



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: May 14, 2018

Place: Union School District
5175 Union Avenue
San Jose, California 95124

Time: 5:00 P.M. Closed Session
6:00 P.M. Regular Session

Board Present: Sheila Billings, President
Vickie Brown, Vice President
Jennifer Petroff, Clerk
Doug Evans
Thomas E. Rossmeissl

Staff Present: Denise Clay, Superintendent
Steve Burrell, Assistant Superintendent
Andrew Schwab, Assoc. Superintendent
Rita Sohal, Assistant Superintendent

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| 1. CALL TO ORDER / CLOSED SESSION (5:00 p.m.)

Board President Sheila Billings called the meeting to order at 5:00 p.m. The Board of Trustees met in closed session to discuss Public Employee Performance Evaluation (Govt. Code §54957) Title: Superintendent. | 5:00 – 6:00
Call to order/
Closed
Session |
| 2. RECONVENE/FLAG SALUTE/GUADALUPE SCHOOL PRESENTATION

Board President Sheila Billings reconvened the meeting at 6:00 p.m. and announced there was no action taken in closed session. Following the flag salute, Guadalupe fifth graders presented their Tech Challenge 2018: Drop & Dash entry that was held on April 29, 2018 at the Tech Museum of Innovation. The students designed and built a device that would survive a 10-foot drop and that could also deliver supplies. Students won an Outstanding Engineering Design Process Award at the Tech. | 6:00 – 6:11
Guadalupe
Student
Presentation |
| Recess | 6:11 – 6:12
Recess |
| 3. 2018 VOLUNTEER RECOGNITION

The “2018 Volunteers of the Year” from each school were introduced by their principals and recognized for their many contributions. Site principals shared attributes of each volunteer and the Board of Trustees presented each volunteer with an appreciation gift and framed certificate. The volunteers honored were: Elizabeth Ramirez from Alta Vista; Jennifer Watanabe from Carlton; Adriana Salamat from Dartmouth; Shelly Moss from Guadalupe; Tim Daszko from Lietz; Amanda Bierly from Noddin; Cady Burstein from Oster; and Doug Evans from Union Middle School. Following the recognitions, Superintendent Denise Clay announced that from these individuals, Cady Burstein, was chosen Union School District’s “2018 Volunteer of the Year.” | 6:12 – 6:35
2018 Volunteer
Recognition |
| Recess | 6:35 – 6:41
Recess |

4. APPROVAL OF AGENDA AND MINUTES

6:41 – 6:42
Approved
Agenda and
Minutes

Board of Trustee Thomas Rossmeissl moved to approve the agenda and minutes. Board of Trustee Vickie Brown seconded the motion and the agenda and minutes were approved as follows:

6.1 The agenda was approved.

6.2 The minutes of the regular meeting of April 23, 2018 were approved.

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstain: None
Absent: None

5. COMMUNITY COMMENTS

6:42 – 6:48
Community
Comments

Mr. Kaveh Forouhi addressed the Board of Trustees about the Champions Afterschool Program at Alta Vista Elementary School. He stated his child was wait listed upon enrollment for the after school program and questioned the process.

Mr. John Gutierrez requested permission to address agenda item 9.2, Sunday Field Use Discussion.

6. REPORTS FROM THE BOARD AND SUPERINTENDENT

6:48 – 6:54
Reports from
Board and
Superintendent

The Board of Trustees and Superintendent Denise Clay shared their recent visits to school and district events. Superintendent Denise Clay gave a special thank you to Michael Stock for his vision with the Elementary STEAM Nights.

7. APPROVAL OF CONSENT ITEMS

6:54 – 6:55
Approved
Consent
Items

Board of Trustee Doug Evans moved for approval of the consent items, seconded by Board of Trustee Thomas Rossmeissl. The Board of Trustees approved the consent items by the following roll call vote:

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
Noes: None
Abstain: None
Absent: None

7.1 The Board of Trustees approved the personnel report.

7.2 The Board of Trustees approved the warrant list.

7.3 The Board of Trustees approved the budget transfers and revisions.

7.4 The Board of Trustees approved the declaration of surplus property for private sale or discard.

7.5 The Board of Trustees approved the 2018-19 Regular Board Meeting dates. The first board meeting in August will be on August 20, 2018.

- 7.6 The Board of Trustees accepted a donation from David and Jeannette Oster for Oster Elementary School.
- 7.7 The Board of Trustees accepted a donation from Diane Esquibel for Dartmouth Middle School.
- 7.8 The Board of Trustees approved the 2018-19 General Fund revenue and expenditure assumptions.
- 7.9 The Board of Trustees approved the authorization for the Superintendent to award the contract for Guadalupe, Lietz, Noddin and Oster Elementary Schools campus entry improvement project upon DSA approval.
- 7.10 The Board of Trustees approved and ratified a contract with EMC Research, Inc. for surveys and opinion research.
- 7.11 The Board of Trustees approved the award of contract for the roofing retrofit project at De Voss School.
- 7.12 The Board of Trustees approved the authorization for the Superintendent to award the contract for Alta Vista, Carlton, Lietz and Oster Elementary Schools media center alterations project upon DSA approval.
- 7.13 The Board of Trustees approved the authorization to reject the bid for Carlton, Guadalupe and Noddin Elementary Schools sliding/folding glazed doors/walls project.
- 7.14 The Board of Trustees approved the authorization for the Superintendent to award the contract for Carlton Elementary School campus entry improvement and pick up/drop off lanes project upon DSA approval.
- 7.15 The Board of Trustees approved the cooperative contract purchasing method for roofing material.
- 7.16 The Board of Trustees approved the job description for the Coordinator of Special Education and Student Services.

