

**Minutes of the
January 21, 2019 Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, January 21, 2019. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, Executive Director of Instructional Services Jennifer Crook, Director of Special Education Lisa Howard, Max Rutherford, Miranda Brown, Kristen Dutschmann, Heather Jenkins and Kim Coe met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney.

1. Call to Order

Rick Hines called the meeting to order at 6:01 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Jeff Bradburn.

3. Pledge of Allegiance

The pledge was led by Assistant Superintendent Dr. Kevin Pitts.

4. China Spring ISD Mission and Vision statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

Accountability and responsibility are shared by all.

Rick Hines read the statements.

5. Faculty & Staff Members of the Month

- a. Elementary Faculty Member of the Month – Tena Elkins
- b. Secondary Faculty Member of the Month – Zabrina Lard
- c. Staff Member of the Month – Shawn Anderson

Dr. Faulkner presented the faculty and staff member awards of the month to Tena Elkins, Zabrina Lard and Shawn Anderson.

6. Public Comment

There was no public comment.

7. Public Hearing on the Annual Performance Report

Executive Director of Instructional Services Jennifer Crook presented the district's Annual Performance Report.

8. Approval of minutes from the regularly scheduled board meeting held on December 17, 2018 (Action Item)

Holly Dunham moved to approve the minutes from the regularly scheduled board meeting held on December 17, 2018 as presented with an amendment to make item #14 total all in salary \$158,431.50 (this was an addition error). Jeff Bradburn seconded the motion. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

9. Reports to the Board (Information Item)

- A. Extra-Curricular (Athletics, Band, FFA)
- B. Executive Director of Business and Finance
- C. Executive Director of Instructional Services
- D. Director of Special Education
- E. Assistant Superintendent
- F. Campus Principals
- G. Superintendent

- A. Athletics – Coach Bell, Coach Czajkowski, and Coach Lopez gave the athletics update including highlights of athletes signing college commitments and the upcoming girls softball and boys baseball season.
Band - Mr. Nichelson highlighted band accomplishments.
FFA – Kristie Garrett presented the FFA report and highlighted FFA happenings.
- B. Brenda Poteet presented the Business Managers Report including the Quarterly Investment Report for the Quarter Ended December 31, 2018.
- C. Jennifer Crook presented the Instructional Services Report.
- D. Lisa Howard presented the Special Education Report.
- E. Assistant Superintendent Kevin Pitts reported on maintenance, transportation and food service issues. He also gave a report on the Middle School Gym water issue – discussed the possibility of needing a forced air system to properly ventilate the area under the gym floor to prevent the moisture issues we are having.
- F. Campus Principals presented Board Appreciation gifts and presented their reports.
- G. Dr. Faulkner gave the Superintendent's report:
 - a. TASA-TASB Legislative Conference – upcoming on February 26, 2019
 - b. Tennis Court Complex Construction Update
 - c. Resignations – Lauren Carle (4th grade) – position will be filled by Beth Cade (prior CS teacher) for remainder of year; Christine Manning has submitted her retirement letter effective end of the school year
 - d. Middle School Gym update – previously discussed in the Assistant Superintendent report.

10. Review district purchases of supplies and personal property (Information Item)

There were no questions.

11. Consideration, discussion, and possible approval of calling for a board of trustees election on May 4, 2019 (Action Item)

Trey Oakley moved and Bubba Galvan seconded the motion to approve calling a board of trustees election on May 4, 2019. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

12. Consideration, discussion, and possible approval of renewing the district's content filter annual license (Action Item)

Chris Gerick moved and Matt Penney seconded the motion to approve renewal of the district's LightSpeed content filter annual license at a cost of \$13,255. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

13. Executive Session, Govt. Code 551.074

The Board went into executive session at 7:17p.m. pursuant to the Texas Open Meeting Act, Govt. Code 551.074.

- A. Mid Year Hires
- B. Superintendent Evaluation
- C. Update on Land Purchase

The Board returned from executive session at 11:11p.m. with no action taken.

14. Action arising from Executive Session (Action Item)

No action taken.

15. First Reading of Policy Update 112 (Information Item)

Board members were directed to their board packet for Update 112 which includes information on recommended TASB board policy updates.

16. Consideration, discussion, and possible approval of items related to Tennis Facility Construction (Action Item)

No action taken.

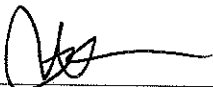
17. Discussion of future agenda items for February's regular board meeting (Information Item)

Administrator Contracts
Retainer Agreement with School Attorney
Consider Joint Election Agreement or Cancel Election
19-20 School Calendar Approval
Possible Depository Contract Bid and Selection

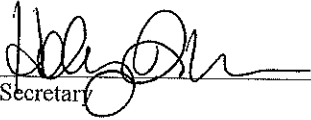
18. Adjourn (Action Item)

Jeff Bradburn moved and Matt Penney seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 11:14p.m.



President



Secretary