

**FRANKLIN LAKES BOARD OF EDUCATION
FRANKLIN LAKES, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Monday, October 22, 2018

Franklin Avenue Middle School
755 Franklin Avenue, 8:00 PM
Instrumental Music Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

In accordance with the provisions of the New Jersey Open Public Meetings Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Record* and *The Suburban News*; and mailed to all persons, if any, who have requested said notice.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Ms. Lisa Acquaire(absent), Dr. Eileen Hansen, Ms. Vicki Holst(absent), Mr. Peter Koulikourdis, Ms. Amanda Krakowiak, Ms. Ann Kraemer, Mr. Joseph Rosano(absent), Ms. Kathie Schwartz, Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

Motion by Ms. Schwartz	Seconded by Ms. Kraemer
To approve Minutes from the Executive Session on October 9, 2018	On roll call. Motion carried unanimously. Ms. Acquaire, Ms. Holst, and Mr. Rosano were absent.

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

None

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

None

8. **PUBLIC WORK SESSION**

Presentation of 2017-18 Audit by Ms. Kathryn Mantell, Partner, Nisivoccia & Company
2017-18 Student Safety and Data Report – Dr. Joseph Petrosino
2017-18 HIB Grade Report – Dr. Joseph Petrosino
Committee and Liaison Reports – tabled to November 13, 2018 Board Agenda.
Ms. Schwartz reported on Borough's Fair housing settlement.

9. **PUBLIC COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS (30 MINUTES)**

Motion by Ms. Schwartz	Seconded by Ms. Veliky
To open the meeting to public comment on agenda items.	On roll call. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent.

N/A

Motion by Ms. Schwartz	Seconded by Mr. Koulikourdis
To close the meeting to public comment on agenda items and re-enter the regular public meeting.	On roll call. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent.

10. **RESOLUTIONS** @ 8:25pm

<i>RESOLUTION #</i>	<i>TOPIC</i>
COMMITTEE OF THE WHOLE	
	NONE
BUILDINGS, GROUNDS AND OPERATIONS	
1BGO	APPROVAL OF COMPREHENSIVE MAINTENANCE PLAN AND M1 WORKSHEET
2BGO	SCHOOL BUS EMERGENCY EVACUATION DRILLS
Motion by Mr. Koulikourdis to approve 1, 2BGO	Seconded by Ms. Veliky. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent.
CURRICULUM & INSTRUCTION	
1CUR	APPROVAL OF FIELD TRIPS
Motion by Dr. Hansen to approve 1CUR	Seconded by Ms. Schwartz. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent.
FINANCE	
1F	APPROVAL OF COMPREHENSIVE ANNUAL FINANCIAL REPORT AND CORRECTIVE ACTION PLAN

2F	APPROVAL OF WOODSIDE AVENUE SCHOOL CHANGE THE WORLD EVENTS FOR THE 2018-2019 SCHOOL YEAR
3F	APPROVAL OF ADDITIONAL FAMS PTA FUNDRAISER FOR THE 2018-2019 SCHOOL YEAR
Motion by Ms. Veliky to approve 1-3F	Seconded by Ms. Kraemer. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent.
PERSONNEL	
1P	APPROVAL OF STAFF TRIPS AND CONFERENCES
2P	HORIZONTAL MOVEMENT
3P	APPOINTMENT OF SUBSTITUTE TEACHERS
4P	APPROVAL OF ABA HOME INSTRUCTION PROCTORS
5P	APPOINTMENT OF REPLACEMENT PLAYGROUND/LUNCH AIDE(S) FOR THE 2018-19 SCHOOL YEAR
6P	AUTHORIZE EMERGENT HIRING OF PERSONNEL
Motion by Ms. Krakowiak to approve 1-6P	Seconded by Ms. Veliky. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent
POLICY	
1POL	SECOND READING OF REVISED POLICIES
Motion by Ms. Schwartz to approve 1POL	Seconded by Ms. Veliky. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent

COMMITTEE OF THE WHOLE

RESOLUTION NO. NONE

BUILDINGS, GROUNDS AND OPERATIONS

#1BGO

RESOLUTION NO.

APPROVAL OF COMPREHENSIVE MAINTENANCE PLAN & M1 WORKSHEET

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves and submits Comprehensive Maintenance Plan and M1 Worksheet for the 2018-19 school year.

WHEREAS, the Department of Education requires New Jersey Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Franklin Lakes are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Franklin Lakes School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Franklin Lakes in compliance with Department of Education requirements.

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: October 22, 2018
Attachment

#2BGO

RESOLUTION NO.

SCHOOL BUS EMERGENCY EVACUATION DRILLS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the completion of the School Bus Emergency Evacuation Drills for each school:

School Location	Date/Time of Drill	Location	Bus #'s
High Mountain Road School	10/3/18 9:15-11:30 a.m.	School Parking Lot	41
Franklin Avenue Middle School	9/13/18 7:50 a.m.	Outside Front of Building	30, 32, 35, 36, 37 and all smaller transport vehicles
Colonial Road School	9/18/18 9:00-12:30 p.m.	Outside Front of School	20, 22
Woodside Avenue School	10/3/18 9:00-12:00 p.m.	School Parking Lot	50, 51

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: October 22, 2018

Attachment

CURRICULUM & INSTRUCTION COMMITTEE

#1CUR

RESOLUTION NO.

APPROVAL OF FIELD TRIPS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the field trips listed on the attached summary.

