



Walnut Valley Unified School District

ENGLISH LEARNER ADVISORY COMMITTEE DELAC Minutes for January 23, 2019

Total Number of DELAC Members:

- 26 DELAC parent/guardians of English learners
- 0 DELAC parents of other students
- 4 District employees

DELAC Attendance for this meeting included:

- 20 DELAC parent/guardians of English learners
- 0 DELAC parents of other students
- 4 District employees

A quorum of the committee is 8 members (51%) A quorum must be present to conduct business.

A quorum of the committee members:

- has been met.
- has not been met.

Date Completed	Legal Requirements (ALL TOPICS MUST BE COMPLETED) The DELAC has had opportunities to advise/assist the program administrator and the local board of education on the following:
1/23/2019	Development or revision of the district's master plan of education program and services for English learners, including the Local Educational Plan and the Single School Plans for Student Achievement
	Content and procedures for conducting a district-wide needs assessment on a school-by-school basis
11/8/2018	District's program goals and objectives for programs and services for English learners
1/23/2019	Development or revision of the district's plan to assure that all teachers and instructional assistants meet compliance with all state and federal requirements
	Assist and keep informed about the annual language census administration and results.
1/23/2019	Procedures used by the district to reclassify English learners
1/23/2019	Contents of the district's written notifications sent to parents/guardians pursuant to Education Code Section 48985 and Title 5, CCR, Subchapter 4 Section 11316
11/08/2018	Training opportunities (contents and materials), planned in full consultation with its members, available to DELAC members to assist them to better understand and assume their roles and responsibilities



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Members present:

Anna Hu (CAS), Simon Wu (CAS); Xinxia Dou (CJM); Xiaoping Ye (CJM); Lilian Xu (CWD); Ivy Cai (EVE); Mary Dai (EVE); Pei Huang (MAP); Wei Li (QS); Liu Hong (VEJ); Haofan Cheng (WEL); Chun Xue Qi (WES); Brian Lin (CHA); Sam Yuan (SPT); Jing Li (SPT); Jack Zeng (SUZ); Amy Liu (SUZ); Xin Yun Li (WHS); Fei Ling Linda Du (CJM)

Others present:

Dr. Resma Byrne, (Director of Educational Programs); Sunghee Lee (Bilingual Technical) LiNai Chang (Bilingual Technician), Jenny Kwan-Hata (ELD Program Specialist), Dr. Jeanette Koh (Director of Educational Services)

Call to Order and Roll Call

The meeting was called to order by Jenny Hata at 9:05am.

Public Comment

None

Legal Requirements

Dr. Resma Byrne introduced herself as the Director of Educational Programs. Dr. Byrne oversees categorical funding and state testing. She also is responsible for any complaint at the elementary level. Dr. Danny Kim works with parents at the secondary level. Dr. Byrne provided an overview of the Williams Complaint Form and Uniform Complaint Procedures Form for Walnut Valley Unified School District:

- The Williams Act requires that school districts are compliant in the following areas:
 - Facilities must be safe and clean
 - Every student has copies of state adopted textbooks
 - Teachers have the appropriate credentials
- If any one of these three areas are not in compliance, parents can contact the school principal to address the issue. If the issue have not been addressed, parents can complete the Uniform Complaint Form. The form can be found at the school office. Each school has a copy of the policy posted on the wall.

Jenny went over the following legal requirements:

- 2) Parent Rights - Parents of EL learners will receive the following notifications in a timely manner:
 - a. Title III Annual Notification Letter
 - b. ELPAC Notification Letter
 - c. ELPAC Results Notification Letter



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- 3) Compliance for Teachers
 - a. Teachers must hold a credential or an authorization to teach English Language Learners.
 - b. All teachers in WVUSD hold the proper credential and authorization.

- 4) ELPAC Update
 - a. The ELPAC testing window begins on Feb. 1, 2019 and ends on May 31, 2019.
 - b. Parents will receive the ELPAC results over the summer.

- 5) Reclassification Process - The four criteria for EL students to exit out of the ELD program is as follows:
 - a. ELPAC – Score of 4/ Language Arts Domains (Listening, Speaking, Reading, and Writing) requires a score of 3
 - b. State and/or Local Assessment of Basic Skills in English Language-Arts
 - c. Teacher Recommendation and Grades
 - d. Parent Consultation
 - e. Students are monitored four years after reclassification.

New Business

1. EL Master Plan Update – The EL Master Plan is currently being updated. Jenny requested a sub-committee to review the Master Plan.
2. Local Control Allocation Plan (LCAP) – Dr. Koh asks the DELAC committee to provide feedback on the LCAP goals. The feedback from DELAC will be forwarded to the LCAP Advisory Committee for review. DELAC reps will ask ELAC for feedback and returning the documents to the district. Dr. Koh provided an overview of each the LCAP goals and asked for affirmations and considerations for goals #1, 3, and 4. If the representatives have additional time, they can complete all goals.
 - a. Goal 1: Safe and Clean Facilities
 - b. Goal 2: How is the district implementing state standards
 - c. Goal 3: How is the district reaching out to parents
 - d. Goal 4: Are students able to access all kinds of programs
 - e. Goal 5: Student Engagement
 - f. Goal 6: Foster well-being

3. DELAC Member Questions
 - a. Why are Title I schools able to offer after school programs? Title I schools have additional funding. The Title I schools in WVUSD are CJ Morris Elementary, Walnut Elementary, Vejar Elementary, Collegewood Elementary, and South



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Pointe Middle School. Students who are below grade level at the Title I schools may receive before, during, or after school supplemental programs.

- b. Are there resources for students at the Bridging Level (Advanced Levels)? Students at this level should be receiving “light” ELD support from their classroom teacher.
 - c. How is WV Bond funds used? Each school has a project list. Please request the project list from the principal. A follow-up question was asked in regards to the timeline of the funding of projects through the bond.
4. DELAC meeting date: Our next meeting is scheduled for March 6, 2019.

Evaluation

None

Adjournment

The meeting was adjourned at 10:50 a.m.