

Course Syllabus

ENGL 1301-English Composition I

Instructor/Department Contact Information:

Instructor: Beth Ebersbaker	Office Location: HHS front office
Office Hours: before 4 th period or after 7 th period by appointment	
Contact: 281-324-1845	Email bebersbaker@lee.edu
Division Chair: Jeffrey Clayton, Bonner Hall 239	Contact: jclayton@lee.edu 281-425-6374
Division Secretary: Morgan Lockett, Bonner Hall 245	Contact: mlockett@lee.edu 281-425-6503
Dean: Onimi Wilcox, John Britt Hall 123	Contact: owilcox@lee.edu 281-425-6845
Security: 281-425-6888	College Website: http://www.lee.edu/

Course Details:

Term: Fall 2018		
Course Number: ENGL 1301	Course Section: F036, F037, F081	Credit Hours: 3
Class Location: HHS library lab	Class Day(s): M, T, F	Class Time: Period 4, 6, or 7

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. This course is reading and writing intensive.

Student Learning Outcomes: Upon successful completion of this course, students will

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

Prerequisites/Co-requisites: ENRD 402 or equivalent

In our efforts to prepare students for a changing world, students may be expected to utilize computer technology while enrolled in classes, certificate, and/or degree programs within Lee College. Click on any of the [links](#) for more information:

Computer and online proficiencies helpful in this program include the ability to navigate in the Internet, login to Lee College's website and online Learning Management System (LMS), and use basic features of Microsoft Office (Create a Word Document). Due to the cost of MS Office the college has [Office 365](#) available to students at no charge (click on link for access). This can be installed on up to five different devices (home computer, tablet, etc.) Students will have access to college computer labs and the Lee College Library during normal hours as well as being able to remotely login from outside locations using personal devices.

Grades will be continuously made available to students with the LMS through Blackboard. This is accessed using the student's login and password provided when the student first registered for classes.

Supplies Requirement:

1. Everyone's an Author with Readings, ISBN 978-0-393-61746-7, available at the Campus Store for \$59.25 used or 31.60 to rent used. Digital copy is \$35 on wwnorton.com and includes InQuizitive.
2. InQuizitive for Writers online access can be purchased for \$15 at wwnorton.com or is free with digital copy of Everyone's an Author. All students will need access to this software.

[Link to the Americans with Disabilities Act \(ADA\) Website](#): Lee College is committed to providing all students equal access to learning opportunities as required by the Vocational Rehabilitation Act of 1973, Title V, Section 504 and the Americans with Disabilities Act of 1990 (ADA). Disability Services (DS) is the campus unit that works with students who have disabilities to provide and/or arrange reasonable accommodations. Students registered with DS, who have a letter requesting accommodations, are encouraged to contact the professor early in the semester. Students who have, or think they may have, a disability, are invited to contact DS for a confidential discussion at (832)-556-4069 or at kvillanueva@lee.edu. DS is located in Rundell Hall room 106. Additional information is available at the DS website [Access Center for Students with Disabilities Website](#).

[Attendance Policy Link](#): Please notify me by phone or via email when you are not able to attend class. Students who have been absent from class for three hours or three sessions without notifying the instructor may be dropped for non-attendance. In addition to an attendance policy for face-to-face courses, Lee College has established, in compliance with the U.S. Department of Education, an online attendance policy found in the online catalog under [The Community and Lee College heading – Online Learning](#).

[Absences Due to Religious Holy Days Link to Catalog](#): Students may be absent from classes for the observance of a religious holy day and will be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time as established by the instructor.

[Academic Honesty Policy/Cheating Link to Catalog](#): Academic honesty is essential to the maintenance of an environment where teaching and learning take place. It is also the foundation upon which students build personal integrity and establish standards of personal behavior. Lee College expects and encourages all students to contribute to such an environment by observing the principles of academic honesty outlined in the College's Academic Honesty Code, which is detailed in Chapter Three of the Lee College Catalog under Academic Honesty. It is the student's responsibility to understand and comply with this code.

[Title IX](#) : Lee College is committed to providing all with a learning and work environment that is free from sexual harassment and assault. If you or someone you know has been harassed or assaulted, you can find the appropriate resources, both on and off campus at [kNOw More](#). Confidential support can be found through The Bridge Over Troubled Waters. The Bridge can be contacted at 281-420-5600 (Baytown Office) or through their 24 hour hotline at 713-473-2801 and other resources can be found on the [Lee College Available Resources Page](#). All Lee College faculty are "responsible employees", which means, as a faculty member I am required to report incidents of sexual misconduct and thus cannot guarantee confidentiality. I must provide the Title IX Coordinator with relevant details such as the names of those involved in the incident. If you want to make a formal report, you can contact Dr. Coffman directly at rcoffman@lee.edu or 281-425-6387 or email TitleIXSupport@lee.edu .

