consulting, Inc., for Category One E-rate Services for F/Y 2018-2019 and E-Rate Funding Years 2019-2020, 2020-2021, and 2021-2022**

Financial Impact:

The annual \$13,500 flat rate Category 1 fee is for three years and will be paid with General Funds. This is an annual cost savings of over \$30,000.00 from our previous vendor.

Minutes:

Approved

**12.c.7. Approval to Participate in the Downey Unified School District Cooperative Purchasing Group (COOP) Piggyback RFP 18/19-01 for the Purchase and Delivery of Dry, Refrigerated and Frozen Food Items from Gold Star Foods for the Food Services Program for F/Y 2018-2019**

Financial Impact:

The cost not to exceed \$1,400,000 will be paid with Cafeteria Funds.

Minutes:

Approved

**12.c.8. Approval to Participate in the Torrance Unified School District Piggyback Bid No. VEN17.18-19.20 for the Vended Food Distribution Contract with Domino's Pizza for F/Y 2018-2019**

Financial Impact:

The cost not to exceed \$110,000 will be paid with Cafeteria Funds.

Minutes:

Approved

**12.c.9. Approval to Participate in the Whittier Union High School District Piggyback Bid No. 1617-105 for the Purchase and Delivery of Beverages & Dairy Products from Clearbrook Farms, Inc., for the Food Services Program for F/Y 2018-2019**

Financial Impact:

The cost not to exceed \$350,000 will be paid with Cafeteria Funds.

Minutes:

Approved

**12.c.10. Approval of Sanitation Service Agreement with Food Safety Systems to Provide Education, Training, Materials, Services and Reports to Staff in the Food Services Department**

Financial Impact:

The cost not to exceed \$42,000 will be paid with Cafeteria Funds.

Minutes:

Approved

**12.c.11. Approve the Utilization of Wiseburn Unified School District Piggyback Bid #1 for the Purchase of Flooring, Wall, and Interior Finishes with KYA Services for Routine and Deferred Maintenance Projects**

Financial Impact:

Competitive bid pricing will be provided to the District utilizing the piggyback process and will be paid with General Maintenance and Measure GG Funds, on an as needed basis.

Minutes:

Approved

**12.c.12. Approve the Utilization of Wiseburn Unified School District Piggyback Bid #2 for the Purchase of Synthetic Turf, Concrete, Asphalt and Ancillary Equipment with KYA Services for Routine and Deferred Maintenance Projects**

Financial Impact:

Competitive bid pricing will be provided to the District utilizing the piggyback process and will be paid with General Maintenance and Measure GG Funds, on an as needed basis.

Minutes:

Approved

**12.c.13. Approve the Utilization of Wiseburn Unified School District Piggyback Bid #3 to Purchase Sports Equipment from KYA Services for**



**Routine and Deferred Maintenance Projects**

Financial Impact:

Competitive bid pricing will be provided to the District utilizing the piggyback process and will be paid with General Maintenance and Measure GG Funds, on an as needed basis.

Minutes:

Approved

**12.c.14. Approval of Service Agreement No. C18/19-011 with Gopher Patrol to Provide Fumigation Services and Subterranean Termite Services at Monroe Middle School**

Financial Impact:

The total cost of \$88,500 will be paid with General Maintenance Funds.

Minutes:

Approved

**12.c.15. Approval of Agreement No. C18/19-013 Elevator and Wheelchair Full Maintenance Service Agreement with Next Level Elevator for Elevator Maintenance Services at Centinela Elementary School, Crozier Middle School, Highland Elementary School, Hudnall Elementary School, La Tijera Elementary School, Monroe Middle School, Payne Elementary School, Warren Lane Elementary School, Worthington Elementary School and District Office for F/Y 18-19.**

Financial Impact:

The monthly cost of \$2,025 per month billed quarterly will be paid with General Maintenance Funds for a total of \$24,300.

Minutes:

Approved

**12.c.16. Approval to renew Agreement No. C18/19-015 with School Dude Maintenance Direct for Continual Access to a Cloud Based Work Order System, District-wide**

Financial Impact:

The cost not to exceed \$11,078.48 will be paid with General Maintenance Funds.

