

MINUTES OF THE JOHN W. GARVY LOCAL SCHOOL COUNCIL
5225 NORTH OAK PARK AVENUE
CHICAGO, ILLINOIS 60656

WEDNESDAY, OCTOBER 17, 2018

The Garvy Local School Council regular meeting was held on Wednesday, October 17, 2018 at 5:00 p.m. in Room 209.

The meeting was called to order by Mr. Kim at 5:02 p.m.
Quorum was established.

Attendance: Barbara Fabris, Nicole Foster, Victoria Grau,
Lydia Hernandez, Stephanie Huber, Han Kim, Stasi Nilles, Karen Martin,
John Rizzo, Fred Schomer and Heather Chron

Absent: Allison Cianci

Guests: Mrs. Stephanie Bester (Assistant Principal), Mrs. Hehn (teacher), four parents
and one community member

Rizzo/Huber-made the motion to approve the LSC September 19, 2018 Minutes with
said corrections. Motion to approve passed.

LSC Principal Report

COMPETENCY A: CHAMPIONS TEACHER AND STAFF EXCELLENCE THROUGH CONTINUOUS IMPROVEMENT TO DEVELOP AND ACHIEVE THE VISION OF HIGH EXPECTATIONS FOR ALL STUDENTS-*Principal creates and implements systems to ensure a safe, orderly, and productive environment for student and adult learning toward the achievement of school and district improvement priorities. Principal works with the staff and community to build a shared mission, and vision of high expectations that ensures all students are on the path to college and career readiness, and holds staff accountable for results.*

Standard A1. Develops, implements, and monitors the outcomes of the Continuous Improvement Work Plan and school wide student achievement data results to improve student achievement

Awaiting **SQRP final results to be finalized before sharing.**

Standard A2. Creates a continuous improvement cycle that uses multiple forms of data and student work samples to support individual, team, and school-wide improvement goals, identify and address areas of improvement and celebrate successes

During Prep with the Principal grade level teams reviewed **preliminary SQRP data with a focus on 5Essentials (My Voice, My School Survey) and NWEA growth from last school year. Areas of improvement include attendance - goal of 96% not attained in the last 5 years and also being a "Well-Organized" school in our My Voice, My School Survey.**

Standard A3. Collaborates with staff to allocate personnel, time, material, and adult learning resources appropriately to achieve the Continuous Improvement Work Plan targets

School Psychologist, Social Worker and 2 special education teachers will be attending the Parenting ADHD and Autism Conference in November as part of our CIWP Priority for Professional Learning. The ILT has created three subcommittees to work on our priorities and one of the sub committees is focusing on Professional Learning and **Professional Development** for teachers.

Standard A4. Creates a Safe, Clean and Orderly Learning Environment

Students have completed the following **drills**: Law Enforcement, Shelter in Place (tornado) evacuation (fire drill), and Allergen Drill. The Chicago Police Department assisted with the drill to simulate an active intruder in the building.

Standard A5. Ensures that the school's identity, vision, and mission drive school decisions

Initial **SBB (Student Based Budgeting) budgets** were based on FY 19 enrollment projections, and were adjusted for enrollment increases and advancements. Garvy received an adjustment based on the 10th Day enrollment. Due to an increase in enrollment, initially projected at 828, we received \$18,304.00 in SGSA funds. These funds will be allocated to purchase new iPads for our primary teachers who Dibel/TRC students throughout the school year for District Wide Assessments and Progress Monitoring purposes. The current iPads that the teachers use will no longer be compatible with the new operating systems via Apple next year.

COMPETENCY B: CREATES POWERFUL PROFESSIONAL LEARNING SYSTEMS THAT GUARANTEE LEARNING FOR STUDENTS- *The principal works with the school staff and community to utilize the district's framework for effective teaching and learning to improve instruction for all students.*

Standard B1. Works with and engages staff in the development and continuous refinement of a shared vision for effective teaching and learning by implementing a standards based curriculum, relevant to student needs and interests, research-based effective practice, academic rigor, and high expectations for student performance in every classroom

Our **Flex Day** after school session is scheduled for 10/24/18 and teacher flex time will be differentiated among the content area and grade level teachers.

Standard B2. Evaluates the effectiveness of staff and holds individuals accountable for meeting their goals by conducting frequent formal and informal observations in order to provide timely, written feedback on instruction, preparation and classroom environment as part of the district appraisal systems

Formal observations are scheduled for teachers beginning the week of 10/9/18. Ms. Chron and Mrs. Bester will conduct classroom evaluations. Tenured teachers in the first year of their biennial cycle will receive one formal and one informal observation, at least three months apart. The few teachers in the second year of their Biennial cycle will only receive a formal observation. Non-Tenured teachers receive two formal and one informal observation, each a month apart. Teachers also receive weekly informal class observations by one of the administrators.

