

**SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT**

Mission Statement

**Working Together to Ensure All Students Learn  
and are Fully Prepared for College and Career**

**Regular Meeting of the Board of Trustees**

**October 17, 2018**

**District Office Board Room  
325 Marion Avenue, Ben Lomond, CA  
6:00 PM**

**MINUTES**

- I. CLOSED SESSION OPENING CEREMONY IN OPEN SESSION: 5:30 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

**CALL TO ORDER**

A call was made for public comments for Closed Session items only at 5:28 p.m.

- Public Comments for Closed Session Items Only

No Public Comments were received.

- II. CLOSED SESSION: 5:30 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

- **STUDENT DISCIPLINE – STIPULATED EXPULSION** (*Education Code § 48918*)  
Student #2018/19-01 - Education Code 48915(a) and 48915(c)
- **SETTLEMENT INFORMATION** – Case: #0035200003/MC
- **NEGOTIATIONS WITH REPRESENTED EMPLOYEES / DISCUSSIONS WITH UNREPRESENTED EMPLOYEES** (*Education Code § 54957.6*)  
Represented: SLVTA and SEIU  
Unrepresented: Confidential and Management
- **STUDENT DISCIPLINE** (*Education Code § 48918*)
- **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
(*Pursuant to Government Code § 54957*)

- III. OPEN SESSION: 6:00 p.m.**, District Office Board Room, 325 Marion Ave., Ben Lomond

**A. WELCOME AND CALL TO ORDER**

Mr. Wylie, Board President, called the Open Session to order at 6:05 p.m.

**B. ROLL CALL**

Present:           George Wylie, President           Jacqui Rice, Clerk  
                          Mark Becker, Trustee           Gail Levine, Trustee  
                          Laura Dolson, Trustee

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ms. Lynn Chappell and Mr. Chris Schiermeyer.

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### D. APPROVAL OF AGENDA

MSC Rice/Levine to Approve the October 17, 2018 Board Agenda with the addition of item III.M.3.i.1. – ADDENDUM to the Personnel Actions. The Motion carried with the following vote:

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

### E. APPROVAL OF MINUTES *September 26, 2018*

MSC Rice/Levine to Approve the September 26, 2018 Board Minutes as presented. The Motion carried with the following vote:

**AYES – 4 (Wylie, Rice, Levine, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 1 (Becker)**

### F. REPORT OUT OF CLOSED SESSION

Mr. Wylie, President, made the following reports out of Closed Session:

**A Motion was made by Rice and Seconded by Levine to accept the resignation by agreement of Employee #2779 as presented. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

**A Motion was made by Rice and Seconded by Levine to approve the Stipulated Expulsion for student #2018/19-01 from San Lorenzo Valley Middle School as presented. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

**A Motion was made by Rice and Seconded by Levine to approve the Settlement Information for case #0035200003/MC as presented. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

### G. ORGANIZATIONAL UPDATES

Ms. Vachon, SEIU Representative, was absent. Mr. Brenner, SLVTA Representative, had no report. Ms. Dolson, Trustee, reported out in regards to the BaySci Leadership Seminar she attended on the 15<sup>th</sup> and 16<sup>th</sup>. She described some of the work and processing that occurred during this seminar. She stated that it is inspirational and energizing; she is appreciative that this is a county-wide effort that is going very well. Mr. Becker, Trustee, attended the SLV Fall Concert and reported that we have many very talented students. Ms. Levine, Trustee, attended a Tennis match – everyone was grateful and very pleased with the tennis facilities. She also shared information from the “Food What” event that she attended. She attended the Diversity Center Gala at Hotel Paradise and plans to attend the Santa Cruz County Office Board Meeting on the 18<sup>th</sup>. She state that the CSBA Masters in Governance courses were very informative, providing some good learning sessions. Ms.

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Rice, Clerk, added that she had attended the SLV Ed Foundation Meeting on the 15<sup>th</sup>, plans to attend the Santa Cruz County Board Meeting on the 18<sup>th</sup>, and also commented in regards to the Masters in Governance Course that she attended. Mr. Wylie, did not attend the SLV Ed Foundation and announced the Santa Cruz County Board Meeting on Thursday (18<sup>th</sup>) where the Board will make a decision regarding the ILA Charter petition. He plans to attend.

