

**Coal City Community Unit School District #1**  
**Board Study Session of the Whole Meeting Minutes**  
**Wednesday, May 30, 2018**

**Roll Call**

President Miller called the meeting to order at 6:35 p.m. in the Coal City Community Unit School District #1 District Office Board Room. In attendance were Board members Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton, Quint Harmon, Chuck Lander, and Ken Miller. Superintendent Kent Bugg, CSBO Jason Smith, Director of Curriculum and Instruction Tammy Elledge, Director of Special Populations Sandy Rakes, High School Assistant Principal Jennifer Kenney and board secretary Karen Vota were also in attendance.

**Pledge of Allegiance**

President Miller led the Board of Education and others present in reciting the Pledge of Allegiance.

**Discussion on Architectural Request for Qualifications Process**

The Board reviewed the request for qualifications process for architectural firms. Seven architectural firms answered the request for qualifications posted by the district in April 2018. The following firms were interviewed on May 15 & 16: Farnsworth Group, FGM Architects, STR Partners LLC, TRIA Architecture, Healy Bender Architects and Cordogan Clark and Associates (Wight & Company withdrew). The District Interview Committee consisted of Board Member Robert Bianchetta, High School Assistant Principal Jennifer Kenney, Head of Buildings Denny Wickiser, Athletic Director Dan Hutchings and CSBO Jason Smith. The interview committee evaluated the firms taking into account, qualifications, ability of professional personnel, past record and experience, performance data on file, willingness to meet time requirements and location. The top architectural firm, Cordogan Clark and Associates were in attendance to present an overview of their company and the services that they can offer the district. The Board will consider the selection of an architectural firm further at the June 6 meeting.

**Discussion on Bond Refinance Results**

CSBO Jason Smith provided an update on the potential bond refinance. The Board reviewed the proposed debt service report provided by Raymond James. The Board will receive an update after closing on the bonds sometime next week.

**Discussion on Energy Procurement Process**

CSBO Jason Smith reviewed the recent energy procurement process and provided his recommendation for purchasing electricity. The district received pricing from four groups: 3 brokers and the IEC. After reviewing all the costs and speaking with the brokers to ascertain if the pricing and contract terms and details were equivalent, the recommendation from Mr. Smith was that the IEC provided the best overall solution for the district. The Illinois Energy Consortium is a joint energy purchasing pool sponsored by the Illinois Association of School Administrators and Illinois Association of School Business Officials. The group is a non-for-profit representing more than 500 school districts. The district has been a part of the IEC for the last several years.

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The IEC rate is locked for the entire term of the agreement and staying with them would mean no disruption in administrative services. As a result of this process, the rate that we are paying for electricity was reduced from .03977 to .03065 per KWH, providing a savings of \$100,352 over the 24-month term and it keeps the district with a well vetted consortium.

**Discussion on School Safety**

At the April 4 Board meeting, Dr. Bugg reviewed and discussed the feedback received from the District #1 Staff Focus Group and the Parental Focus Group on school safety. At the April 25 study session, Dr. Bugg reviewed the final list of school safety recommendations. Dr. Bugg, along with Board Members Quint Harmon and Ken Miller, met with Chief Best to prioritize the list of recommendations prior to developing the final School Safety Action Plan. The Board reviewed a summary of the last school safety committee meeting and a draft copy of the School Safety Action Plan. The Board will consider approval of the proposed plan at the June 6 meeting.

**Capital Projects for 2018-2019**

Jason Smith reviewed the proposed capital projects list for 2018-2019. The Board will review a final copy of the list prior to adoption of the tentative budget in July.

**Finance Reports**

The monthly revenue and expenditure summary reports for April were reviewed. Detailed reports were available in the Business Office for review prior to the meeting. The Treasurer's report, investment report and lunch program report for April were also enclosed for review. Collective Liability Insurance Cooperative (CLIC) program costs for 2018-2019 were also reviewed.

**Open**

- a) Items not known at agenda preparation time – none.
- b) Sharing Ideas / Information – none.

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**Adjournment**

Mr. Lander moved and Mr. Harmon seconded to adjourn at 7:59 p.m. the Board Study Session of the Whole meeting.

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Kenneth P. Miller, President

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Mary Gill, Secretary