

**FILLMORE UNIFIED SCHOOL DISTRICT
BOARD MEETING OF THE BOARD OF EDUCATION
TUESDAY, MAY 15, 2018**

**5:30 P.M. – CLOSED SESSION
6:30 P.M. - REGULAR MEETING
627 SESPE AVENUE, FILLMORE, CALIFORNIA**

MINUTES

A. CALL TO ORDER

Board Member Morris called the regular Board Meeting of the Fillmore Unified School District at 5:31 p.m.

B. ROLL CALL

Board Members: Scott Beylik, Kelli Couse, Virginia de la Piedra, Sean Morris and Lucy Rangel

Board Members Absent: None

District Personnel Present: Adrian E. Palazuelos, Ph.D., Superintendent; Andrea McNeill, Assistant Superintendent, Business Services; Micheline Miglis, Assistant Superintendent, Educational Services; Stefan Cvijanovich, Assistant Superintendent, Human Resources and Pupil Support; Todd Schieferle, Director of Human Resources; Mary Williams, Director of Special Education

Student Representative: Paulina Guerrero

Student Representative left at 8:11 p.m.

C. PUBLIC COMMENT ON CLOSED SESSION AND NONAGENDA ITEMS, PETITIONS

None

D. CLOSED SESSION

MOTION: A motion was made Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 5-0 vote to adjourn to closed session at 5:33 p.m. for the purpose of:

DISCLOSURE OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION

- Labor/Negotiations (Government Code § 54957.6)
 - Conference with labor negotiator: Adrian Palazuelos, Ph.D., Stefan Cvijanovich, Todd Schieferle, Andrea McNeill; Employment organizations: Fillmore Unified Teachers Association (FUTA), the California School Employees Association (CSEA) and all management, confidential and supervising employees.
- Personnel Matters (Government Code § 54957)
 - Hiring, Evaluating, Discipline, Dismissal, Release, Reassignment, Transfers

E. RECONVENE TO OPEN SESSION

MOTION: A motion was made by Board Member Beylik, seconded by Board Member Rangel and unanimously carried with a 5-0 vote to reconvene to open session at 6:36 p.m.

- Any Action From Closed Session

No action to report.

F. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Board Member Morris called the regular meeting to order at 6:36 p.m. and led the flag salute.

G. RECOGNITIONS

- Rotary Club of Fillmore: Josh the Baby Otter Water Safety Awareness Program
The Rotary Club of Fillmore was recognized and thanked for its support in bringing Josh the Baby Otter Water Safety Awareness Program to all of Fillmore USD preschools, as well as Sunshine Preschool. Presentations on water safety were held at all Fillmore USD preschools, and students were presented with Josh the Baby Otter books and coloring books.

H. COMMUNICATIONS

- Student Representative's Report
Student Representative Guerrero reported on the two-day Cinco de Mayo celebration hosted by the FHS MEChA Club. The junior and senior classes attended their 2018 prom at the Air Force One Pavilion at the Ronald Reagan Presidential Library. Students are now able to sign up for the Ventura class *Concepts of Criminal Law* that will be hosted at the FHS campus this summer. The College & Career Center will be hosting a college readiness academy. The *Every 15 Minutes* presentation on the dangers of driving under the influence and the realistic performance by fellow seniors and the police and fire departments was interesting and informative.
- Superintendent Report
Dr. Palazuelos reported that construction at the greenhouse is underway. It will enhance the District's agriculture program and will be another feature to enhance teaching and learning. Fillmore USD retirees will be recognized at the June 5th board meeting.

Dr. Palazuelos gave an overview of the upcoming information/discussion items. The first item is *The Math Assessment Analysis and Overview*, which is an opportunity for the District to reflect and share preliminary data from the formative assessments and to re-establish a cadence of assessments. The data is not complete or conclusive, but will help inform what the District does to support its schools, staff and students in mathematics. The second item is about the District's preschool Program Self Evaluation (PSE). Ms. Harvan and Ms. Miglis will share information with the Board about the PSE.

