

STAFF AND STUDENT RESPONSIBILITIES

1. Each staff member shall be responsible to maintain an educational environment free of bullying and cyber bullying while maintaining a proactive approach utilizing research proven techniques for bullying prevention.
2. Each student shall be responsible to respect the rights of his/her fellow students and those of staff members and to ensure an atmosphere free from all forms of bullying and cyber bullying.
3. Students shall be encouraged to report bullying and cyber bullying complaints to any staff member.
4. Any staff member who receives a bullying or cyber bullying complaint shall gather information and immediately seek administrative assistance to determine if bullying and/or cyber bullying has occurred. If the behavior is found to meet the definition of bullying and cyber bullying, the principal or designee will take the appropriate disciplinary action.
5. The principal or designee will inform the parents or guardians of the victim and also the parents or guardians of the accused.



Board of Trustees

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BOARD MEETING SCHEDULE

Northern Humboldt Union High School District's Board of Trustees meetings are held the second Tuesday of each month at 6 p.m. The locations of the meeting rotate depending on the month: August—December meetings are held at the McKinleyville High School Multi-purpose room; January—June meetings are held at the Arcata High School Multi-purpose room. Agendas for the meetings are posted at school sites and the web.

District Administration

Roger Macdonald..... Superintendent
 Melanie Susavilla.....Director of Student Services

AHS Administration

David Navarre..... Principal
 Jim Monge..... Asst. Principal
 Mark Sahlberg..... Dean

MHS Administration

Nic Collart..... Principal
 Danielle Carmesin.....Asst. Principal
 Dustin Dutra.....Dean

Alternative Education Administration

Ron Perry.....SRCHS Principal
 Gayle Conway..... THS Principal
 Jon Larson.....PCHS Principal



2755 McKinleyville Avenue
 McKinleyville, CA 95519
 (707) 839-6470

NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT

BULLYING and CYBER BULLYING

COMPLAINT PROCEDURES

Arcata High School
Pacific Coast High School
 1720 "M" Street
 Arcata, CA 95521
 AHS: (707) 825-2400
 PCHS: (707) 825-2442

McKinleyville High School
Tsurai High School
 1300 Murray Road
 McKinleyville, CA 95519
 MHS: (707) 839-6400
 THS: (707) 839-6480

Six Rivers Charter High School
 1720 "M" Street
 Arcata, CA 95521
 (707) 825-2428



COMPLAINTS CONCERNING BULLYING/CYBER BULLYING BOARD POLICY 5145.10

The Board of Education strives to provide a safe, positive learning climate for students in the schools.

Therefore, it shall be the policy of the Northern Humboldt Union High School District to maintain an educational environment in which bullying and cyber bullying in any form are not tolerated.

The District and each of its school sites work to prevent all forms of bullying. As research indicates, proactive responses that include the following techniques can be effective for preventing bullying:

- Raising awareness of bullying
 - Formation of a bullying prevention committee
 - Clear definitions of bullying and that it is not acceptable
 - Implementation of bullying prevention policies
 - Training of all stakeholders for appropriate response to bullying
 - Providing counseling for bullies, targets, and parents/guardians
 - Regular review of an effective anti-bullying program
1. All forms of bullying and cyber bullying by school district students are hereby prohibited. Anyone who engages in bullying and cyber bullying in violation of this policy shall be subject to appropriate discipline.
 2. Students who have been bullied or cyber bullied shall promptly report such incidents to any staff member.
 3. School personnel that witness bullying or cyber bullying shall take immediate steps to intervene when safe to do so.
 4. Complaints of bullying and cyber bullying shall be investigated promptly, and corrective action shall be taken when a complaint is verified. Neither reprisals nor retaliation shall occur as a result of the submission of a complaint.

The District shall annually inform students that bullying and cyber bullying of students will not be tolerated.

COMPLAINTS CONCERNING BULLYING/CYBER BULLYING BOARD POLICY 5145.10

Upon receiving a complaint of bullying or cyber bullying, the principal or designee shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.3 – Nondiscrimination/Harassment. Where the principal or designee finds that bullying or cyber bullying has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.

A violation of this policy shall subject the offending student to appropriate disciplinary action, consistent with the student discipline code, which may include suspension, a recommendation for expulsion and/or notification to the appropriate authorities.

DEFINITIONS

Bullying shall mean unwelcome, pervasive and/or severe, verbal, written or physical conduct directed at a student or staff member by a student that has the effect of any or all of the following:

1. Physically, emotionally or mentally harming a student or staff member;
2. Damaging, extorting or taking a student's or a staff member's personal property;
3. Placing a student or staff member in reasonable fear of physical, emotional or mental harm;
4. Placing a student or staff member in reasonable fear of damage to or loss of personal property; or,
5. Creating an intimidating and/or hostile environment that substantially interferes with a student's educational opportunities or the ability of a staff member to perform his or her duties.

Cyber bullying includes, but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another student or staff member by way of any technological tool, such as sending or posting an inappropriate or derogatory email message, telephone message, instant message, text message, digital picture or image, or website posting (including an individual or collective blog) which has the effect of the following:

1. Physically, emotionally, or mentally harming a student or staff member;
2. Placing a student or staff member in reasonable fear of physical, emotional, or mental harm;
3. Placing a student or staff member in reasonable fear of damage to or loss of personal property; or,
4. Creating an intimidating or hostile environment that substantially interferes with a student's educational opportunities or a staff member's ability to perform his or her duties.

All forms of bullying are unacceptable and, to the extent that such actions are disruptive of the educational process of the District, offenders shall be subject to appropriate staff intervention, which will result in administrative disciplinary measures and notification of appropriate authorities.

The term "bullying" and "cyber bullying" shall not be interpreted to infringe upon a student's right to engage in legally protected speech or conduct.