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: October 22, 2018

Attachment

FINANCE

#1F

RESOLUTION NO.

**APPROVAL OF COMPREHENSIVE ANNUAL FINANCIAL REPORT AND
CORRECTIVE ACTION PLAN**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education authorizes the Superintendent to accept the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2018 as prepared by Nisivoccia & Company and the Corrective Action Plan associated with the audit.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 22, 2018

Attachment

#2F

RESOLUTION NO.

**APPROVAL OF WOODSIDE AVENUE SCHOOL CHANGE THE WORLD EVENTS
FOR THE 2018-2019 SCHOOL YEAR**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Woodside Avenue School *Change the World* Events for the 2018-2019 school year.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 22, 2018

Attachment

#3F

RESOLUTION NO.

**APPROVAL OF ADDITIONAL FAMS PTA FUNDRAISER FOR THE
2018-2019 SCHOOL YEAR**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approves an additional PTA Fundraiser at FAMS for the 2018-2019 school year:

- November 15, 2018, 9:00am - 9:00pm: FAMS shopping day/night fundraiser with J. McLaughlin. Fifteen percent (15%) of net proceeds of people who purchase merchandise will be given back to the school.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 22, 2018

PERSONNEL

#1P

RESOLUTION NO.

APPROVAL OF STAFF TRIPS AND CONFERENCES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attendance of staff members at the conferences listed on the attached summary.

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: October 22, 2018
Attachment

#2P

RESOLUTION NO.

HORIZONTAL MOVEMENT

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the Horizontal Movement for the following staff based on studies completed based on the effective dates below. Salary adjustments will not become official until ratification of successor Board/FLEA Agreement. Official transcripts on file in Central Office.

Name	Position	Current Salary Guide/Step	New Salary Guide/Step	Date
Tara Rogic	Resource Teacher-HMRS	From MA	To *MA+30	Effective 10/1/18

*Salary to be adjusted upon ratification of successor Board/FLEA Agreement

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: October 22, 2018

#3P

RESOLUTION NO.

APPOINTMENT OF SUBSTITUTE TEACHERS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the following individuals as Substitute Teacher(s) effective in the 2018-19 school year:

Jonathan LeRoux

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make application for approval of employment of the above appointment(s) to the Commissioner of Education on an emergent basis, pending clearance of a Criminal History Records check and pursuant to N.J.S.A. 18A:6-7.7, pending review of employment history regarding child abuse and misconduct.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 22, 2018

#4P

RESOLUTION NO. 11541

APPROVAL OF ABA HOME INSTRUCTION PROCTORS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the following individuals as ABA Home Instruction Proctors for children with Autism for the 2018-19 school year at the following agreed upon hourly rates:

Name	Rate
Barbara Hannon	\$75.00 per hour
Kathleen Kaplan	\$50.00 per hour
Vasillia Katritsis	\$50.00 per hour

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 22, 2018

#5P

RESOLUTION NO.

**APPOINTMENT OF REPLACEMENT PLAYGROUND/LUNCH AIDE(S)
FOR THE 2018-19 SCHOOL YEAR**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education retroactively approves the appointment of the following as Replacement Playground/Lunch Aide(s) for the 2018-19 School Year:

Name	Hours	Hourly rate
Danielle Sarney (WAS)	12.5 per week	\$16.00

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make application for approval of employment of the above appointment(s) to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records check and pursuant to N.J.S.A. 18A:6-7.7, pending review of employment history regarding child abuse and misconduct.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 22, 2018

#6P

RESOLUTION NO.

AUTHORIZE EMERGENT HIRING OF PERSONNEL

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education authorizes the Superintendent to emergent hire personnel between October 23, 2018 and November 13, 2018, with official approval to be confirmed at the next regularly scheduled meeting of the Board of Education.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 22, 2018

POLICY

#1POL

RESOLUTION NO.

SECOND READING OF REVISED POLICIES

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a second reading for the following revised Board Policies:

NUMBER	TITLE
1100	Communicating with the Public
3542	Food Service
3542.31	Free or Reduced-Price Lunches/Milk
5118	Nonresidents
4119.25 (New)	Healthy Workplace Environment

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: October 22, 2018

Attachments

11. **SUSPENSION REPORT** – Dr. Strauss reported 2 students.

12. **PUBLIC COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN – 30 MINUTES**

Motion by Ms. Schwartz	Seconded by Ms. Veliky
To open the meeting to public comment session.	On roll call. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent.

A parent asked about future resident 50% tuition until Certificate of Occupancy and revised policy 5118.

A parent addressed the Board.

A parent announced candidate's night on November 1, 2018.

A parent asked about gaps in math in PARCC scores.

Motion by Ms. Schwartz	Seconded by Ms. Veliky
To close the meeting to public comment session and re-enter the regular public meeting.	On roll call. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent.

13. **PRIVATE WORK SESSION TIME: 8:35pm**

Motion by Mr. Koulikourdis	Seconded by Ms. Veliky
To enter into close session to discuss legal matters.	On roll call. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent.

Motion by Mr. Koulikourdis	Seconded by Ms. Veliky
To re-enter the public meeting.	On roll call. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent.

14. **ADJOURNMENT**

Motion by Ms. Schwartz	Seconded by Ms. Veliky
To adjourn the meeting at 8:55pm.	On roll call. Motion carried unanimously. Ms. Acquire, Ms. Holst, and Mr. Rosano were absent.

Respectfully submitted,

 Michael Solokas
 Business Administrator/Board
 Secretary