Standard B3. Implements student interventions that differentiate instruction based on student needs

The MTSS committee has met and are establishing tiers for students. Two members of the MTSS committee attended professional development, too. Teachers have identified students needing additional support based on Reading and/or Math NWEA scores and/or Social Emotional needs. Students in the primary grades who need additional social emotional support will be receiving invitations to join SSGRIN, a social skills group designed to help students make and keep friends.

Standard B4. Selects and retains teachers with the expertise to deliver instruction that maximizes student learning

Today I extended an offer to a Special Education teacher, who will hopefully be able to begin as soon as the onboarding process is cleared (within the next week or so).

I had made a hire for a Kindergarten teacher as of 10/5 and on 10/9 she declined the position. We are still interviewing candidates for the position this week. My greatest hope is to have the teacher in the room and starting as of Nov. 5th which is the first day of the second quarter.

Standard B5. Ensures the training, development, and support for high-performing instructional teacher teams to support adult learning and development to advance student learning and performance

CPS is implementing an Elementary School **Leadership Summit** this year, inviting administrators and teachers leaders to engage in learning about **Equitable Access: Equity and Cognitive Demand**. Mrs. Lopez (K-5 Language Arts) and Mrs. Navarro (K-5 STEM) have been invited to facilitate these professional development sessions. Ms. Ress in 7th grade will attend for 6-8 Literacy, Mr. Strawinski will attend for 5-8th Social Science teachers, Mrs. Hehn will attend for 6-8 Science and Mrs. McCain will attend for 6-8 Math.

Standard B6. Supports the system for providing data-driven professional development and sharing of effective practice by thoughtfully providing and protecting staff time intentionally allocated for this purpose.

Our first two weeks that we met in our **Grade Level Team meetings** we reviewed data sets showing growth and attainment in NWEA, Dibels/TRC and attendance data. Teachers created beginning of the year (BOY) goals that will be revisited at the middle of the year (MOY).

Standard B7. Advances Instructional Technology within the Learning Environment

Proud to announce our **1 to 1 Chromebook Program** is underway! Students were handed their very own Chromebooks on 9/28/2018 if school fees were paid, the contract was signed and parents attended the mandatory Chromebook meeting. Students were truly excited to receive their Chromebooks.

Standard B8. Conducts difficult but crucial conversations with individuals, teams, and staff based on student performance data in a timely manner for the purpose of enhancing student learning and results

We have reviewed our **NWEA and SQRP data** with our staff at our Prep with the Principal meetings reviewing the scores and examining areas of improvement for this school year based on last year's data. This conversation is solely based on the purpose of enhancing student learning and results.

COMPETENCY C: BUILDS A CULTURE FOCUSED ON COLLEGE AND CAREER READINESS- *Principal works with staff and community to build a culture of high expectations and aspirations for every student by setting clear staff and student expectations for positive learning behaviors and by focusing on students' social-emotional learning.*

Standard C1. Leads a school culture and environment that successfully develops the full range of students' learning capacities-academic, creative, social-emotional, behavioral and physical

The **fall sports season** has begun! Cross Country is well underway and Volleyball began October 6th.

Also, currently working with Ms. Gray-Rodriguez on the **Creative Schools Grant** for Hubbard Street; grant application was due October 5th. This is in addition to our Hubbard Street Dance residency (6th year) in the 3rd grade, which develops students' understanding of inference using movement and dance.

Standard C2. Builds a culture of high aspirations and achievement for every student

GoCPS activation has begun and the deadline for high school applications is December 21st. This year the **high school fair** will be held at Ebinger School on 10/25/18- 5:30-7:30 P.M. Contact Ms. Stanis, our school counselor, with any questions.

Students in grades 6-8 also participate in Naviance Training that our school counselor, Ms. Stanis, coordinates with the grade level teachers. Naviance is an online system that assists students in making college and career choices.

Standard C3. Requires staff and students to demonstrate consistent values and positive behaviors aligned to the school's vision and mission

8th Grade team has invited parents to an 8th Grade Meeting where grade level expectations are discussed. High School selection process will also be a topic on the agenda for the evening. Restorative Conferences and Skill Building sessions have begun for the 2018-2019 school year.

COMPETENCY D: EMPOWERS AND MOTIVATES FAMILIES AND THE COMMUNITY TO BECOME ENGAGED- *Principal creates a collaborative school community where the school staff, families and community interact regularly and share ownership for the success of the school.*

Standard D1. Proactively engages families and communities in supporting their child's learning and the school's learning goals

The **Bilingual Advisory Council (BAC)** has met several times and will continue to meet the first Wednesday of the month at 8:30 A.M. in Room 208A with our (ELPT) English Language Program Teacher, Mrs. Anna Kolanczyk-Olech. The BAC held their elections at the September meeting (9/5/18). International Night has been the main topic of discussion at these meetings.

Standard D2. Creates, develops and sustains relationships that result in active student engagement in the learning process
Hubbard Street, Stretch-N-Grow, Test Prep, Young Rembrandts, Band for Today and Right at School, are sustained relationships that result in active student engagement in the learning process.