Minutes:

Approved

**12.c.17. Approval of Agreement No. C18/19-016 with School Dude to Provide a Cloud Based Inventory System, Inventory Direct**

Financial Impact:

The cost of \$5,864.67 will be paid with General Maintenance Funds.

Minutes:  
Approved

**12.c.18. Approval of Agreement No. C18/19-017 for Labor Only with KYA Services LLC., for New Playground Resurfacing Construction at Centinela Elementary School**

Financial Impact:

The total cost of \$13,558.20 for labor will be paid with Measure GG Funds. The resurfacing material is being purchased separately through a piggybackable bid.

Minutes:  
Approved

**12.c.19. Approval of Agreement No. C18/19-018 for Labor Only with KYA Services LLC., for New Playground Resurfacing Construction at Frank D. Parent Elementary School**

Financial Impact:

The total cost of \$20,505.24 for labor will be paid with Measure GG Funds. The resurfacing material is being purchased separately through a piggybackable bid.

Minutes:  
Approved

**12.c.20. Approval of Agreement No. C18/19-021 with Weathermatic for a Partnership with The Metropolitan Water District of Southern California (MWD) and SoCal WaterSmart to Receive New Smart Irrigation Controllers, Weather Stations and SmartLink Air Cards for a District-wide Irrigation System**

Financial Impact:

This agreement has no financial impact however the District will provide an initial upfront cost of \$168,960 plus sales tax to Weathermatic's authorized distributor. The District will then receive a rebate from SoCal WaterSmart agency when the rebate is approved for a total rebate price of \$168,960. Further, the average user of the Weathermatic technology typically achieves irrigation water savings of up to 38%. Any savings achieved would benefit the General Fund of the district. Based on the analysis that was provided by Weathermatic, there is an estimated potential savings of \$10,000 - \$30,000 per month.

Minutes:  
Pulled

**12.c.21. Approval of Agreement No. C18/19-020 with Castlerock Environmental, Inc., to Provide Abatement Services at the District Office**

Financial Impact:

This cost of \$7,995 will be paid with General Maintenance Funds.

Minutes:  
Approved

**12.c.22. Approval of Agreement No. C18/19-022 with Westcor Environmental to Provide Abatement Services at Inglewood High School**

Financial Impact:

The cost of \$26,987 will be paid with General Maintenance Funds.

Minutes:  
Approved

**12.c.23. Ratification of Artwork Agreement with Beautify Earth to Create a Mural for Morningside High School**

Financial Impact:

There is no cost to the District.

Minutes:  
Approved

**12.c.24. Approval of Agreement with Nigro & Nigro, PC., to Perform the Annual 2017-18 Audit**

Financial Impact:

The total amount shall not exceed \$75,000 will be paid with General Funds.

Minutes:  
Approved

**12.c.25. Approval of Amendment No. 3 to Extend the Term of the Consultant Agreement with Debbra Lindo, Ed.D. to Continue to Provide Temporary Need for Management Services**

Financial Impact:

The amendment is to extend the term of the agreement through August 31, 2018. There is no additional cost for the amendment.

Minutes:  
Approved

**12.d. MEASURE GG AND FACILITIES**

**12.d.1. Approval to File a Notice of Completion and acceptance of work with the Los Angeles County Recorder's Office for LA Quality Care, Contract No. C17/18-035, for the Morningside High School Electric Bleacher Replacement Project located at 10500 S. Yukon Ave., Inglewood CA 90301**

Financial Impact:

The estimated cost of \$11 for filing the notice of completion with the Registrar

Recorder's Office will be paid with Measure GG Funds.

Minutes:  
Approved

**12.d.2. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for Mission Paving and Sealing, Inc., Contract No. C15/16-002, Inglewood High School Basketball Court Paving**

Financial Impact:

The estimated cost for filing the notice with the County is \$175 and will be paid with Measure GG Funding.