The following chart reflects Board member attendance at the various District events/meetings:

<b>DATE</b>	<b>EVENT / MEETING</b>	<b>BOARD MEMBER(S) IN ATTENDANCE</b>
9/27	VAPA Meeting	Ms. Rice
9/28	Masters in Governance – Course 1/Foundations of Effective Governance / Setting Direction	Ms. Levine
9/29	Masters in Governance – Course #2 – Student Learning & Achievement / Policy & Judicial Review	Ms. Levine
9/30	“Food What?”	Ms. Levine
10/2	Mountain Community Resource Center Fundraiser	Ms. Levine
10/6	Masters In Governance – Course #4	Ms. Rice
10/8	GATE Meeting	Mr. Wylie
10/15	SLV Tennis Match	Ms. Levine
10/15-16	BaySci Leadership Seminar	Ms. Dolson
10/16	SLV Fall Concert	Mr. Becker
10/16	SLV Education Foundation Meeting	Ms. Rice
10/16	Diversity Center Gala @ Hotel Paradise	Ms. Levine
10/18	SCCOE Board Meeting	Mr. Wylie, Ms. Rice, Ms. Levine

**H. COMMUNITY PARTICIPATION**

There was no Community participation.

**I. SUPERINTENDENT’S REPORT**

1. Learning Walks

Dr. Bruton, Superintendent, reported that the Learning Walks were being conducted by the Administrative Council Team, which is comprised of Cabinet, Principals, and Certificated Managers. The team is looking for engagement, empowerment, innovation, and best practices in both the students and teachers while keeping the District’s three priorities in mind. The Learning Walk schedules are made in advance and teachers are contacted and informed. After the Learning Walk, the team debriefs on what it was that they saw. The goal is to inform instruction by sharing this information with the teaching staff. These Learning Walks are intended to be transparent and non-threatening. The goal is to be able to do this with every teacher in the District eventually.

The Board asked clarifying questions.

A copy of the presentation is available for review in the Superintendent’s Office.

**J. REPORTS / PRESENTATIONS**

1. Enrollment Report.....Schiermeyer

Mr. Schiermeyer, Deputy Superintendent, reported the enrollment comparisons from 17-18 to 18-19 for the traditional sites and the Charter programs. The traditional sites are fairly stable, reflecting an overall ten student drop. The SLV Charter School gained 28 students bringing them back to their normal enrollment and Ocean Grove Charter gained 125 students, making them larger than SLV Charter and the traditional sites together. CBEDS and ADA projections were reported, as well as the Ten Year CBEDS Trend.

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New this year, Mr. Schiermeyer shared “Future CBEDS Estimates” from 19-20 to 28-29. Using current enrollment numbers, rolling them up, and then estimating incoming Kindergarten students in comparison to recent years, reflects a decreasing student enrollment trend. There is consideration for a county-wide demographics study to be done.

A copy of the 2018-19 Enrollment Report handout is available for review in the Superintendent’s Office.

2. Staff Housing Report ..... Schiermeyer  
Mr. Schiermeyer, Deputy Superintendent, reminded the Board that this topic was brought to their attention last year. Since then, district staff has talked to, and met with, county representatives, and conducted research and inquiry regarding density.  
Mr. Schiermeyer then introduced Mr. Ralph le Roux, representing STACKED Development Management.  
Mr. le Roux, CEO and Founder, reported working with other local school districts in the county, showed the development cycle and briefly spoke of the other two staff on the team; Mariana Alvarez Parga, MADI, and Scott Sheldon, TERRA. He went on to explain that MADI is involved with the architecture and planning portion of the project and TERRA advises the school district on all financial matters related to property development. Mr. le Roux shared various examples from other school district projects, as well as typical studio, one bedroom and two bedroom layouts.  
The Redwood campus site evaluation was shown and discussed as possible surplus property that could potentially be used to develop staff housing. The Redwood campus is adjacent to other District-owned property, reflecting 28 acres of property. The project could be completed in two phases.  
Upon approval of the contract, STACKED would evaluate all sites within the district to determine the best location, they would meet with the county, estimate construction costs, determine potential rental rates, and develop a schedule. The feasibility study is expected to take approximately two months.  
The Board asked clarifying questions.  
A staff survey would be conducted to determine need. The Human Resources Department will supply a report reflecting potential staff retiring within the next five years. A copy of the presentation is available for review in the Superintendent’s Office.
3. SLV Charter School Data Report..... Schlosser  
Ms. Schlosser, SLV Charter School Administrator, began with ELA data noting that it is clear looking at the data that there are not a lot of trends. The charter enrollment tends to be somewhat fluid, excluding the 6<sup>th</sup> through 8<sup>th</sup> grades (Nature Academy), which is typically stable.  
Plans for 9-12 ELA include a focus on listening and writing, new on-site classes of Film and Literature Analysis, and Advanced Creative Writing, as well as more short stories, articles, inquiry and analysis across content areas. Plans for 6-8 ELA include Readers Workshop, focusing on writing practices, and building on use of self reflections and rubrics. Plans for K-5 ELA include focused writing practices, more 1:1 meetings with parents, and building use of self reflections and rubrics.  
The math scores are not as good as the ELA scores with 4-5 grades scoring lowest. The high school scores went up so the teachers are looking at what is it that is making the difference. The middle school had many staff changes that may have had an impact on these scores.  
Plans for 9-12 math include continuing to build on last year’s success, greater emphasis on modeling and problem-solving, and small group work. Plans for 6-8 math include building math self-esteem, more small group instruction, and student goal setting. Plans

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for K-5 math include reviewing/revising benchmarks in relation to SBAC, more teacher hours for additional support, more 1:1 meetings with parents, and to highlight math academic vocabulary with parents.

