

Requests need to be submitted between MARCH 1 and MAY 1 to be eligible for admission to school of choice the following school year.

## INTRADISTRICT TRANSFER REQUEST

Fountain Valley School District  
10055 Slater Avenue  
Fountain Valley, CA 97208  
(714) 843-3250

School Year \_\_\_\_\_

PLEASE PRINT INFORMATION

### I. TO BE COMPLETED BY PARENT/GUARDIAN

Student Transfer From: \_\_\_\_\_  
Home School Current School

To: \_\_\_\_\_  
Requested School Birthdate

1. Student Name: \_\_\_\_\_ 2. Grade in September: \_\_\_\_\_

3. Address: \_\_\_\_\_  
(Attach Proof of Residency) Street City Zip Code

4. Parent/Guardian Name: \_\_\_\_\_

5. Phone: \_\_\_\_\_  
Home Work Cell

6. Reason for request: \_\_\_\_\_

7. Any siblings attending requested school? Yes \_\_\_ No \_\_\_ Sibling's Name \_\_\_\_\_

8. List any Special Programs your child participates in (including Special Education): \_\_\_\_\_

### II. TO BE COMPLETED BY HOME SCHOOL

1. Student special needs, i.e., Special Education: \_\_\_\_\_

2. Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### III. TO BE COMPLETED BY REQUESTED SCHOOL

1. \_\_\_\_\_ Transfer Approved 2. \_\_\_\_\_ Transfer Denied

3. List Reason for Denial, i.e., lack of program or space: \_\_\_\_\_

4. Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### IV. AGREEMENT (Board Policy 5116.1)

- A. The District may continue to use appropriate existing selection criteria for specialized schools or programs.
- B. Transportation will not be provided.
- C. When in elementary school, if accepted, the new school becomes the permanent "home" school until graduation. **Requests must be resubmitted for middle school.**
- D. With prior warning and given an opportunity to improve, students on an intradistrict transfer may have their request revoked due to behavioral, attendance, unsatisfactory academic achievement or an expulsion.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Distribution to:** Requested School (original); Home School (copy); Business Services (copy)