

**Vista Oaks Charter School Board of Directors Meeting (Jan 27, 2020) (Monday, January 27, 2020)**  
Generated by Alton Seyford on Monday, January 27, 2020

**Meeting called to order at 4:35 PM**

**A. Opening Items**

Procedural: 1. Call to Order

*Meeting called to order at 4:35 pm.*

Procedural: 2. Roll Call

*Members present:*

Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 3. Adoption of Agenda  
VOCS Admin recommends approval.

Motion by Lisa Misasi, second by Kim Cardiel.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

**B. Public Comment**

Procedural: 1. Hearing of Parties

*No parties to be heard*

**C. Board Business**

Procedural: 1. Unfinished Business

*No unfinished business*

Action, Minutes: 1. Adoption of Minutes

VOCS Admin recommends approval.

Motion by Lisa Misasi, second by Erika Barnes.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 2. Approval of Warrants  
VOCS Admin recommends approval.

Motion by Lisa Misasi, second by Erika Barnes.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

**D. Reports and Presentations to the Board**

Information: 1. Financials Presentation - (Madhulikha Muppidi, EdTec)

*Ms. Muppidi updated the Board of Directors on attendance, 2019-2020 Financials, 2020-21 Budget Development, YTD financials, cash flow, and balance sheet.*

Information: 2. Board of Directors Update - Joy Groen, Executive Director

*Ms. Groen updated the board on Vista Oaks Charter Schools performance on the CAASPP versus the rest of California.*

**E. Action Items**

Action: 1. Line of Credit from Charter Asset Management Company (CAM)  
Vista Oaks' administration recommends approval of this loan proposal.

Motion by Lisa Misasi, second by Kim Cardiel.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 2. Comprehensive School Safety Plan - Annual Review

Vista Oaks' administration recommends approval of the Comprehensive School Safety Plan.

Motion by Lisa Misasi, second by Erika Barnes.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 3. School Accountability Report Card (SARC) - Annual Submission

Vista Oaks' administration recommends approval of the SARC.

Motion by Kim Cardiel, second by Lisa Misasi.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 4. Academic Calendar for 2020-2021

VOCS Administration recommends approval.

Motion by Lisa Misasi, second by Kim Cardiel.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 5. Amend Board Policy 1.1: Board Duties and Responsibilities; Delegation of Power

Vista Oaks' Administration recommends approval of the proposed changes to this policy.

Motion by Erika Barnes, second by Lisa Misasi.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 6. Amend Board Policy 1.4: Procedure for Policy Adoption  
VOCS Administration recommends approval.

Motion by Lisa Misasi, second by Erika Barnes.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 7. Amend Board Policy 1.10: Public Records Requests

Vista Oaks' Administration recommends approval of the proposed changes to this policy.

Motion by Lisa Misasi, second by Erika Barnes.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 8. Amend Board Policy 1.13: Sexual Harassment Policy

Vista Oaks' Administration recommends approval of the proposed changes to this policy.

Motion by Lisa Misasi, second by Erika Barnes.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes

Action: 9. Amend Board Policy 1.14: Document Retention and Destruction

Vista Oaks' Administration recommends approval of the proposed changes to this policy.

Motion by Lisa Misasi, second by Kim Cardiel.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 10. Amend Board Policy 2.1: Budget Development, Oversight Calendar, and Responsibilities

Vista Oaks' administration recommends approval of the proposed policy.

Motion by Lisa Misasi, second by Kim Cardiel.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 11. Amend Board Policy 2.2: Controls, Budget and Fiscal Management

VOCS Administration recommends approval.

Motion by Erika Barnes, second by Lisa Misasi.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 12. Amend Board Policy 3.15: Conditions for Classroom and School Visitation and Removal Policy

Vista Oaks' administration recommends approval of the amended policy.

Motion by Lisa Misasi, second by Erika Barnes.

Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

Action: 13. Amend Board Policy 3.25: Teacher Notification of Suspension and Expulsion  
Vista Oaks' administration recommends approval of the amended policy.

Motion by Lisa Misasi, second by Kim Cardiel.


Final Resolution: Motion Carries

Yea: Lisa Misasi, Erika Barnes, Kim Cardiel, Tiffany Violich, Mary Wright

F. Adjourn

Information: 1. Next Meeting - March 2, 2020 - 4:30 pm

Information: 2. Adjourn  
Meeting adjourned at 5:37 pm

 3/2/2020  
Board Secretary

 3/2/2020  
Executive Director