

I. Wehena: A. Chock 7:35 pm

II. Hea Inoa:

Hiki mai: Arianne Chock-President, Maile (Tauali'i)
Flores-Vice-President, Mitzi (Miki) Maeshiro-Secretary, I. Meahilahila
Kelling-Guest

Hiki 'ole mai: P. Kameha'ililani Waiau

III. Approval of the minutes: M. Flores moved to approve the December minutes; A. Chock seconded. No questions, no discussion. Unanimous vote-motion passed.

IV. Mo'olelo Kahu w/ KAI LOA

1. Construction/Facilities Development/Rep

- confirmed support for 20' storage container with Deanne Goya (email) from Preschool Development Grant
- Container- permit is mākaukau, ready for general contractors to sign off
 - [Erskine Architects Contract Amendment No 1](#)- \$3,450
- Hamasaki Construction, LLC- waiting for Change Proposal to include installation of 20' storage

2. Road/Access

DHHL patched area damaged during Winter Break

3. Hale 'Aina - Kealoa

Kekaulike's company offered to provide assistance for the Hale 'Aina build; need a GC to oversee the project; Waiting to hear on funding

4. Preschool Modular

walls are up

5. Preschool Foundation Work- Kealoa

Hale Kuauhau needs to be repaired

- approval of Sutton (Elizabeth recused herself from discussion, disclosed that her husband works at Sutton)
 - Structural Hawai'i - \$24-\$30K
 - Perlin- \$12K, minimal work
 - Sutton- \$18,934.35

2. [Board Self-Evaluation](#): board members completed the self-evaluation

V. New Business

1. [2017-2018 STRIVE HI REPORT](#) shared

- [Technical Guide](#)
- 2. Discussion: Fund Development & Board's Role; Formalize and Document Board Roles and expectations
- 3. Kamakau Financials: Review of Annual Operating Budget as of December 2018 submitted by Ely Villalba
 - \$513,000 Cash balance as of December 31, 2018; \$121,000 is restricted for USDA loan reserves
 - \$76,000 due from Kamakau for CS Preschool related expenses; waiting for commission office to process funding to Kamakau
- Profit & Loss — Actual vs Budget
 - Grant funding received from KS (Ho'olako Like, preschool, and growth) and Castle Foundation
 - \$15,000 paid out for insurance premiums, originally budgeted in Kamakau
 - \$206,000 under budget, as a result of grant expenses not yet reimbursed to Kamakau and minimal spending of the Ho'opaepae grant
- 4. Review of By-laws; to be amended with corrections
- 5. 'Ike Ku'una Strategic Planning: How do we engage makua more? (i.e. Naepuni meeting, Makahiki) M. Flores will initiate conversations about ways to engage makua more in the Naepuni meetings and revisit the purpose of makahiki.

VI. Approvals:

'Uo Mamo approved Sutton as contractor: **Decision:** M. Flores moved that the board approve Sutton as the contractor for the preschool building in the amount of 18,934.35. M. Maeshiro seconded the motion. Motion passed.

VII. Upcoming Meetings:

- **Next Board Meeting:** Po'alua, February 26, 2019 (6:30pm-9pm, Macys Gazebo)
- **WASC visitation team:** Lā Pule, March 3, 2019 (3-5 pm)
- **QUARTERLY STRAT PLAN MEETING:** Po'aono, April 13 (Quarter 19, 8:30am-1:00pm)

VII. Panina Ho'oku'u: A. Chock @ 8:30 pm

submitted by Miki Maeshiro, Secretary