

# MINUTES

## Belmont Academy Governing Board

### Meeting of the Board of Directors

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Date | time: 10/9/2017 7:06 PM | Meeting called to order by: Will Myers, Acting Chairman

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#### In Attendance

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##### Governing Board:

Russ Rocco, Chairman – absent  
Will Myers, Secretary – present (Acting Chair)  
Chad Stewart, board member – absent  
Luke Sparks, board member – present  
Katie Tyler, board member – present  
Jessica Klanderud, board member – present  
Jonny Handy, board member -- present

##### Belmont Academy:

Lawton Unrau, CEO  
Ron Barker, Principal  
Dominique Ward, Assistant Principal  
Laurie Tyler, Teacher  
Sandra Heitzman, PTO President

A Quorum of the Directors was present.

\*\*Public notice has been confirmed regarding this board meeting\*\*

##### Present from the Public:

Mr. and Mrs. Rick Bicknell

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#### Agenda

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The meeting was called to order by Mr. Myers at 7:06 pm.

##### General Business

Appoint representative to facilitate parental involvement: The Principal Ron Barker was appointed to be the representative to facilitate parental involvement.

Review meeting notes September 25, 2017 Draft meeting notes are approved to be posted without any approved without any edits or comments

##### Parent Liaison To The Board Report (Susan Beamsley):

Mrs. Ward advised that Mrs. Beamsley (not in attendance) intends to submit her resignation as Parent Liaison To The Board by Friday October 13, 2017. She will no longer be serving as a class room volunteer.

Mr. Myers thanked Mr. Bicknell for attending the meeting (Mr. Bicknell is present as an Applicant for a Director position) and asked him to introduce himself to the Directors present and offered him a chance to speak regarding his application to be a Belmont director.

Mr. Bicknell provided an overview of his skills and his motivation for serving as a director at Belmont. The directors expressed appreciation for his attendance and thanked him for his interest to serve as a Belmont director.

### **Principal Report:**

1. Student enrollment update
  - i. Mr. Barker explained what has brought about some student attrition for 2017-18 and how the School has offset the decline with an increase including some recent enrollments
  - ii. The wait list is not very deep so there was a discussion about timing of future advertising and well as taking advantage of community magazine advertising for school promotion
2. \*Annual Diversity Report (posted on web site)  
Mr. Barker gave an overview of the updated report for 2017
3. School process relating to selection of school mascot  
Mr. Barker said that he plans to announce the results of the mascot search this Friday and explained the level of student involvement

Mr. Myers asked Mr. Barker if EOQs are still being administered throughout district schools. Mr. Barker explained that Belmont is continuing to administer them primarily for benchmark results and they are important to the process that Belmont uses.

### **CEO Report:**

1. Brief review of Consent Agenda Items

Mr. Unrau noted that the updated budget also included an updated adjustment to more accurately reflect Capital Outlay for the 2017-18 school year.

### **Action Items:**

1. \*Updated and FINAL Reddish and White 2016-2017 Independent Auditor's Reports and Financial Audit. Review the signed Client Representation Letter. Opportunity for any discussion was provided.

With no further discussion and appropriate motions made, the directors voted unanimously to approve the Final Reddish and White 2016-2017 Independent Auditor's Reports and Financial Audit and supporting documents including the executed Client Representation Letter.

### **Additional Discussion:**

1. PTO updates by PTO President Sandra Heitzman
  - i. Fundraiser is underway with chocolate sales
  - ii. Additional fundraising is under development

**Consent Agenda Vote:**

1. Approve the updated and revised Admission and Registration Policy 2018-2019
2. Approve Director Application Policy
3. \*Ratify and accept the Independent Audit Reports and Signature of the Client Representation Letter and/or any Management Responses for Belmont Academy for each of the following years:
  - i. 2013-2014
  - ii. 2014-2015
  - iii. 2015-2016
4. \*Approve an amended budget for the purpose of allocating funds from 7300 Administration Support Payroll to 6130 Health Services and to 7900 Operation of Plant to appropriately classify payroll and related payroll burden expenditures. See the amended budget for additional notes.

The Directors voted unanimously to approve all items on the Consent Agenda

**Comments From Board Members:**

Mr. Handy: Asked if there is there a specified amount of homework assigned daily to students? Mr. Barker explained that individual teachers take the lead but he establishes checks and balances.

Mr. Handy commented that he would like to see some recognition for Mrs. Beamsley for her amazing and excellent service to Belmont Academy. Directors and administrators agreed robustly.

With no further comments the meeting was adjourned by Mr. Myers at 8:10pm.