[Withdrawal / Drop Policy Link to Catalog](#): Withdrawal from the course after the official day of record and prior to the final day for Student Drops will result in a final grade of "W" on your transcript; no credit will be awarded for a course earning a "W." If you stop attending class, you must withdraw at the

Admissions office prior to the final day for Student Drops to avoid receiving a grade of “F” for that class. The last day for Student Drops for this semester is: **November 13, 2018.**

Student Support and Services

Lee College provides academic, financial and various other supports and services to students. Information on the three commonly used academic services are listed below. For all other supports and services please check the student catalog for information.

1. [Library](#), ATC building 1st Floor, Phone: 281.425.6379
2. [The Writing Center](#), Bonner Hall, 281.425.6534
3. [Technology Help Desk](#), email: helpdesk@lee.edu, Phone: 281.425.myLC (6952)

Instructor Guidelines and Policies

Welcome: Congratulations on your choice to start your college career early! By taking this dual credit course, you have the opportunity to earn college credit before many of your peers and get a head start on a college degree. Please be aware that this is a real college course, not a high school course that will earn you college credit. This course is structured and taught in the same manner as a regular college English course, and the expectations and grading are the same. As is true of most worthwhile endeavors, this course will not be easy, but you can do well in it if you focus and behave in a mature and responsible manner.

Here are some tips for doing well this year:

1. Read everything assigned to you, even if you don’t understand it at first. Read it again if you are really lost, and take notes.
2. Keep your syllabus handy. It has almost every assignment already listed in it, and it is helpful to check off assignments as you do them.
3. Ask questions in person or via email. **Use my regular email address, bebersbaker@lee.edu, not the Blackboard email. I will answer as quickly as I can, and I don’t mind.** You are not bothering me or inconveniencing me by asking questions.
4. Log in to Blackboard, and click on everything there. If I upload something to Blackboard, it is either required or helpful. Also, keep an eye on your grades, which will be posted there. I recommend logging in every day, even if just for a moment to check in and make sure you haven’t forgotten something.
5. Don’t panic. You can do this, and everything will be okay. Make lists, use a planner, and do one assignment at a time.

Attendance:

Attendance is required. More than 3 hours of absence, or one full week, without contacting the instructor, could result in a failing grade. Students with extenuating circumstances must email and possibly provide documentation to the instructor, who will then make decisions on a case by case basis. Students who know of upcoming absences, especially for school events, must see the instructor in advance to complete assignments on time.

Assignments:

Students should expect to complete an average of 6 hours of homework outside of class per week. That is 2 hours for each course hour. Homework can include reading, answering study questions, completing online discussions, drafting and revising essays, etc. When reading is assigned as homework, students should expect a quiz, writing assignment, or graded discussion in class on the due date. Unless specifically

stated, all assigned work is to be completed individually, not as groups. Students who work together on assignments that are not designated as group work will not receive credit for those assignments.

Use of turnitin.com is required for this course. Students are required to create an account at no charge and submit rough drafts, PeerMark assignments, and final drafts of all essays. Some essays will be graded on turnitin.com, and feedback will be available there. Course enrollment information will be available in class and on our Blackboard course.

This course uses Blackboard to post course materials, syllabus, some assignments, and all grades. Students are encouraged to log in to Blackboard frequently to access the course and check for updates.

Cell phones and Computers:

In compliance with school policy, cell phones should be silenced and put away during class. Students are welcome to bring laptops or tablets to take notes or to use ebooks. Students should only use devices for class-related work during class time. Students must follow Hargrave High School cell phone policy at all times.

GRADE DETERMINATION--

Grade Item	Details	Percent of final grade
Personal Narrative Essay	“This I Believe” Essay introducing concepts of narrative, description, and fundamentals of college composition.	10
Profile Essay	Descriptive essay using characterization methods, sensory detail, and organizational strategies appropriate to the rhetorical situation.	10
Researched Literary Argument	Formal argumentative essay supported by primary and secondary sources and properly documented using MLA format.	25
Cultural Analysis	Analysis of cultural norms via close reading of details and interpretation of meaning, synthesis of sources and proper MLA documentation.	15
Writing Process (WP)	Average of grades on all writing process work, including prewriting, rough drafts, workshop participation, PeerMark assignments, etc. Late work not accepted. The lowest grade will be dropped.	10
Classwork/Homework (CW/HW)	Average of grades on all response writings, online discussions, study questions, reading quizzes, etc. Late work not accepted. The lowest grade will be dropped.	10
Grammar Study (GS)	We will use InQuizitive for Writers online for our grammar study. It is an adaptive program that changes questions according to the needs of individual students. All quizzes must be completed by the dates assigned. The program will provide an average of all work, which will then be transferred to Blackboard periodically throughout the semester. Students can work ahead, but late work will not be accepted.	10
Final Exam	Short answer objective questions and a reflective essay about the writing from the course.	10
Total		100

Assignment and Test Schedule: (Instructor reserves the right to modify this schedule as needed during the course.) Graded work is bolded in the schedule.