Physical Fitness test results were shared, as well as parent survey data.

Ms. Schlosser reported that this data was shared with staff during the first days of school. Overall “next steps” for the Charter program was shared, such as using IABs, focus on identity, supporting LBGQT and anxiety, continue to expand a-g, and provide more enrichment options.

A copy of the presentation is available for review in the Superintendent’s Office.

- 4. LCAP – Local Indicators Report..... Bodenheimer  
 Ms. Bodenheimer, Assistant Superintendent-Instruction, stated this it is a requirement to update the Board regarding local indicators for the California School Dashboard each year. The local indicators include teacher credentialing, facilities maintenance, student climate, parent engagement, and broad course of study (new this year). Ms. Bodenheimer reviewed the district’s performance in each area.  
 The State indicators will be released in November. These indicators are populated from CalPads or other data systems.  
 A copy of the presentation and the handouts are available for review in the Superintendent’s Office.

**K. COMMUNITY PARTICIPATION**

There was no Community participation.

**L. PUBLIC HEARING**

- 1. Textbook and Instructional Materials Compliance.....Wylie  
 Mr. Wylie, President, opened up the Public Hearing at 7:48 p.m.  
 Mr. Wylie, President, stated that the Public Hearing was to receive verbal comment or handwritten comments regarding textbook and sufficient materials compliance.  
 No verbal or handwritten comments were received.  
 Mr. Wylie, President, closed the Public Hearing at 7:49 p.m.

**M. ACTION ITEMS**

**1. Second Reading**

- a. Review of Board Protocols ..... Bruton  
 The Board of Trustees reviewed the Board Protocols at the September 26 Board Meeting and are bringing them back with some revisions for further review and approval.  
 Dr. Bruton, Superintendent, explained that the Board committed to review the Board Protocol on an annual basis or every other year, as necessary. This item was brought as a First Reading at the last Board Meeting. The Board added “and decisions arrived at by appropriate Board vote become decisions of the entire Board” to item #6.  
 The Board agreed with this modification.  
*Superintendent’s Recommendation: Approve*  
**MSC Rice/Levine to Approve the Board Protocols as presented.**  
**The Motion carried with the following vote:**  
**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**  
**NOES – 0**  
**ABSENT – 0**  
**ABSTENTION – 0**

**2. First Reading (\* indicates items that may be acted upon at First Reading)**

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- \*a. Approval of Resolution #2018-19-10 – Textbook and Instructional Materials Compliance (Due to Timeline) ..... Bodenheimer

In accordance with Education Code § 60119, the Governing Board of San Lorenzo Valley Unified School District is required to hold a Public Hearing to determine, through a resolution, whether each pupil in the district has, or will have, prior to the end of that fiscal year, sufficient textbooks or instructional materials, or both, and that these materials are consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education and in compliance with the Williams settlement, which includes sufficient materials for class and take home work.

Ms. Bodenheimer, Assistant Superintendent-Instruction, stated that this is an annual requirement and the SLV school district is in compliance.

*Superintendent's Recommendation: Approve*

**MSC Rice/Levine to Approve Resolution #2018-19-10 – Textbook and Instructional Materials Compliance as presented. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

- \*b. Approval to Submit Career Technical Education (CTE) Facilities Grant Applications (Due to Timeline) ..... Schiermeyer

San Lorenzo Valley Unified School District is developing two comprehensive pathways at the high school in AgriScience and Systems, and Software Development. The goal is to submit applications for each pathway for new construction of a single CTE building to house both pathways.

Mr. Schiermeyer, Deputy Superintendent, reported that when the District submitted the CTE Grant Applications last year, we missed one by 5 points and the other one by 11 points.

This year, Advisory Committee meetings were held with both Tech and Ag community partners to receive feedback which was then sent to the grant writer who assisted with rewriting the narrative. Next year is the last year to apply.

If the District is awarded the grant(s), we would have one year to decide whether to move forward with the plans or not. It may be possible that only one grant is approved and the other is not. Mr. Schiermeyer stated that the District may be dinged on the budget and schematic portions of the applications; however, we are a rural high school district which is placed in a separate category. There are few rural high school districts that apply so there is a good chance we will be awarded the grant.

Once the Board approves this item, the applications will be sent overnight to meet the deadline.

The Board asked clarifying questions.

