



LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

Attachment J

OPERATING NORMS AND CODE OF CONDUCT FOR THE SCHOOL SITE COUNCIL AND THE ENGLISH LEARNER ADVISORY COMMITTEE

I acknowledge that these LAUSD Operating Norms and Code of Conduct promote productive behavior among all members, guarantee the right of every person to express differing views and perspectives, and support the purpose and mission of the SSC and ELAC. All members of the SSC and ELAC are subject to these requirements. As such I will:

- a. Abide by all District policies and procedures pertinent to the council's/committee's purpose and to my role and responsibility as a member of the council/committee.
- b. Come to every meeting on time, ready to perform the duties of the council/committee.
- c. Refrain from slander.
- d. Not use my role for personal benefit or financial gain.
- e. Disclose a conflict of interest, whether personal or financial, and recuse myself from debate or voting when necessary.
- f. Abide by California Open Meeting Law of the Greene Act or the Ralph M. Brown Act, District policy, bylaws, and selected Robert's Rules of Order.
- g. Remove District property from any District facility only when authorized to do so.
- h. Confine my remarks to the issues discussed.

I will not disturb the assembly by doing any of the following:

1. Making personal or derogatory comments related to any person's ethnicity, race, sexual orientation, gender, age, disability, native language, immigration status or religion.
2. Engaging in name-calling, the use of profanity, or cursing.
3. Threatening or engaging in verbal or physical attacks on any individual or group.

I understand and acknowledge receiving these Operating Norms and Code of Conduct as a member of the _____ council/committee; and I understand that if I do not adhere to these Operating Norms and Code of Conduct, regardless of my signature below, District staff may suspend and/or terminate my membership on the council/committee.

School Name: _____ Name of Council/Committee: _____

Person's Name, Printed: _____

Signature: _____ Date: _____