Minutes:  
Approved

**12.d.3. Approval of Amendment No. 1 to Agreement No. C-15/16-024 with Cordoba Corporation to Continue to Provide Construction Management Services for Los Angeles World Airport (LAWA) Projects**

Financial Impact:

There is no additional cost for this amendment. The not to exceed amount of \$2,000,000 will remain unchanged and will be paid with Los Angeles World Airport (LAWA) Funds.

Minutes:  
Approved

**12.d.4. Approval of Agreement No. C18/19-012 with Howard Construction for Foundation Work on the New Modular Classrooms At Payne Elementary School**

Financial Impact:

The total cost of \$158,769 will be paid with Measure GG funds.

Minutes:  
Approved

**12.d.5. Approval of Amendment No. 2, to Extend the Term of Agreement No. C-17/18-017 with Concordia LLC., to Continue to Provide Consultation Planning and Engagement Services**

Financial Impact:

The amendment is to extend the term of the agreement through August 31, 2018. There is no additional cost for the amendment.

Minutes:  
Approved

**12.d.6. Approval to Participate in the Chula Vista Elementary School District, Piggyback Bid RFP No. 14/15-3 to Purchase Eight (8) DSA-Approved Modular Buildings from Silver Creek Industries for the Monroe Middle School TK-5 New Classroom Project**

Financial Impact:

The estimated cost consist of design and engineering for \$65,862, manufacturing and fabrication for \$2,919,049, and an allowance for improvements to the standard modular building design to meet LAWA sound attenuation requirements of \$363,129.38 for a total of \$3,348,040.38 paid with Measure GG and LAWA Funds. A final cost proposal will be provided at a later date after the results of a site-specific acoustic report is completed and recommendations for modifications to the new modular classrooms to meet LAWA sound attenuation requirements are incorporated into the design and manufacturing.

Minutes:

Approved

**12.d.7. Ratification of Revised Agreement No. C17/18-039with Lionakis to Provide Architectural Design Services at Monroe Middle School**

Financial Impact:

The revised cost of \$312,815 plus \$5,500 for reimbursables for a total not-to-exceed amount of \$318,315 will be paid with Measure GG and LAWA Funds.

Minutes:

Approved

**12.e. STATE ADMINISTRATOR**

Minutes:

The following items were pulled for discussion:

12.e.1., 12.e.2., 12.e.3., and 12.e.4.

**12.e.1. Acknowledgement/Approval of Amendment of Appointment Agreement for Administrator for the Inglewood Unified School District with Dr. Thelma Melendez de Santa Ana (Amendment 1)**

Financial Impact:

No changes to compensation or benefits language. The maximum district contribution for management benefits continue to apply to senior management.

Minutes:

Approved

**12.e.2. Approval of Amendment to Contract for Employment of Executive Director of Human Resources Between Inglewood Unified School District and Nora Roque (Amendment No. 5)**

Financial Impact:

No changes to compensation or benefits language. The maximum district contribution for management benefits will continue to apply to senior management.

Minutes:

Approved

**12.e.3. Approval of Amendment to Contract for Employment of Chief Business Official Between Inglewood Unified School District and Eugenio D. Villa (Amendment No. 1)**

Financial Impact:

No changes to compensation or benefits language. The maximum district contribution for management benefits continue to apply to senior management.

Minutes:

Approved

**12.e.4. Approval of Amendment to Contract for Employment of Chief Academic Officer Between Inglewood Unified School District and Dr. Carmen Beck (Amendment 2)**

Financial Impact:

No changes to compensation or benefits language. The current maximum district contribution for management benefits continues to apply to senior management.

Minutes:

Approved

**13. APPROVAL OF MINUTES**

**13.a. Minutes of the State Administrator's Regular Board of Education Meeting held on June 20, 2018**

Minutes:

Approved

**14. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.**

**15. STATE ADMINISTRATOR REMARKS**

**16. NEXT MEETING - July 18, 2018**

Minutes  
IUSD Board Meeting of June 28, 2018

**17. ADJOURNMENT**

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 7:38 p.m.



Board Clerk