I. PUBLIC COMMENT ON AGENDA ITES AND NONAGENDA ITEMS, PETITIONS

Ms. Erika Flores came to thank Dr. Palazuelos for the programs offered at Fillmore Adult School and is grateful to staff for their support of students. The help and motivation given by teachers and other staff helped her achieve her goal of taking and passing the examination for citizenship. She would like the Fillmore community to take advantage of the classes offered at Fillmore Adult School. Her next goal is to obtain a high school diploma.

J. INFORMATION/DISCUSSION

1. Math Assessment Analysis and Overview
Micheline G. Miglis presented on the mathematics assessment analysis and overview for students in TK-5, middle and high schools. A discussion was held on formative assessments, domains, student performance and support, future goals and the establishment of the yearlong mathematical coherence and assessment map. The mathematical coherence and assessment map will help identify, analyze, synthesize, measure and track student performance during the school year to enable instructional intervention where necessary to support student growth. Future goals include math assessment presentations to the Board three times a year to report student performance.

2. Fillmore Unified Preschool Program Self-Evaluation (PSE)
Ms. Holly Harvan, Director of Child Development, presented on the child development Program Self Evaluation (PSE) that is submitted annually by June 1. It includes a reflection of areas with success and areas for growth and an annual plan based on data and findings from required evaluation tools. Areas with growth were discussed, as well as areas for success and next steps, which include a review of summary of findings and the ongoing monitoring and reflection of identified program strengths and areas for improvement. Two Fillmore USD preschools each received five-star ratings and the others received four-star ratings on the QRIS scale.

Dr. Palazuelos stated there is an action item later in the agenda associated with the PSE and recommends approval.

3. Board Policy Update (1st Reading)
 - BP 0400 Comprehensive Plans
 - BP 0500 Accountability
 - BP 0520.2 Title 1 Program Improvement Schools
 - AR 0520.2 Title 1 Program Improvement Schools
 - E 0520.2 Title 1 Program Improvement Schools
 - BP 0520.3 Title 1 Program Improvement Districts
 - AR 0520.3 Title 1 Program Improvement Districts
 - BP 1114 District-Sponsored Social Media
 - AR 1114 District-Sponsored Social Media

K. CONSENT ITEMS (Corresponding to Numbers 4-11)

Items on the Consent agenda are considered routine and will be enacted by a single motion. None of the items will be discussed unless a Board Member or member of the audience requests discussion.

4. Approve Minutes:
 - Board Meeting May 1, 2018
5. Personnel Order 17-18-18
6. Ratify Accounts Payable Month of April 2018 (ReqPay12a)
7. Ratify Purchase Orders Month of April 2018 (ReqPay11a)
8. Ratify 4/01/18 through 4/30/18 Certificated and Classified Payroll in the Amount of \$2,579,905.62 (Pay01a)

9. Approve/Ratify Contracts
10. Accept Donations
11. Approve Disposal of Obsolete Materials

MOTION: A motion was made by Board Member Beylik, seconded by Board Member de la Piedra and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

*Preferential Vote by Student Representative Guerrero: not present

L. ACTION

12. Board Policy Updates (2nd Reading)

- BP 4127 Temporary Athletic Team Coaches
- AR 4127 Temporary Athletic Team Coaches
- BP 4227 Temporary Athletic Team Coaches
- AR 4227 Temporary Athletic Team Coaches
- BP 4327 Temporary Athletic Team Coaches
- AR 4327 Temporary Athletic Team Coaches
- BP 6145 Extracurricular and Cocurricular Activities
- AR 6145 Extracurricular and Cocurricular Activities
- BP 6145.2 Athletic Competition
- AR 6145.2 Athletic Competition

MOTION: A motion was made by Board Member Couse, seconded by Board Member Beylik and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

*Preferential Vote by Student Representative Guerrero: not present

DISCUSSION: Dr. Palazuelos stated the District is working to create a coaches handbook for the high school and middle school. The handbook will show coaches what they need to do with respect to the emergency action plan, trainings and their work in the capacity of being mandated reporters.

