



# San Benito Schools – A Consolidated Independent School District

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Superintendent of Schools

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## PUBLIC COMMENT SIGN IN SHEET

Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up and provide the information requested below to be heard. In accordance with District Policy BED (Local), all members of the audience who wish to address the Board regarding items to be considered by the Board as listed on the agenda for this Board meeting may do so by signing up prior to the start of the meeting and listing the agenda item that they would like to address.

Each public comment speaker will be allowed a maximum of three (3) minutes to address the Board for each agenda item. If more than ten speakers are signed up to speak on the same agenda item, all additional speakers on that item shall be limited to two (2) minutes. Non-English speakers speaking through a translator will be allowed twice as much time as required by statute.

Complaints and concerns for which other resolution channels are provided shall be referred to use those channels. These complaints include complaints on the following subjects: employee and officer complaints, termination of employment, student complaints, comments about students that are not the child of the speaker, removal to alternative education program, and expulsion.

Vendors or prospective vendors, who are currently or prospectively engaging in the bidding or request for proposal process with the District, should comply and review any applicable bid instructions, which may limit comments on current or prospective bids.

If the Board President determines that there is a conflict with this policy, the person shall be directed to the appropriate policy for attempted resolution.

Complaints against specific students, employees or offices of the District, or comments about a student who is not the child of the speaker may be heard in Closed Meeting, as authorized by the Texas Government Code Title 5- Section: 551.074 (1), (2), 551.0821.

If your topic concerns complaints against specific employees, students, or officers, or about a student who is not the child of the speaker, please note this on the sign-up sheet.

You must make your comments on the agenda items in a civil and courteous fashion. Avoid using profanity. We ask that you do not discuss students who are not your own children.