



Pre-Arranged Absence Form

_____ is going to be absent

from _____ through _____ because of
(beginning date) (ending date)

Students must have a satisfactory standing and have arrangements made regarding make-up work prior to day(s) he/she is absent. Homework must be completed and turned in immediately when returning to school.

Classroom Teacher _____
 Approve Concerns

Comments:

Teacher Signature _____

This form must be filled out by the parent and signed by the teacher before being turned in to the principal.

Principal Signature _____