13. Approve Resolution No. 17-18-17 of the Fillmore Unified School District Ordering a Regular Governing Board Member Election, Ordering Consolidation with Other Elections, and Constituting “Specification of the Election Order” to be Held on November 6, 2018

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

*Preferential Vote by Student Representative Guerrero: not present

14. Approve Notice of Completion for Metal Roof Restoration at District Office Room 17 and Sierra High School Rooms 3, 4, & 7 - FUSD Project #2018-041 – Western States Roofing – Contract \$63,150

MOTION: A motion was made by Board Member Rangel, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.

*Preferential Vote by Student Representative Guerrero: not present

DISCUSSION: Dr. Palazuelos stated the project was completed over spring break.

15. Approve Resolution #17-18-18 for Relief from Penalties for Preschool Program Closure During Thomas Fire
MOTION: A motion was made by Board Member Beylik, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.
*Preferential Vote by Student Representative Guerrero: not present

16. Approve Resolution #17-18-19 for Relief from Penalties for Piru Preschool Program Closure Due to Water Main Repairs
MOTION: A motion was made by Board Member Beylik, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.
*Preferential Vote by Student Representative Guerrero: not present

17. Approve Submission of Form J13-A, Request for Allowance of Attendance Due to Emergency Conditions, for the Thomas Fire in December 2017
MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item with correction: The attendance on Form J13-A originally had December 6 -11 and December 15-21 with the correction now being December 5 – 21 to include the affidavit that must be signed by Fillmore USD Board Members.
*Preferential Vote by Student Representative Guerrero: not present

18. Approve Resolution #17-18-20 Phase Three Work Required to Obtain DSA Certification and Close-out of the Fire Alarm Replacement at Fillmore Middle School
MOTION: A motion was made by Board Member Rangel, seconded by Board Member de la Piedra and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.
*Preferential Vote by Student Representative Guerrero: not present

19. Approve Fillmore Unified Preschool Program Self-Evaluation (PSE)
MOTION: A motion was made by Board Member Beylik, seconded by Board Member Rangel and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to approve this action item.
*Preferential Vote by Student Representative Guerrero: not present

M. FUTURE MEETINGS

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|------------------------|-----------|------------------------------|
| ⇒ June 5, 2018 | 5:30 p.m. | Closed Session – Board Room |
| | 6:30 p.m. | Regular Meeting – Board Room |
| ⇒ June 19, 2018 | 5:30 p.m. | Closed Session – Board Room |
| | 6:30 p.m. | Regular Meeting – Board Room |

N. **BOARD CLOSING COMMENTS AND AGENDA BUILDING**

- Board Member Beylik attended the *Every 15 Minutes* program and is looking forward to the soon-to-be released video that the FHS Student Visual Arts Department has produced. Trustee Beylik attended the DLT, discussed the LCAP and upcoming agenda items, and provided information on the FFA Awards Night Banquet. He, along with other Rotarians, had an opportunity to serve on the Rotary Scholarship Committee in the screening process.
- Board Member Couse attended the *Every 15 Minutes* presentation, the DLT meeting and the VC Innovates luncheon, where two District staff members were presented with awards. The recent prom was a hit. Students will be participating in the parade this coming Saturday for the May festival.
- Board Member de la Piedra visited special needs classes at Sespe, San Cayetano and the high school with Dr. Palazuelos and commented on the great work they are doing for students.
- Board Member Rangel attended the *Every 15 Minutes* program. It was true to life and sends a message to students. Trustee Rangel attended the final girls' softball game and the VC Innovates Pathfinder luncheon.
- Board Member Morris attended the prom, VC Innovates and the FMS Open House, which was nice. Principals were thanked for helping achieve for the kids.

O. **ADJOURNMENT**

MOTION: A motion was made by Board Member de la Piedra, seconded by Board Member Couse and unanimously carried with a 5-0 vote by Board Members Beylik, Couse, de la Piedra, Morris and Rangel to adjourn at 8:46 p.m.

Minutes approved at Board Meeting held June 5, 2018