Standard D3. Utilizes meaningful feedback of students, staff, families, and community in the evaluation of school programs and policies

The CPS mandated **background checks** and acceptance of parent volunteers has had an effect on parent entry into the school building. CPS has explicitly stated that no adults should be in the school building or be allowed to have access to any children if they have not been vetted through the volunteer process. Whereas this process is meant for the safety of all students (and adults) in the building, it does lend to some parents' irritation at not being able to enter the building and wait for their child, etc.

Principal Tea held in September had a group of parents ranging from Kindergarten through the 5th grade. Principal Teas will continue to be held the last Tuesday of the month throughout the school year.

Attended the 16th District Chicago Police Department meeting on Thursday, September 27th. CPD and I are discussing when we can hold a Parent Safety Patrol training session for volunteers who assist with Kiss-N-Go.

Email sent today:

The **Annual Regional Analysis (ARA)** supports the district's mission to provide every student with a high-quality education in every neighborhood by giving stakeholders a common set of information regarding: school quality, enrollment patterns, school options, and program offerings by region.

In order to ensure communities have access to this information, CPS is leading a series of ARA workshops this fall.

ARA workshops will be led by senior CPS leaders and provide members of the community with an opportunity to learn about and discuss the schools in their region. Each meeting will begin with a short presentation by CPS leadership on the ARA and conclude with facilitated table discussions to brainstorm ways to invest in and strengthen schools throughout Chicago.

I sent this information about the meeting information to you LSCs and will send to the greater community. **I have signed up to attend the meeting on November 14th at 6-8 PM at Steinmetz High School (this is report card day).**

Standard D4. Demonstrates an understanding of the change process and uses leadership and facilitation skills to manage it effectively

Facilities and I meet weekly to review issues occurring in the building. Dumpster ordered for basement clean-up and de-cluttering of building as a result of our Health Inspection held last April.

COMPETENCY E: RELENTLESSLY PURSUES SELF-DISCIPLINED THINKING AND ACTION-Principal works with the school staff and community to create a positive context for learning by ensuring equity, fulfilling professional responsibilities with honesty and integrity, and serving as a model for the professional behavior of others.

Standard E1. Creates and supports a climate that values, accepts and understands diversity in culture and point of view
Attends monthly Bilingual Advisory Committee meetings with parents and ELPT (English Language Proficiency Teacher) as well as listens to parent concerns raised at Principal Tea, allowing for all parent voices to be heard and discussion of those concerns in a round table format.

Standard E2. Demonstrates personal and professional standards and conduct that enhance the image of the school and the educational profession; protects the rights and confidentiality of students and staff

Website maintenance is coming along, pictures updated for me and the entire staff. Twitter account recognizes parents, students and teachers which enhance the image of the school.

Standard E3. Relentlessly pursues reflective behavior

Creating Leadership Development Plan which is due by October 31st.

Continues to communicate frequently with Mentor Principal, Christine Zelenka, regarding district mandates and other concerns.

Business Items:

Internal Accounts September 2018 were distributed and perused.

Internal Accounts: Checks Over \$1,000:

Foster/Nilles-made the motion to approve the following check:

Goebberts Farm (1st Grade Field Trip) \$1162.50

Motion to approve passed.

Rizzo/Schomer-made the motion to approve all the said budget transfers. Motion to approve passed. (See attached.)

Foster/rizzo-made the motion to approve Mcteacher's Night Fundraiser. Motion passed.

COMMITTEE REPORTS

LSC Grant Writing Report October 2018 by Mrs. Bester

Congratulations to Ms. Beverly Mendoza, 5th Grade Math, for having her DonorsChoose project fully funded. Her project was named *Cover Our Classroom With Colors of the Rainbow... Through Ink!* Ms. Mendoza has furthered the idea of student choice and ownership in her class by instituting Choice Boards. Several Garvy families and extended relatives contributed to this project. Thank you!

Safety and Security October Report by Mrs. Bester

(See attached reports.)

PUBLIC COMMENT

Mrs. Foster proudly praised all the Garvy Cross Country Teams for their placings during city competitions.

Foster/Huber-made the motion to approve permission for expenditures over \$1,000 (with a cap of \$5,000) during the 2018-2019 School Year from the accounts listed on the sheet attached. Motion to approve, passed.

Ms. Chron encouraged the LSC to form a committee for allergy awareness. Grau/Schomer-made the motion for LSC to form an Allergy Awareness Committee.

Motion to approve passed with the Chair being Mr. Fred Schomer, and members being Ms. Chron and Mrs. Martin.

Ms. Chron encouraged the LSC to approve her filling out the application for Garvy to become a STEM School, and explained the many benefits of such an endeavor.

Foster/Kim-made the motion to approve Applying for STEM. Motion Passed.

Mr. Kim announced that the next Garvy LSC meeting would be 11/28/18.

Schomer/Rizzo-made the motion to adjourn. Motion passed.

Meeting ended at 5:59 p.m.

Minutes respectfully taken and submitted by Mrs. Victoria Grau

Minutes approved on: 11/28/18 (corrections made)

