

**Central Valley School District
Job Description #1021**

TITLE ECP Food Service

GENERAL SUMMARY

The Childcare Food Service position is responsible for assisting in planning and implementing appropriate menus for the Childcare Program.

ESSENTIAL JOB FUNCTIONS

Depending upon the individual assignment, the Childcare Food Service employee may perform all or a combination of the following:

1. Assist in planning and implementing appropriate menus in accordance with USDA/CACFP regulations.
2. Prepare meals.
3. Use appropriate child guidance practices.
4. Maintain a safe, healthy, clean and orderly environment in accordance with program standards and state licensing standards.
5. Maintain and purchase food stocks in accordance with district and program policy and procedures.
6. Attend inservice for USDA/CACFP and early childhood/childcare programs.
7. Perform other duties as required by the Program Coordinator.

OTHER FUNCTIONS

REPORTING RELATIONSHIPS

This position reports to the Program Supervisor/Building Principal

MENTAL DEMANDS

PHYSICAL DEMANDS

Exposed to heat from ovens, burners and steam trays; exposed to cutting and slicing equipment and machines with moving parts; required to stand for prolonged periods; required to move heavy supplies and full pans of food weighing up to fifty (50) pounds; exposed to high noise levels from kitchen equipment and students at meals; required to wear protective clothing; may need to take precautions to avoid exposure to cleaners and fumes; potentially exposed to ordinary infectious diseases carried by students.

QUALIFICATIONS

1. High school graduate or equivalent.
2. Appropriate experience and/or training in food service.
3. Demonstrate ability to communicate clearly and effectively with staff, children, parents and volunteers.
4. Must be self-directed, motivated, punctual and flexible.
5. Knowledge of USDA Child Care Food Service Program (production records, food preparation techniques, qualifying foods, menu development.)
6. Must be informed about individual student allergies and aware of each special circumstance for substitutions as necessary.
7. Must obtain a food handlers card, negative T.B. test and CPR & First Aid health clearance, immunizations, and have clear criminal background check.

CONDITIONS

The preceding list of essential functions is not exhaustive and may be supplemented as necessary.

UNIT AFFILIATION

PSEECF

Created 04/04
Revised 05/04
Revised 03/13