*Superintendent's Recommendation: Approve*

**MSC Rice/Levine to Approve the submittal of the Career Technical Education (CTE) Facilities Grant Application as presented. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

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**ABSENT – 0**  
**ABSTENTION – 0**

- \*c. Approval of Resolution #2018-19-09 – College Awareness Week – October 22 – October 29, 2018 (Due to Timeline)..... Bruton

The Board is requested to approve the attached Resolution to show support in designating October 22 through October 29, 2018 as College Awareness Week.

Dr. Bruton, Superintendent, stated that this is a county-wide effort that is culminated by the Cabrillo College Night on October 29<sup>th</sup>. Our College Awareness Week is separated from the Halloween week and Dr. Bruton described the activities of one of the larger events that would be held at the high school in relation to College Awareness Week.

*Superintendent’s Recommendation: Approve*

**MSC Rice/Levine to Approve Resolution #2018-19-09 – College Awareness Week – October 22 – October 29, 2018 as presented.**

**The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

- \*d. Approval of Faculty/Staff Housing Feasibility Study (Due to Timeline) ..... Schiermeyer

STACKED Development Company will provide the District with a recommendation if the project is feasible. If approved, San Lorenzo Valley Unified School District will move forward in developing a timeline with STACKED Development Company to complete the feasibility study.

Mr. Schiermeyer, Deputy Superintendent, stated that the STACKED Contract is \$32,500 and will come from Fund 40, not the General Fund. If the project is deemed feasible and the District proceeds, there will be additional fees down the road.

The Board was in agreement with moving forward with this feasibility study especially since other local districts are moving forward with staff housing projects.

*Superintendent’s Recommendation: Approve*

**MSC Rice/Levine to Approve the Faculty/Staff Housing Feasibility Study as presented. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

**3. Consent**

*Superintendent’s Recommendation – Approve*

**MSC Rice/Levine to Approve the Consent Agenda with the addition of item III.M.3.i.1. – ADDENDUM to the Personnel Actions. The Motion carried with the following vote:**

**AYES – 5 (Wylie, Rice, Levine, Becker, Dolson)**

**NOES – 0**

**ABSENT – 0**

**ABSTENTION – 0**

- a. Approval of SLVHS – Cross Country, Clovis Invitational, Fresno, CA .... Bodenheimer
- b. Approval of Warrant Registers ..... Schiermeyer

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- c. Acceptance of Donations ..... Schiermeyer
- d. Approval of Pool Manager’s Contract..... Schiermeyer
- e. Approval of Memorandum of Understanding Regarding Escape Financial Accounting System ..... Schiermeyer
- f. Approval of Fundraising Activities for SLV Charter School..... Bruton
- g. Approval of Quarterly Uniform Complaint Reporting under William’s Legislation – First Quarterly Report 2018-19 School Year..... Bruton
- h. Approval for SLVHS Students to Attend the World Affairs Conference – World Affairs Council Office, San Francisco, CA – 11/8 – 11/9/18 ..... Bodenheimer
- i. Approval of Personnel Actions .....Chappell
  - Employment:
  - Robert Lahey, Mathematics Coach, SLVHS, Additional 10%-Temporary, 8/14/18
  - Mahki Boggs, Bus Operator I, Trans Dept, 87.5%-Prob, 10/18/18
  - Randall Fertig, Custodian, SLVMS, 100%-Prob, 10/18/18
  - Probationary Release:
  - Employee #1428, 10/15/18
  - Employee #1489, 10/15/18
  - Resignations:
  - Holly Semple Thomas, Registrar, SLV Charter, 12/31/18 (*Retirement*)
  - Coaching Assignments-SLVMS:
  - Jared Trader, 8<sup>th</sup> Grade Boys’ Basketball Coach, 10/26/18-1/10/19
  - Stephen Forester, 7<sup>th</sup> Grade Boys’ Basketball Coach, 10/26/18-1/10/19
- i.1. ADDENDUM – Personnel Actions.....Chappell
  - Employment:
  - Katie Parham, Instructional Assistant, xxx, 37.5% - Temp, 10/18/18
  - Russell Gross, Boys’ Varsity Basketball Coach, 10/29/18-1/31/19

**IV. ADJOURNMENT**

Mr. Wylie, President, adjourned the Open Session at 8:10 p.m.

**RESPECTFULLY SUBMITTED:**

**WITNESSED BY:**

\_\_\_\_\_  
Dr. Laurie Bruton, Superintendent and Secretary  
Board of Trustees

\_\_\_\_\_  
Jacqui Rice, Clerk  
Board of Trustees



**San Lorenzo Valley Unified School District’s LCAP**  
*Working Together to Ensure All Students Learn and are Fully Prepared for College and Career*

Goal #1 – Math and ELA Proficiency  
 Goal #2 – College and Career Readiness  
 Goal #3 – Social Emotional Learning

SLVUSD Web Site: <http://www.slvusd.org/local-control-and-accountability-plan-lcap/>