Week		Reading Assignments and Activities	Tests / Assignment due dates	% of grade
1	Aug 27, 28, 31	Introductions, writing sample, Grammar Assessment – Inq 1-2, Intro to Middle Ages and Beowulf, Intro to Grammar Study	Read Beowulf Fitts 1-15 by 9/4 and Everyone’s an Author (EA) Ch 1-4 by 9/7	GS (10%)
2	Sep 3, 4, 7	No school 9/3 Labor Day. Response Writing 1 , Discuss Beowulf, Intro to college composition expectations, Intro to Essay 1 – Personal Narrative	Grammar Quiz 3-4 and Beowulf Fitts 16-30 due 9/10 EA Ch 7, 12, and samples on thisibelieve.org due 9/11	GS (10%) CW/HW (10%)
3	Sep 10, 11, 14	Discuss Beowulf use of narration, EA Chapters 7-9, prewriting and drafting Essay 1, workshop	Rough draft due 9/14 for workshop , Finish Beowulf for 9/17, Online Discussion 1 due 9/21	WP (10%) CW/HW (10%)
4	Sep 17, 18, 21	Response Writing 2 , Discuss Beowulf, Revising and editing college writing, Intro to Chaucer, Middle Ages, Canterbury Tales	PeerMark due 9/17 midnight, Essay 1 Final Draft due 9/21 midnight , Read Canterbury Tales Prologue and take Grammar Quiz 5-7 by 9/24	CW/HW WP GS Essay 1 (10%)
5	Sep 24, 25, 28	Discuss Canterbury Tales Prologue use of characterization and satire, Intro to Essay 2 – Profile, prewriting	Read EA Chapter 14 by 9/25, profile samples (Dillard and Sanders) by 9/28, Read Wife of Bath’s Tale by 10/1, Online Discussion 2 due 10/5	CW/HW
6	Oct 1, 2, 5	Response Writing 3 , Discuss Wife of Bath’s Tale, organizing and drafting profiles, workshop	Rough draft due 10/5 for workshop, Grammar Quiz 8-10 due 10/8, PeerMark due midnight 10/8	CW/HW WP GS
7	Oct 8, 9, 12	Revising and editing profiles, Intro to Shakespeare, Renaissance theater, and Macbeth, Discuss Macbeth Act 1-2, Macbeth Quiz 1	Essay 2 Final Draft due midnight 10/9 , Read Macbeth Act 1-2 by 10/12, begin Online Discussion 3 (due 10/23) , Read Macbeth Act 3 by 10/15	Essay 2 (10%) CW/HW
8	Oct 15, 16, 19	Macbeth Quiz 2 , Discuss Act 2-4, Intro to literary argument.	Read Macbeth Act 4 by 10/19, Act 5 and Grammar Quiz 11-13 by 10/22	CW/HW GS
9	Oct 22, 23, 16	Macbeth Quiz 3 , Discuss Act 5, Essay 3 topics and research requirements, library orientation and annotated bibliography assignment	Read EA Chapter 11 by 10/23 and Chapter 23 by 10/26, Annotated Bibliography due 10/30 , Read EA Chapter 25-27 before 11/2	CW/HW WP
10	Oct 29, 30, Nov. 2	Work on research and bibliography, outlining arguments using primary and secondary sources, drafting, conferencing	Outline due 11/2, Grammar Quiz 14-15 due 11/5, Rough Draft due for workshop 11/6	WP GS

Week		Reading Assignments and Activities	Tests / Assignment due dates	% of grade
11	Nov 5, 6, 9	Work on drafting, study models of literary argument, workshop Tuesday , Intro to Puritans, Arthur Miller, cultural criticism, and The Crucible	PeerMark due midnight 11/10, Essay 3 final draft due midnight 11/13	WP
12	Nov 12, 13, 16	Last day to drop with a W 11/13. Watch and discuss The Crucible as cultural criticism, discuss Arthur Miller's commentary within the play's text, Intro to Cultural Analysis Group Assignment	Grammar Quiz 16-18 due 11/26, Online Discussion 4 due 11/27, Cultural Analysis Group Presentations due 12/3,	Essay 3 (25%) GS CW/HW
13	Nov 19 - 25	Thanksgiving Break		
14	Nov 26, 27, 30	Group work on Cultural Analysis Presentations, research, instructor conferencing	Presentations due 12/3	
15	Dec 3, 4, 7	Cultural Analysis Presentations	Study for final exam	Presentation (15%)
16	Dec 10, 11	Final Exam Monday and Tuesday		Final Exam (10%)

Grade Determination:

Final Average in Percent	Letter Grade
89.50 – 100	A
79.50 – 89.49	B
69.50 – 79.49	C
59.50 – 69.49	D
< 59.50	F
Incomplete - no credit	I

A grade of "I" indicates incomplete work resulting from illness or other unavoidable circumstances. Coursework must be completed per written contract with Instructor during the following semester to earn replacement grade, otherwise it will revert to an "F". To be eligible to receive an "I" students must have completed at least 75 percent of the work required for the course in question during the original term of enrollment. Policy on this can be found in the [Lee College Catalog/Incomplete](#)