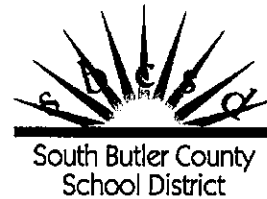




KNOCH HIGH SCHOOL  
Saxonburg, Pennsylvania 16056



COLLEGE/TECHNICAL SCHOOL APPOINTMENT FORM

1. A post-secondary school visit will only be considered an excused absence if it is a scheduled appointment through the college or technical school. (Maximum of 3 appointments per year)
2. Students must have a parent/guardian sign this form consenting approval for the visit.
3. This form must be submitted to the main office prior to the day of the appointment. The bottom portion must be signed by a college or technical school representative. It should then be given to the student's first period teacher upon the student's return to school.

STUDENT'S NAME \_\_\_\_\_ GRADE \_\_\_\_\_

COLLEGE/TECHNICAL SCHOOL NAME \_\_\_\_\_

DATE AND TIME OF APPOINTMENT \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

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(detach form here)

KNOCH HIGH SCHOOL STUDENT'S NAME \_\_\_\_\_

**Things you must do:**

- Alert your teachers concerning your forthcoming college or technical school visit.
- Obtain your assignments before the day of your absence.
- Be prepared to make up tests, etc, when you return to school.
- Give this to your first period teacher upon your return to school; failure to return this may result in the absence being unexcused.

COLLEGE/TECHNICAL SCHOOL NAME \_\_\_\_\_

DATE AND TIME OF APPOINTMENT \_\_\_\_\_



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**CONFIRMATION OF VISIT**

Your signature confirms an appointment and visit of the above-name student. Thank you.

\_\_\_\_\_  
Signature of School Representative

\_\_\_\_\_  
Job Title