8. ACTION ITEMS

- 8.1 Assistant Superintendent Steve Burrell presented the Declaration of Need for Fully Qualified Educators document for approval. Board of Trustee Vickie Brown moved to approve the declaration in order to comply with the Commission on Teacher Credentialing Policy and Title 5 Regulations. Board of Trustee Jennifer Petroff seconded the motion and the Board of Trustees approved the declaration by a 5 – 0 vote.

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None

- 8.2 Associate Superintendent Andrew Schwab reviewed the 2018 Summer School and Extended School Year (ESY) programs for approval. Summer School will be housed at Guadalupe Elementary. Board of Trustee Thomas Rossmeissl moved for approval of the 2018 Summer School programs,

6:55 – 7:00
Approved
Declaration
of need for
Fully Qualified
Educators

7:00 – 7:08
Approved
Summer
School
Programs

seconded by Board of Trustee Doug Evans. The Board of Trustees approved the summer school programs by the following vote:

Ayes: Billings, Brown, Evans, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None

9. DISCUSSION/INFORMATION ITEMS

- 9.1 Associate Superintendent Andrew Schwab presented an update on Curriculum and Assessment including the math adoption year 2, K-5 and 6-8 English Language Arts, Health, Social Studies, Next Generation Science Standards (NGSS), and next steps. Also, the Board of Trustees received a STEAM update, an example of curriculum mapping and a district assessment, instructional support and a professional development overview. 7:08 – 7:42
Curriculum and Assessment Update
- 9.2 Rita Sohal, Assistant Superintendent and Director of Operations Joe Ayala said there was a request for additional Sunday field use and shared information from the Sunday field use community meetings held on March 26, April 2 and April 30, 2018. Comments from the community included neighborhood issues, too many days of field use, field use was not evenly balanced between school sites, a negative effect on property values and that there should be no additional activity. Following a question and answer period with the Board of Trustees, Board President Sheila Billings requested more information. 7:42 – 8:08
Sunday Field Use Discussion

10. REPORTS OF ASSOCIATIONS 8:08 – 8:15

- 10.1 UDEA President Julie Guglielmo stated that UDEA submitted their intention to bargain in the fall. UDEA Report
- 10.2 Darby Young, CSEA President, thanked the Board of Trustees for an amazing school year and would like to show their appreciation by providing dinner for the Board of Trustees at the June 4, 2018 board meeting. CSEA plans to submit their sunshine letter at the next board meeting. CSEA Report

11. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS 8:15 – 8:15

The Board reviewed the Board Agenda Calendar. There were no changes or additions to the calendar. Reviewed Board Agenda

12. RECONVENE CLOSED SESSION 8:15 – 8:40

The Board of Trustees will meet in closed session with Superintendent Denise Clay, Assistant Superintendent Steve Burrell, Assistant Superintendent Rita Sohal, Associate Superintendent Andrew Schwab and District Public Property Advisors Lisa Gillmor and Paulo Hernandez to discuss APN # 421-20-010, APN # 447-32-001, APN # 447-32-002 and APN # 569-27-016. Closed Session

13. BOARD STUDY SESSION

The Board of Trustees and staff met to discuss bond and construction projects.

8:40 – 9:04
Board
Study
Session

14. REPORT OF ACTION TAKEN IN CLOSED SESSION

There was no action taken in closed session.

9:04 – 9:04
Report from
Closed
Session

15. ADJOURNMENT

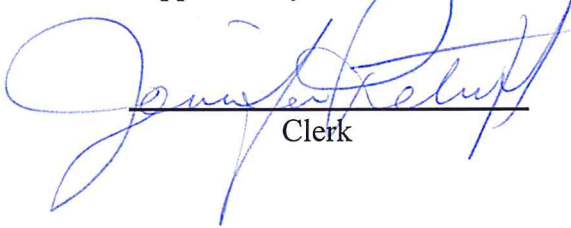
Board of Trustee Doug Evans moved to adjourn the meeting at 9:04 p.m. Board of Trustee Vickie Brown seconded the motion and the Board of Trustees unanimously adjourned the meeting. The next regularly scheduled meeting is June 4, 2018.

9:04 p.m.
Adjourned

Respectfully submitted,

Denise Clay, Secretary

Approved by Board Action:


Clerk