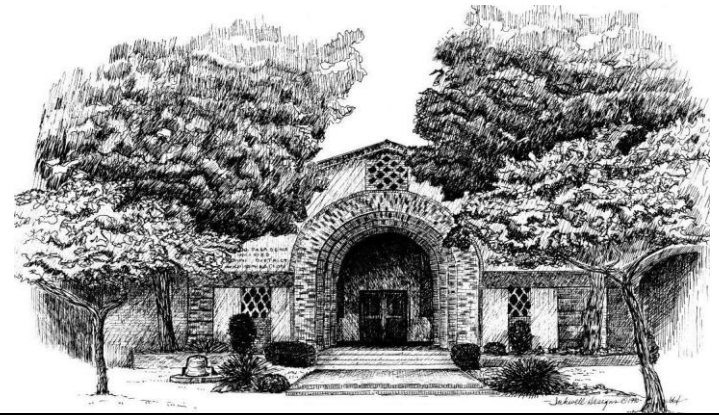


# South Pasadena Unified School District

## ELEMENTARY NEW FAMILY REGISTRATION

### 2019-2020 SCHOOL YEAR

- **DUAL RESIDENCY/GUARDIANSHIP:** Please note: If you are the guardian of a student, or live in a dual-residency situation, please contact the Human Resources Office at 626-441-5810 X1130 ASAP for an appointment to approve your dual-residency or guardianship or status. **You will not be able to proceed with new student registration without this approval.**
- **Students must be 5 years old by September 1, 2019, to enter kindergarten.** If your student will be turning 5 between September 2 and December 2, 2019, you will be registering your student for Transitional Kindergarten (TK), a two-year kindergarten program. TK class locations will be determined by June.
- Registration information will be available for pick-up at all three elementary schools as of Monday, February 25, 2019 at **9:00 am** for students entering grades TK/K-5.
- **Please schedule your appointment for in-person registration on 3/18, 3/19, 3/20, 3/21 or 3/22 at your home school beginning Monday, February 25, 2019 at 9:00 am. Your home school is determined by the attendance area boundaries of each school, and is confirmed by Aeries Internet Registration (AIR) when you register online. Go to [my.spusd.net](http://my.spusd.net) on or after 2/25/19, but before your in-person registration appointment to complete the online registration. Online registration must be completed prior to your in-person registration appointment.**
- Please bring two completed printed copies of your online AIR registration to your in-person registration appointment. Be sure to indicate 1) your interest in either, or both, of the Dual Immersion Language Programs for incoming Kindergarten students when prompted during your AIR registration, 2) if you have an older sibling enrolled in the DI program, and 3) if your child can speak Mandarin or Spanish.
- Remember to bring the required three proofs of South Pasadena residency verification documents, photo ID of parent/guardian, immunization records of child, and **original** birth certificate or passport of child to your appointment. Immunizations must be up to date according to California law with the last vaccines having been given after the fourth birthday, in order for your child to attend school on the first day of class.
- We will be holding a New Family lottery on Friday, May 10, 2019, at 3:30 p.m. in the district office boardroom for new families who completed registration on March 18 - 22, 2019, to determine their child's placement at our elementary schools. The lottery is for new students entering grades K-5.
- **All residency and parent/child identifying documents presented must be original. No photocopies will be accepted. Online statements of utility bills will be accepted as long as name, account #, address and statement date is within 30 days of registration date.**



### Registration Dates & Locations:

Monday, March 18, 2019  
Tuesday, March 19, 2019  
Wednesday, March 20, 2019  
Thursday, March 21, 2019  
Friday, March 22, 2019

*Arroyo Vista Elementary, 335 El Centro St.  
Marengo Elementary, 1400 Marengo Ave.  
Monterey Hills Elementary, 1624 Via Del Rey*

9:00 a.m. – 12:00 p.m. &  
1:00 p.m. - 3:00 p.m.

*By appointment only at the home school site*